

	<p>3. Village Green tree pruning – Cllr Payne advised that he had carried out pruning to the overhanging branches that were obstructing the footpath. A member of the public thanked Cllr Payne for his hard work and advised that there were several dead branches higher in the tree that probably also required further attention. Cllr Payne kindly agreed to look into this in the near future. Cllr Payne also raised the issue of the branches of the Norway Maple on the green interfering with the electricity cables and advised that he had contacted UK Power Networks to send someone out to assess pruning requirements. Cllr Payne to advise in due course.</p> <p>4. Website Ownership – The Clerk advised that she had been in contact with the current webmaster who had advised that he was still living in the village and was considering whether to remain as webmaster as he was unfamiliar with the web update system and had received no training. The Clerk advised that she has ownership of the Parish Council side of the website and the webmaster has ownership of the Village Hall side and that neither could access each other's pages. The Clerk advised that she was happy to take over the Village side of the website, however, if he is happy to continue, the Council might wish to consider paying for him to attend the £25 web training course at SALC, which would benefit the entire Village and be cheaper than the Clerk's salary. It was agreed that should he decide to continue and wish to have the training, an agenda item be added for full consideration at a future meeting. Clerk to monitor and advise.</p>	<p><i>Cllr Payne</i></p> <p><i>Cllr Payne</i></p> <p><i>Clerk</i></p>
<p>GBPC229/0716</p>	<p>Planning Applications</p> <p>For discussion and decision –</p> <p>a. <u>Proposed base station installation at CTIL 201393 to be located at Bricett Business Park, Pound Hill, Great Bricett, Suffolk, IP7 7DZ</u> – Prior to the meeting, the Clerk had circulated information from Waldon Telecom regarding a number of locations that had been considered in and around Great Bricett for a mast and radio base station to enable 2G, 3G AND 4G coverage for Telefonica. The Cllrs discussed Waldon Telecom's preferred location of within the Bricett Business Park and advised that, whilst they had no objection with a mast being erected within the village, their belief was that a position still within the Business Park, yet further East towards the farmland, was probably a less obtrusive position. A concern regarding possible tv interference was raised although it was agreed that modern televisions are manufactured with filters as standard. There was also the suggestion from a member of the public that another network provider may wish to 'piggy back' the service, which would undoubtedly provide better reception for a larger number of people.</p> <p><u>Decision</u> – The Clerk was asked to contact Waldon and suggest the slightly amended location but to report that, in principle, they had no objection with the proposal.</p> <p>b. <u>Broad View Farm, Lower Farm Road, Ringshall IP14 2JF</u> – Planning Application no. 1160/16 – Conversion of residential outbuilding (barn structure) to annexe accommodation.</p> <p>There had been some confusion prior to the meeting as the documents had not been available to download, however, it was believed that this proposal was an extension to the residential property and did not relate to the Holiday Let application, which had been discussed in the extraordinary meeting called on 22nd April 2016.</p> <p><u>Decision</u> – No comment or response required</p>	<p><i>Clerk</i></p>

