

GREAT BRICETT PARISH COUNCIL

*Minutes of the Parish Council Meeting held on
Tuesday 22nd November 2016 in Great Bricett Village Hall at 7.00pm*

Present: Cllr S Burnett, Cllr D Payne, Cllr S Hines (arrived at 7.10), Cllr R Craddock
 In attendance: Vivienne Pratt (Clerk), Dist Cllr Whybrow, Cty Cllr Julia Truelove (left meeting at 8.30)
 Apologies: Cllr Cooper

	Opening – The Chair opened the meeting at 7.02pm	
GBPC269/1116	Receive apologies – Apologies had been received from Cllr Cooper and Cllr Truelove had advised that she would be arriving late	
GBPC270/1116	Public Forum – No members of the public present	
GBPC271/1116	To receive Police Report – The Clerk reported that the new online crime newsletter is now working and reported the figures although it was agreed that this information covers a very wide area and that it is out of date by the time it is published. People should be encouraged to sign up to the Police Connect service, which provides much better and prompter localised information. All members of the public are welcome to sign up for free - https://www.suffolk.police.uk/services/police-connect The Clerk advised that she had recently attended a meeting with Tim Passmore, Suffolk Police and Crime Commissioner, who had advised that in the period from Apr – Oct 2016, over 9000 people had attended Speed Awareness courses and that during the same period, over 4000 people had been caught speeding on the Orwell Crossings, the worst case of which was doing 113 mph. Decision - It was agreed to remove this agenda item from future meetings.	
GBPC272/1116	To receive Report from District Cllr Whybrow – Copy to be uploaded to website. Cllr Whybrow explained his findings regarding the ongoing planning issue at The Paddocks. He advised that he had contacted the Planning Team as well as the Enforcement Team but that, due to the extensive lapse of time, there was nowhere further to go with this. He advised any individual to make a new complaint, copied to him, which would trigger a new response from MSDC. Clerk to advise complainant. Cllr Whybrow advised of the new proposal to create a joint property portfolio between MSDC and Babergh and a Consultation for Parking enforcement to pass from the Police to Local authority within the next two years was also discussed.	Clerk
GBPC273/1116	The Chair asked to move the next agenda item until the arrival of Cllr Truelove Minutes of the Parish Council Meeting held on 27th September 2016 - Decision - It was proposed and resolved to accept the minutes of the meeting held on 27 th September as a true record. The Minutes were duly signed by the Chair and will be updated on the website and noticeboard.	
	Cllr Truelove arrived at 7.30pm during the above item and the Chair asked for the County Cllr report to be the next item	Clerk
GBPC274/1116	To receive Report from County Cllr Truelove – Copy to be uploaded to website. In brief, Cllr Truelove reported that the two biggest concerns with UASC (unaccompanied asylum seeking children) are – Who is paying for their rehabilitation? – A government grant has been received and what will happen to them? – The children are currently in the care of Suffolk County Council who are trying to establish whether there are any family members already in the UK but it is a long process and these children have endured a lot and will undoubtedly have emotional issues that will need considerable care. Cllr Truelove also advised that the trial for the Fire Brigade to take on certain first responder tasks is underway and that there will be a further full Council debate the next day regarding Devolution.	
GBPC275/1116	To receive any dispensations, pecuniary or non-pecuniary declarations of interest from Members – A Precept dispensation form was completed by Cllr Hines. The Clerk advised that a form is not required from Cllr Cooper as she does not live in the Village.	
GBPC276/1116	Co-Option of new Councillor – No applications received	


