



GREAT BRICETT PARISH COUNCIL

Minutes of the Annual Parish Council meeting held at the Village Hall, Great Bricett
Tuesday, 9th May 2023 at 7.30pm.

Present:

Councillors: S Burnett (Chairman)
R Morley
A Auchterlonie
M Parnell
J Walsh
L Jefferson

In Attendance J Blackburn – Clerk
County Councillor Oakes
District Cllr Pratt

GB06/23/24 – ELECTION OF CHAIR

Cllr Burnett declared the meeting open.

Cllr Morley proposed that Cllr Burnett be elected as Chair, which was seconded by Cllr Walsh. **Decision** – Cllr Burnett was duly elected Chair.

Cllr Burnett signed the Declaration of Acceptance of Office and then took the Chair for the remainder of the meeting.

GB07/23/24 – ELECTION OF VICE-CHAIR

Cllr Walsh proposed that Cllr R Morley be elected as Vice-Chair, which was seconded by Cllr Burnett. **Decision** – Cllr R Morley was duly elected Vice-Chair.

GB08/23/24 – TO RECEIVE APOLOGIES OF ABSENCE

None had been received.

GB9/23/24 – COOPTION OF COUNCILLOR

It was AGREED: That Andrew Auchterlonie and Lesley Jefferson be co-opted onto the Parish Council.

GB10/23/24 - TO RECEIVE DECLARATIONS OF INTEREST

None had been received.

GB11/23/24 – TO RECEIVE APPLICATIONS FOR DISPENSATION

None had been received.

GB12/23/24 - TO APPROVE THE MINUTES OF THE MEETING HELD ON TUESDAY, 14th MARCH 2023

It was AGREED: That the minutes of the meeting held on Tuesday, 14th March 2023 be approved as a true record and signed by the Chairman.

GB13/23/24 – TO APPOINT REPRESENTATIVES TO OUTSIDE BODIES

SALC – All Cllrs
Wattisham - Cllr Burnett

GB14/23/24 – AUTHORISATION OF ANNUAL SUBSCRIPTIONS

It was AGREED: That the annual subscription of £228.90 be paid to the Suffolk Association of Local Councils in order to renew the Parish Council's membership.

GB15/23/24 – PUBLIC FORUM

There were two members of the public present.

An EV charging point was raised from the residents at 1 The Green. They explained that as they had no driveway and use an electric car, a charging point was very much needed. They asked the Parish Council if they would consider selling a small piece of The Green, 1.9 metres, in order for them to be able to install their own charging point and bring their car closer to their house.

The resident added that it would be a closed system so that only they could use it, but it would then free up a parking space outside the Village Hall, which would be beneficial for lettings and events.

Cllr Oakes and Cllr Pratt stated that they would look into grants for charging points for the village.

It was AGREED: That the Clerk research the rules around Village Greens and whether the sale of a small piece could be considered.

GB16/23/24 – TO RECEIVE THE COUNTY COUNCILLOR'S REPORT – CLLR KAY OAKES

Cllr Oakes' report was circulated prior to the meeting and would be published on the village website.

She reported that she would arrange a date for some Defibrillator Training with the First Responder from Needham Market, Mike Vorndran. It was suggested that this be held at the same time as a coffee morning at the Village Hall where more people would be present and would benefit from the training. A date would be arranged between Cllr Walsh and Cllr Oakes via email.

GB/17/23/24 - TO RECEIVE THE DISTRICT COUNCILLOR'S REPORT – CLLR DANIEL PRATT

Cllr Pratt when asked stated that the application for funding for provision of a security light and life-saving defibrillator equipment outside of the village hall, didn't make the funding cut last financial year. However, the application could be resubmitted again this financial year and he didn't see a reason why it shouldn't gain funding now that a new budget was available.