SMB

	<p>Awaiting decision from MSDC –</p> <p><u>Wixfield Park, The Street, Great Bricett IP7 7DW</u> – Planning Application no. 1155/16 – It was discussed that the revised site plan was very similar to the version previously agreed but that it was highly likely another version would be required as the owners could not locate the underground gas pipeline and may need to re-position the units again.</p> <p>Decisions made by MSDC –</p> <p><u>Broad View Farm, Lower Farm Road, Ringshall IP14 2JF</u> – Planning Application no. 1150/16 – Granted</p> <p><u>Building 339 Wattisham Airfield (Childcare centre), Roman Road, Great Bricett IP7 7RW</u> – Planning Application no. 1554/16 – Granted</p>	
<p>GBPC230/0716</p>	<p>Cesspit – The Clerk advised that she had had numerous conversations with the Insurance Company and their two experts but had received word from the engineers that the Insurance company had repudiated the Claim on the basis that the word 'Cesspit' was not mentioned in the policy, only 'the Building'. The Clerk had strongly fought against this as there are many parts of the Building that are also not specifically listed in the policy but are undoubtedly covered. She had then received notification that the Cesspit would have been covered if the building was suffering from subsidence, which it was not and the insurers were still refusing responsibility. The Clerk had then initiated a series of calls with CAS (Community Action Suffolk), who Broker the specialist policy with Zurich on behalf of Parish Councils and Village Halls throughout Suffolk, and with whom the Council has agreed a three year undertaking for the VH cover. After several emails and calls, CAS agreed with the Clerk that they believed the Cesspit should be covered and were now involved with the on ongoing process with Zurich. She advised that CAS had been made aware that an update was required for this meeting, however, they had advised that day that the claim had been escalated to a higher authority with Zurich and that there was still no news either way. It was proposed that the Clerk contact a solicitor for legal advice, however, she advised that the next step would be to contact the Financial Ombudsman but could do not do this until she had received a written response from Zurich and to date nothing had been received from them as all communication had been through their experts. A long and rather lively debate then took place with the members of the public and all Cllrs as to the long term future of the Village Hall as well as more temporary measures due to the fact that the Cesspit was close to being full again and required emptying. The possibility of temporary portaloos were also discussed. The Clerk advised that there really wasn't any more that she could do at this stage and that she was still hopeful that the Insurers would reconsider their decision. She advised that, either way, a decision would be made in the next few weeks and the Clerk advised that there really wasn't any more that she could do at this stage and that she was still hopeful that the Insurers would reconsider their decision. She also advised that the number of hours being spent on this matter was far outweighing her contracted hours.</p> <p>Decision – It was unanimously agreed that the Cesspit should be entirely emptied without delay with the cost being met by the Parish Council. It was also decided that the Village Hall must shut immediately so, should the Cesspit refill, it would be known that it contained purely ground water, which might allow for the water to be pumped without fear of any contamination.</p>	

STB

	At this point, the four members of the public left the meeting although they were advised they were welcome to stay for the entire meeting.	
GBPC231/0716	Findings of Internal Audit – The Clerk advised that she had collected the files from the auditor in Wickham Market earlier that month and had circulated their findings prior to the meeting. She advised that there had been no issues raised or further action required so the forms had already been posted to the External Auditor, BDO Stoy Hayward. She advised that she had received no response from them at that stage and that the results of the Internal Audit were already posted on the website.	
GBPC232/0716	Defibrillator – The Clerk advised that she had still received no response from any of the contact made with Tingdene regarding the proposal to place the second defibrillator within Wixfield Park. She advised that the original defib, gifted from BHF, stills sits in her garage and requires installation. She advised that the Wattisham First responders were proposing a life support event in October and that this would be the perfect opportunity to combine with AED training. She advised that the grant money from Cllr Truelove for the second defib must be used within 12 months or returned. Cllr Craddock advised that he believed he might know a park home owner who might allow the installation on their unit on the Park. Decision – It was agreed to give Cllr Craddock a few weeks to make contact with the Park home owner to establish whether a unit can be installed onto their home. The Clerk was asked to contact MF to establish whether she would be prepared to carry out the routine checks on a second unit as she has only currently agreed to check the unit in the Village Hall. It was agreed that, should Cllr Craddock's contact decline the installation, the Clerk proceed with the installation of the BHF unit on the external wall of the VH.	Cllr Craddock Clerk
GBPC233/0716	Village Hall and Noticeboards – As raised at the last meeting, the noticeboards are in need of routine maintenance – a rub down of the crackled varnish, re-treating and re-varnishing. Cllr Craddock advised that he might know of a local workman who may be interested in quoting for this work. The Clerk advised that she believes that the Village sign will also need some work in the next year or so. Decision – Cllr Craddock to try to obtain a quote and forward to the Clerk in due course whereupon Clerk to obtain other quotes, if required	Cllr Craddock & Clerk
GBPC234/0716	Upper Orwell Crossing Consultation – The Clerk had circulated information relating to the public consultation prior to the meeting. Decision – It was agreed that the Parish Council would not formally respond and that any Cllr wishing to complete the consultation questionnaire, would do so via the online survey	
GBPC235/0716	New Local Area Transport Arrangements – Local Area Transport The Clerk advised that she had attended the launch event at MSDC offices on 9 th June for Connecting Communities with Suffolkonboard.com, the new Community Transport process. She advised that there had previously been as many as 19 service providers involved in the previous Community Link service and that the tender process now resulted in the County being divided into seven areas with seven operators – Great Bricett being in Mid Suffolk. She advised that she had learnt during this meeting that Mid Suffolk were the only area in the County where the new operator would not be accepting bus passes. This means that anyone wishing to obtain a voucher for the new service (valued at £100) would need to give up their bus pass. She advised that there had been a lot of animosity to this, especially as many of the new routes appeared to only offer transport to the local bus stop and, if a user has given up their bus pass in order to get the subsidised voucher, they would now have to pay	