GBPC277/1116	<p>Vice Chairman for Parish Council – To consider and determine nominations for Vice Chairman’s role following resignation of Cllr Triggs.</p> <p>Decision – It was agreed to postpone this agenda item until all Cllrs are present</p>	
GBPC278/1116	<p>Matters arising from the last Minutes – Clerk’s Report</p> <p>1. Cesspit – The Clerk reported that the works have now been completed. She advised that during the work there had been an issue with the brick wall that separates the VH garden from the Churchyard as the existing bricks and mortar had crumbled. This had been resolved by the contractor by purchasing reclamation bricks which had been agreed by the PCC. She advised that this matter is now resolved and is to be paid for in full by the Insurers (with the exception of the £1000 excess already paid). No further action required.</p> <p>2. Adoption of the BT Phone Box – The Clerk advised that she had notified Mr & Mrs Logue of the PC’s intention to adopt the box and had received no reply. She had also advised MSDC and BT of the PC’s decision to adopt the box. The Clerk had received an email from the VHMC prior to the meeting with their comments that they believe that the Phone Box is not the most suitable place for one of the Defibrillators due to the limited off-street parking and turning area adjacent to it. This was acknowledged by the PC (see minute no.GBPC280/1116). The Clerk had requested information as to what the VHMC would prefer to use the Box for but had received no response. The Clerk advised that she has obtained information relating to free materials to maintain the box in the future. The Clerk advised that the consultation period finishes on the 4th December and to proceed further, BT require an ‘adoption’ form completed by the PC. The form was duly signed by the Chair and the Clerk. Clerk to forward on to BT.</p> <p>3. Website Hosting – The Clerk advised that she had notified CAS of the Council’s decision to continue the One Suffolk hosting with them with the new annual charge. She had received a Direct Debit mandate for signature and although the service commences in November, the payment will not be called for until December.</p> <p>4. Emergency Plan – The Clerk advised that she had contacted the emergency planning team at MSDC and asked them to destroy the previous version of the plan. The Clerk advised that the new plan will need to be completely re-drafted.</p> <p>5. Webmaster Website training – The Clerk reported that she had contacted the webmaster and had advised him that the PC would consider paying for website training (the SALC course was £25). Since the change in the webhosting, SALC has stopped their web training and CAS have yet to announce their courses or prices. The Clerk has advised the webmaster accordingly and will monitor the situation.</p> <p>6. Bank Account – the Clerk advised that the updated mandate had not yet been implemented but is in hand and should be in place for the next meeting. Clerk to chase</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
GBPC279/1116	<p>Planning Applications</p> <p>For discussion and decision – None</p> <p>The Clerk advised that she had received an email from MSDC two days before the meeting advising of a new application for the construction of a farm road and new vehicular access to Bricett Hall, The Street – application no. 4548/16. The notice had been received too late for this agenda so could not be discussed, however, it was noted that this is an exact copy of a previous application which was approved by the PC and has only been re-submitted as the previous approval has lapsed. The Council did not feel an emergency meeting is required and their previous approval remains.</p> <p>Awaiting decision from MSDC –</p> <p>a. <u>Proposed base station installation at CTIL 201393 to be located at Bricett Business Park, Pound Hill, Great Bricett, Suffolk, IP7 7DZ</u></p> <p>b. <u>Wixfield Park, The Street, Great Bricett IP7 7DW – Planning Application no. 1155/16</u></p> <p>Decisions made by MSDC – none</p>	<p>Clerk</p>