	<p>for this element of the journey. The staff present at the launch event had assured that the scheme is in its infancy stages and that the more it is used, the better the service will get. Residents wishing to use the Mid Suffolk service need to call 01449 614271 and they will be given advice as to the most cost effective journey.</p> <p>Decision – The Clerk was asked to contact the Cty Cllr responsible for Rural Transport, Cllr James Finch, with the Council's dissatisfaction at the decision to instruct a supplier who will not accept bus passes and the lack of Public Consultation prior to and during the decision making process.</p>	Clerk
GBPC236/0716	<p>Devolution Consultation - The Clerk had circulated several emails regarding the consultation and a number of courses/info sessions being held at SALC.</p> <p>Decision – It was unanimously agreed that the Chair would complete the consultation questionnaire and that any Cllr can attend the free of charge info sessions, if they wish to.</p>	Cllr Burnett
GBPC237/0716	<p>Wattisham & District Community First Responders – Details had been circulated prior to the meeting regarding a proposed Life support event 13th October 2016 to be hosted by Parish Council in the Village Hall.</p> <p>Decision – It was agreed that the event be hosted by the Parish Council and to include the defibrillator training, subject to the Village Hall being re-opened in time. The Clerk to book Barking Village Hall as an option should the Village Hall remain shut at that time.</p>	Clerk
GBPC238/0716	<p>Foundation Award – The Clerk had received a very long letter from SALC, which she had circulated prior to the meeting, regarding the initial findings of the consideration panel. She advised that whilst they obviously have very strict guidelines to consider, it did not seem to make any allowances for very small villages and certain issues were just not relevant for anything other than large towns or villages. She advised that she had not had the time to address the issues due to the time being spent on resolving the insurance claim.</p> <p>Decision – It was agreed that the Clerk address the points raised as and when she has the time but that this is not a priority at the current time.</p>	Clerk
GBPC239/0716	<p>Finance</p> <p>a. Locality Grant Award from Cllr Truelove - The Clerk advised that the £200 cheque towards the Queens 90th Birthday celebration had been received the day of the meeting and, as such, was not included in the figures for this meeting</p> <p>b. The Clerk advised that the cheque from the Insurers as reimbursement for two emptyings of the Cesspit had been received but was made payable to the Village Hall so had been banked by them</p> <p>c. The Clerk advised that new Bank mandates were required following the recent resignations and that there are currently only two signatories, one of which is the Clerk. Cllrs Burnett and Triggs completed the form and took away personal information required to be completed and taken into the local branch of Barclays in due course.</p> <p>d. Clerk's Finance Report - The Clerk reported on the Council's current Financial and budget position and movements since last meeting. Total funds held @ 26th July were £19,040.45 The Bank Statements had not been brought to the meeting so were not verified or signed. Clerk to bring to next meeting.</p> <p>e. Approval of Payments – The Clerk presented payments for authorisation. Decision - Payments totalling £812.67 were authorised and cheques signed - Clerk to action.</p>	Clerk
GBPC240/0716	Village Hall Management Committee Report – no report received	Clerk