<p>GBPC280/1116</p>	<p>Defibrillator – Since the last meeting, the Clerk had contacted Base Garage, Worsley Joinery and the Mace Shop regarding the possibility of siting a defibrillator on their premises. The Clerk advised that the Mace shop had not responded and Worsley Joinery had replied advising that it does not have the required electricity supply. Base Garage had advised that they are willing to assist in anyway and that a member of the public in Wixfield Park had also come forward as a potential host. The Clerk advised that, if the BT Box is to be used to host the defibrillator, then the unit supplied by CHT would have to be installed there as that is a condition of BT to be able to continue the electricity supply. The comments of the VHMC were considered with regards to the BT Box not being the most suitable location. The Clerk advised that she has a 'formal hosting agreement' that is required to be completed by the PC and host, which clarifies the responsibilities of each and the potential costs. She advised that Base Garage had already received a copy of this.</p> <p>Decision – It was unanimously agreed that the CHT defibrillator be installed onto the exterior wall of the VH. It was agreed that the BHF defibrillator be installed on to the exterior wall of Base Garage. It was agreed that the Clerk arrange for the purchase of the CHT unit and the installation of both units asap. It was also agreed that the training evening (previously requested to coincide with the First Responders event in the VH) should take place as early as possible in the New Year. Clerk to contact the VHMC re. availability of the VH and CHT for training availability. It was agreed that the hosting agreement be completed by the Clerk and forwarded to Base Garage and the VHMC</p>	<p>Clerk Clerk Clerk</p>
<p>GBPC281/1116</p>	<p>Additional Street Light – Since the last meeting, the Clerk had received notification from Wattisham Base that the CCTV camera suggested by Highways as a potential electricity supply for a new light is indeed owned by them and confirmation that they are happy to assist the PC in anyway. The quotation to install a new street light using this supply had been received from Highways and had been circulated prior to the meeting.</p> <p>Decision – It was unanimously agreed for the Clerk to contact Highways with the order to proceed with the installation of a new light as per the quotation. She was asked to obtain the exact positioning of the new light in Lower Farm Road as it is close to but not the exact location requested by the PC. The Clerk was also asked to obtain further information as to why a light by the bus stop opposite Wixfield Park is not deemed possible.</p>	<p>Clerk Clerk Clerk</p>
<p>GBPC282/1116</p>	<p>Village Sign and Noticeboard– SH advised that the noticeboards require rubbing down and re-vanishing. It was commented on that the Village sign probably requires a specialist refurbishment company to carry out the work required. Decision – SH advised that he is willing to prepare and varnish both noticeboards next year when the weather is better. SB advised that she will attempt to get quotation for the Village sign refurb.</p>	<p>SH SB</p>
<p>GBPC283/1116</p>	<p>Christmas & New Year Street lighting – To consider and determine requirements for street lighting over the Festive period. It was discussed that last year they remained on overnight on Christmas Eve - Boxing Day and New Year's Eve. Decision – It was agreed that the Clerk contact SCC and request that the lights remain on as last year</p>	<p>Clerk</p>
<p>GBPC284/1116</p>	<p>Draft Budget & Precept for 2017-18 – The Clerk had circulated the following documents prior to the meeting – Half year actual spend against budget figures, draft expenditure for 2017, draft receipts for 2017, information regarding the implications of an increase in the Precept, draft information as to the reserves required at year end and draft bank balance information. The draft figures were discussed and considered.</p> <p>Decision – It was unanimously agreed to increase the Precept by £250 a year to a total of £9750 which is an increase of approx. 3% and 2 pence per household per week. It was agreed that the Clerk complete the Precept request form to be signed at the next meeting. The Clerk was asked to increase the amounts shown to be held in earmarked reserves for the Footway fund to £1000.</p>	<p>Clerk Clerk</p>

SH.

GBPC285/1116	<p>Council Policy reviews – To consider and determine whether changes required to the following previously adopted policies –</p> <ul style="list-style-type: none"> a. Communications Policy b. Complaints Procedure c. Equal Opportunities policy d. Reporting at Meetings procedure e. Social Media policy f. Training Policy <p>Decision – It was unanimously agreed to re-adopt all the above policies and they were each duly signed by the Chair and the Clerk. Clerk to upload to website.</p>	Clerk
GBPC286/1116	<p>Parish Council Representatives – To consider and determine Parish Council representatives for the following –</p> <ul style="list-style-type: none"> a. Parish Liaison Meetings b. Wattisham Base Liaison c. Emergency Planning <p>Decision – It was agreed that the Clerk will continue to circulate information of the meetings and any Cllr is welcome to attend the Parish Liaison meetings. It was agreed that Cllr Craddock would become the Wattisham Base liaison officer – clerk to advise Wattisham Base. It was also agreed that the Emergency Planning representative be reconsidered when the plan is re-drawn and/or when there is a full complement of Cllrs.</p>	Clerk
GBPC287/1116	<p>Finance</p> <ul style="list-style-type: none"> a. Pension Update re. Employer legal responsibilities – The Clerk advised that the Councils staging date has not yet been reached but that the Clerk does not apply for a workplace pension so there is no requirement for a scheme to be set up unless the Clerk wishes to contribute to it personally, which the Clerk advised that she does not wish to do. To meet compliance requirements, a letter had been prepared for the Chair to send to the Clerk. Decision - The letter was duly signed by the Chair and the Clerk will update the Pension Regulator website b. Savings interest reducing per letter from Barclays Bank – The Clerk advised that she had received a letter advising that the savings interest rate is being halved. Decision - It was agreed not to consider other Banks as none of the current rates appear to be any better c. Clerks expenses include McAfee Livesafe annual renewal (half to FPC) and six months storage charge d. As discussed in the Budget agenda item, the Clerk was asked to make a transfer from the Current account to the Savings account to reflect the new earmarked funds. It was agreed that the Savings account balance should match the amount of required reserves. e. The Clerk provided a Direct Debit mandate from CAS for the new webhosting charge, which was signed by Cllr Payne f. Clerk's Finance Report - The Clerk reported on the Council's current Financial and budget position and movements since last meeting. Total funds held @ 24th November were £20,879.98. The Bank Statements were verified and signed by the Chair. g. Approval of Payments – The Clerk presented payments for authorisation. Decision - Payments totalling £930 were authorised and cheques signed - Clerk to action. 	Clerk
GBPC288/1116	Village Hall Management Committee Report – no report received	
GBPC289/1116	Clerks Update re. urgent decisions since the last meeting – The Clerk advised that she had purchased a special 100 th Le Somme poppy day wreath for £18.50 to be laid by Cllr Payne at the service on Barking Tye on Sunday 13 th November under LGA 1972 sec 137 (item is budgeted)	

GBPC290/1116	<p>Correspondence for Information - The Information Folder for Councillors to read, sign and return was circulated containing –</p> <ol style="list-style-type: none"> 1. Email from Suffolk Police re. Hare coursing 2. Leaflet from Suffolk Police re. free CAT marking event on 3rd December 3. Liberal Democrats Bosmere division leaflet 4. The Clerk magazine November edition 5. Email from SALC re. Suffolk Police review 6. Email from SALC re. Cllr Allowances - new online consultation <p>The folder from the last meeting was returned to the Clerk.</p>	Cllrs
GBPC291/1116	<p>To consider the exclusion of the public and press in the public interest for consideration of the following items:</p> <ol style="list-style-type: none"> 1. To carry out annual appraisal and salary review of the Clerk – The Clerk has been in post since August 2015 and, therefore, an annual appraisal is required. Decision – The Chair advised that the Cllrs had considered the role and work carried out by the Clerk and had concluded that her hourly rate should be increased by £2 per hour. SB also advised that the minimum number of hours remain at 4 per week but the maximum be increased to 8 if and when required to allow for emergency and urgent matters. The pay rise will come into effect from 1st December 2016 and the Clerk needs to review the draft budget to ensure there are enough monies allocated. 	Clerk
GBPC292/1116	<p>Matters to be brought to the attention of the Council</p> <ol style="list-style-type: none"> i. The Clerk advised that she has resigned from her other Council and is working her notice. She advised that she already has interviews lined up and intends to take on another Council with similar hours to GBPC ii. The Clerk advised that she has an event next year that is likely to require the date of the September to be moved from the current pattern. It was agreed that, as the date is not yet published, this should not be a problem iii. The Clerk advised that she has booked a space on the SALC Clerk Info day on 7th December iv. The Clerk has been advised that the supplies of the Great Bricett walks are running low. She asked all Cllrs to check whether they have any and will try to obtain to print new ones for the next meeting. v. SB advised that she has been in contact with the PCSO with regard to the CSW team. As Barking no longer participates in the scheme, it does not contribute financially and it was agreed that SB contact Cllr Truelove as to her thoughts on another village joining the scheme. It was agreed that SB would also contact the Clerk to Barking PC to explain the situation. vi. RC raised the issue of the damage caused by HGVs to the road surface in Carters Lane and called again for a weight limit order. Clerk to raise with Cllr Truelove vii. SH asked for information regarding Council allotments policy. Clerk to obtain information for next meeting viii. A complaint was raised regarding leaves and garden waste blocking a ditch – to be added to next agenda ix. It was mentioned that a property in the village appears to be having works carried out and erecting some form of extension, possibly without the correct permission. SB was asked to contact the owner to find out what the situation is. 	<p>Cllrs Clerk</p> <p>SB Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>SB</p>
	<p>Date of Next Meeting - The date and time of the next meeting is Tuesday 24th January 2017 starting at 7pm</p> <p><i>Meeting closed at 10pm</i></p>	

Chairman 

Date 24.1.17

Great Bricett Parish Council

Clerks Finance Report - 22.11.16

Total Funds prior to Meeting - £20,879.98

Clerks report on the Councils current financial position and movements since the last report