GBPC241/0716	Clerks Update re. urgent decisions since the last meeting – None	
GBPC242/0716	Correspondence for Information - The Information Folder for Councillors to read, sign and return was circulated containing – <ol style="list-style-type: none"> 1. Update on Suffolk Year of Walking 2. Email regarding Babergh & Mid Suffolk Joint Local Plan – Call for Sites 3. Newsletter from Liberal Democrats 4. Clerk Magazine July Edition (published by SLCC) 5. Local Councillor Magazine (published by SALC) <p>The folder from the last meeting was returned to the Clerk.</p>	Cllrs
GBPC243/0716	To consider the exclusion of the public and press in the public interest for consideration of the following items: <i>none</i>	
GBPC244/0716	Matters to be brought to the attention of the Council <ol style="list-style-type: none"> i. Road Closure of The Street – The Clerk had circulated the temporary road closure notice from MSDC advising that the road would be closed between 17th and 23rd August to allow for BT cabling. This had generated a number of enquiries so she had phoned the contractor for an update and had been advised that this work was to get an electricity supply to the green box near the Mace shop in Lower Farm Road and without it no-one in the village will be able to get super-fast broadband. ii. Broadband – A Cllr was extremely concerned that, as previously reported, Superfast Broad band is coming to Wattisham Base this year but is not scheduled to be available for the rest of the village. Cllrs were encouraged to contact Cllr Truelove in this regard and the Clerk advised that Cllr Jane Storey, the new cabinet minister responsible for rural broadband, had agreed to attend the next meeting of her other Council, Framdsen. Cllr Storey had advised that she will be attending a rural broadband meeting on the 8th September so will have the very latest information, which the Clerk will report at the next GBPC meeting in September. iii. Clerks annual review and hours for Special Projects – The Clerk advised that she had now been in post for a year and that there would need to be an annual appraisal and pay review consideration at the next meeting. The Cllrs present also discussed the possibility of arranging a special projects payment to be considered at the next meeting to compensate her for the ongoing additional hours being required to deal with the Cesspit. The Clerk to add both items to the next agenda. 	Clerk
	Date of Next Meeting - The date and time of the next meeting is Tuesday 27 th September 2016 starting at 7pm	Clerk
	<i>Meeting closed at 9.40pm</i>	

Chairman *Susan Burnett*
Date *27. 10. 16*

Great Bricett Parish Council

Clerks Finance Report - 26.07.16

Total Funds prior to Meeting - £19,040.45

Clerks report on the Councils current financial position and movements since the last report

Bank Bal	Minute No.	Date	Chq No	Payee	Desc	Amount	Power to Pay
Community Account (Current)							
Payments agreed at last meeting							
	GBPC216/0516	29/05/2016	DD	ICO	Data protection fee	-£35.00	LGA 1972 S111
	GBPC216/0516	28/04/2016	100917	V Pratt sal (chq total £669.26)	Clerk salary & training Apr	-£280.00	LGA 1972 S111 & 112
	GBPC216/0516	28/04/2016	100917	V Pratt exps (chq total £669.26)	Clerk exps Apr	-£46.71	LGA 1972 S111
	GBPC216/0516	24/05/2016	100918	SLCC	SLCC Membership	-£59.00	LGA 1972 S111
	GBPC216/0516	23/03/2016	100919	SALC (chq total £213.16)	SALC AGM BKS attend	-£12.00	LGA 1972 S111
	GBPC216/0516	23/03/2016	100919	SALC (chq total £213.16)	Clerk info day 9/3/16	-£18.00	LGA 1972 S111
	GBPC216/0516	25/04/2016	100919	SALC (chq total £213.16)	Annual subs NALC & SALC	-£183.16	LGA 1972 S111
	GBPC216/0516	24/05/2016	100917	V Pratt salary (chq total £669.26)	Clerk sal & training May	-£280.00	LGA 1972 S111 & 112
	GBPC216/0516	24/05/2016	100917	V Pratt exps (chq total £669.26)	Clerk exps May	-£62.55	LGA 1972 S111
	GBPC216/0516	24/05/2016	100920	GBPC VHMC	Donation to Queens 90th event	-£400.00	LGA 1972 S137
£6,458.79	Balance after last meeting				Payments total	-£1,376.42	

Receipts since last meeting	
£6,458.79	Balance prior to meeting
	No Receipts since last meeting
	£0.00

Payments for approval this meeting							Power to Pay
		26/07/2016	100921	V Pratt June sal - chq total £650.67	Clerk salary & training - June	-£289.77	LGA 1972 S111 & 112
		26/07/2016	100922	MSDC	Bin emptying 2016-17	-£162.00	Litter Act 1983, s5 & Environmental Protection Act 1990; Litter (Animal Droppings) Order 1991
		26/07/2016	100921	V Pratt June exps - chq total £650.67	Clerk expenses June	-£52.76	LGA 1972 S111
		26/07/2016	100921	V Pratt July exps - chq total £650.67	Clrk expenses July	-£38.70	LGA 1972 S111
		26/07/2016	100921	V Pratt July salary - chq total £650.67	Clerk salary & training - July	-£269.44	LGA 1972 S111 & 112
					Total Payments	-£812.67	
£5,646.12	Balance after payments approved						

Active Saver	
£12,581.66	Balance brought forward from year end
	No receipts or payments
Prepared by - Vivienne Pratt 21.07.16	
Clerk & Responsible Finance Officer	