Bank Bal	Minute No.	Date	Chq No	Payee	Desc	Amount	Power to Pay
Community Account (Current)							
Payments agreed at last meeting							
	GBPC263/0916	17/08/2016	100923	AK Services	Cesspit emptying	-£170.00	Local Government Act 1972, s.226
	GBPC263/0916	31/08/2016	100927	Vivienne Pratt (sal)	Clerk Aug salary	-£207.26	LGA 1972 S111 & 112
	GBPC263/0916	31/08/2016	100927	Vivienne Pratt (exps)	Clerk exps Aug	-£41.70	LGA 1972 S111
	GBPC263/0916	27/09/2016	100924	CET (insurance excess)	Cesspit replacement ins excess	-£1,000.00	Local Government Act 1972, s.226
	GBPC263/0916	02/08/2016	100925	David Windle	Grass care - 5 grass cuts & 1 hedge	-£260.00	Open Spaces Act 1906, ss.9 and 10;
	GBPC263/0916	10/08/2016	100926	BDO Stoy Hayward	External audit 2015-16	-£120.00	LGA 1972 S111
	GBPC263/0916	24/09/2016	100927	Viv Pratt (Sept exps)	Clerk exps Sept 16	-£29.40	LGA 1972 S111
	GBPC263/0916	24/09/2016	100927	Viv Pratt (Sept sal)	Clerks sal Sept 16	-£269.44	LGA 1972 S111 & 112
£8,498.32	Balance after last meeting					-£2,097.80	
Receipts since last meeting							
						£0.00	
					Receipts since last meeting	£0.00	
Payments since last meeting							
		24/09/2016	100928	Viv Pratt	projects reimbursement of hours	-£200.00	
£8,298.32	Balance prior to meeting					-£200.00	
Payments for approval this meeting							
		22/11/2016	100929	Speedar Measurement Systems	Battery for CSW Speedgun	-£35.54	Local Government and Rating Act 1997, s.30
		22/11/2016	100930	Community Action Suffolk	PC Insurance renewal 16-17	-£187.74	Local Government Act 1972, s.133
		22/11/2016	100931	Viv Pratt (Oct sal)	Clerks sal Oct 16	-£269.44	LGA 1972 S111
		22/11/2016	100931	Viv Pratt (Oct exps)	Clerk exps Oct 16	-£138.44	LGA 1972 S111 & 112
		22/11/2016	100931	Viv Pratt (Nov sal)	Clerks sal Nov 16	-£269.44	LGA 1972 S111
		22/11/2016	100931	Viv Pratt (Nov exps)	Clerk exps Nov 16	-£29.40	LGA 1972 S111 & 112
					Total Payments	-£930.00	
£7,368.32	Balance after payments approved						
Active Saver							
£12,581.66	Balance brought forward from year end					No receipts or payments	
Prepared by - Vivienne Pratt 14.11.16							
Clerk & Responsible Finance Officer							

GBPC - Half Year Spend and Receipts against budget

Great Brickett Parish Council Payments & Receipts 2016 - 2017

Payments Summary

Month/Period	Bank/Account	Ref No	Date	Payee/Description from	Job No	Charge No	Balance	Current	Precept %	Bank Int	Grant	Rebate	Total Receipts	Class salary	Sales	Grant	Precept	Insurance	
£3,014.13	Brought forward from 2015-16 year end accounts																		
		1	24/04/2016	MISC		3423	£4,750.00		0%				£4,750.00						
£7,835.21	Reconciled per statements 4/5/16												£7,835.21						
		2	24/04/2016	MISC		3423	£73.00		0%				£73.00						
		3	24/04/2016	CC		00	£35.00		0%				£35.00						
		4	24/04/2016	V Print sal (chq total £669.20)		100017	£280.00		0%				£280.00						
		5	24/04/2016	V Print wage (chq total £349.20)		100017	£49.00		0%				£49.00						
£7,130.95	Reconciled per statements 24/5/16												£7,130.95						
		6	24/04/2016	GLC		100018	£59.00		0%				£59.00						
		7	23/05/2016	SALC (chq total £233.14)		100018	£12.00		0%				£12.00						
		8	23/05/2016	SALC (chq total £213.14)		100019	£18.00		0%				£18.00						
		9	24/05/2016	SALC (chq total £213.14)		17540	£100.00		0%				£100.00						
		10	24/05/2016	V Print salary (chq total £569.20)		100017	£280.00		0%				£280.00						
		11	24/05/2016	V Print wage (chq total £349.20)		100017	£49.00		0%				£49.00						
£6,456.76	Reconciled per statements 31/5/16												£6,456.76						
		12	25/07/2016	V Print June sal - chq total £550.67		100021	£280.77		0%				£280.77						
		13	25/07/2016	MISC		2000035809	£163.90		0%				£163.90						
		14	27/06/2016	V Print June wage - chq total £550.67	GBPC11	100021	£72.76		0%				£72.76						
		15	26/07/2016	V Print July salary - chq total £550.67	GBPC12	100021	£38.70		0%				£38.70						
		16	26/07/2016	V Print July salary - chq total £550.67	GBPC13	100024	£1,000.00		0%				£1,000.00						
£5,008.12	Reconciled per statements 4/8/16 - all chq to MISC 4342												£5,008.12						
£5,846.12	Reconciled per statements 2/9/16 - balance £288.12												£5,846.12						
		17	17/06/2016	All Salaries		200004	£1,700.00		0%				£1,700.00						
		18	31/08/2016	Volunteer Print (sal)		100027	£207.20		0%				£207.20						
		19	31/08/2016	Volunteer Print (wage)		100027	£11.00		0%				£11.00						
		20	27/08/2016	CET (insurance excess)		100024	£1,000.00		0%				£1,000.00						
£10,596.12	Reconciled per statements 30/8/16 - balance £288.12												£10,596.12						
		21	02/06/2016	David White	3.6.16	100021	£260.00		0%				£260.00						
		22	10/08/2016	BOO (Mrs Hayward)	15/1/05	100026	£120.00		0%				£120.00						
		23	24/08/2016	Viv Print (Sept wage)		100027	£29.40		0%				£29.40						
		24	24/08/2016	Viv Print (Sept sal)		100027	£269.48		0%				£269.48						
£8,498.12													£8,498.12						
		25	24/08/2016	Viv Print (Sept reimbursement)		100028	£200.00		0%				£200.00						
		26	24/08/2016	Viv Print (Sept reimbursement)		100028	£200.00		0%				£200.00						
							£5,264.49												
								£9,571.08	£0.00	£200.00	£0.00	£0.00	£9,771.08	YTD Total	£6,745.41	£277.36	£260.00	£0.00	£0.00
								£9,571.08	£0.00	£0.00	£0.00	£0.00	£9,571.08	Budget	£3,000.00	£250.00	£200.00	£45.00	£700.00
								£0.00						DPP against	£3,264.09	£26.16	£40.00	£45.00	£700.00
													Budget						

General Contingency Fund	Sound watch	4137 donations	Chair Abromosa	Audit	VHana Hall repairs/asset maintenance	VHana Hall major repairs	MUSE Phone Bus at VH	Duff	Street Light Fund	Signage fund	Staffing reason	Training	Events	Clerk Paye	Total Gross Payments	YTD Net Amount	Details
																	Half concept
																	MSO
															-425.00		Data protection fee
															-230.00		Clerk salary & training Apr
															-444.00	-41.91	Clerk exp Apr
			-410.00														Clerk exp Apr
															-419.00		SACC Membership
															-412.00	-42.00	SACC AGM 2015 attend
												-415.00			-418.00	-43.00	Clerk info day 9/23/15
															-483.16		Annual table 2015 & SACC
															-280.00		Clerk sal & training May
															-461.88	-40.67	Clerk exp May
															-4600.00		Donation to Queens 50th event
					-435.00												
															-489.77		Clerk sal & training June
															-462.00	-47.00	Dog & litter bin emptying
															-450.45	-42.31	Clerk exp June no vat
																	Apr - May printing
																	Refreshments for annual mtg
																	Extra wear and printing
															-438.00	-40.67	Clerk exp July
															-469.44		Clerk salary July
																	Queens 50th Locality Grant
					-430.00												
															-475.00		Geopth emptying
															-429.26		Clerk Aug salary
						-41,000.00									-441.00	-40.67	Clerk exp Aug
															-41,000.00		Geopth replacement the excess
																	Receipt - 2nd of 2 receipts
					-430.00												
															-4260.00		Green cans - 5 green cuts & 1 hedge
															-4120.00	-420.00	External waste 2015-16
															-428.73	-40.67	Clerk exp Sept 15
															-428.44		Clerk sal Sept 15
																	Clerk reimbursement of additional hours - Geopth claim
															-4200.00		
48.00	60.00	80.00	-610.00	-6100.00	-4305.00	-41,000.00	60.00	60.00	60.00	60.00	60.00	60.00	60.00	-415.00	-4400.00	-44,486.86	
-4300.00	-430.00	-4125.00	-430.00	-4240.00	-41,000.00	-41,000.00	-4300.00	-4300.00	-4300.00	-4300.00	-4300.00	-4300.00	-4300.00	-4300.00	-4300.00	-4300.00	-410,242.00
-4300.00	-430.00	-4125.00	-440.00	-4140.00	-4495.00	60.00	-4300.00	-4300.00	-4300.00	-4300.00	-4300.00	-4300.00	-4300.00	-4300.00	-4300.00	-4405.08	-44,785.11