GB18/23/24 – TO RECEIVE THE CLERK'S REPORT AND FINANCIAL MATTERS

a) CLERK'S REPORT

The Clerk had nothing to report other than what was already on the Agenda.

b) TO RECEIVE THE CLERK'S FINANCIAL REPORT

The Clerk reported on the Council's current financial position and movements since the last meeting. It was reported that the balance in the accounts on 3rd May 2023 was £53,864.08.

c) TO AUTHORISE PAYMENTS AND NOTE RECEIPTS

The Clerk reported the following payments be authorised:-

Jennie Blackburn	ICT Laptop maintenance reimbursement	£24.00
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HMRC	PAYE for 2022/23	£112.80
Jennie Blackburn	Clerk's Pay (Apr)	£360.40
Jennie Blackburn	Clerk's Office Allowance/Exp (Apr)	£26.00
Jennie Blackburn	Ink Cartridges	£703.45
Business Services at CAS Ltd	GB VH Insurance Renewal	£398.03
Jennie Blackburn	Clerk's Pay (May)	£360.40
Jennie Blackburn	Clerk's Office Allowance/Exp (May)	£44.66
Trevor Brown	Internal Audit - 2022/23	£240.00
M Burnett	Community Woodland (various)	£48.67
M Burnett	Pond Plants (Community Woodland)	£169.23
NSK Landscapes	Grass Cutting (Community Woodland)	£408.00
MSDC	Bin Emptying	£271.02
ICO	Data Protection Renewal	£35.00
SALC	Membership Renewal	£228.90
Community Heartbeat Trust	Defibrillator Signs for Telephone Box	£34.80

It was AGREED: That payments totaling £3,465.36 be authorised and actioned by the Clerk.

The following receipt was also noted:

MSDC	Precept (1st Instalment)	£5,407.50
MSDC	CiL Payment	£2,577.23

d) **CIL REPORT**

It was AGREED: That the CiL report be approved and signed.

e) **ASSET REGISTER**

It was AGREED: That the Asset Register be approved.

f) **ANNUAL GOVERNANCE STATEMENT**

The Annual Governance Statement was completed by the Council and signed by the Chair and the Clerk.

g) **END OF YEAR 31ST MARCH 2023 STATEMENT OF ACCOUNTS**

The Statement of Accounts was presented for approval. **Decision** – approved and signed by the Chair and the Clerk

h) **INTERNAL AUDITOR'S REPORT**

The Internal Auditor's Report was received and it was noted that no recommendations had been made.

GB19/23/24 – GENERAL POWER OF COMPETENCE

It was AGREED: That the Parish Council met the conditions of eligibility set out in the Schedule to the Parish Council (General Power of Competence) (Prescribed Conditions) Order 2012, thereby enabling it to use the General Power of Competence. This would remain valid until the Annual Meeting following the next Ordinary Election in May 2027.

GB20/23/24 - PLANNING APPLICATIONS

None had been received.

GB21/23/24 – PLANNING DECISIONS

The following decision was noted:

Ref: DC/22/05545 - Full Planning Application - Erection of 1no. detached dwelling, cartlodge and retaining wall (revised proposal to previously approved dwelling DC/21/05516) - Land Adjacent 6 Woodland Valley, Great Bricett – **Granted**

GB22/23/24 – UPDATE ON LAND IN THE PARISH FOR PARKING

Cllr Burnett confirmed that the possibility of purchasing the land in the village was no longer an option.

It was AGREED: That the Parish Council did not support the maintenance of the land in return for its use for parking on an ad-hoc basis.

GB23/23/24 - UPDATE ON THE COMMUNITY WOODLAND AND THE PURCHASE OF FRUIT TREES

Cllr Burnett reported that fruit trees for the Community Woodland would cost in the region of £20-£25 each and also each would need a guard.

The contractor who currently cuts the grass has stated that he would be happy to dig the holes for the trees.

It was AGREED: That fruit trees be purchased and the contractor asked to dig the holes needed.

GB24/23/24 - UPDATE ON FOOTPATHS

Cllr Jefferson reported that the footpath opposite 'Laburnams', alongside the field, had become overgrown. Herself and her husband would be happy to trim it back in due course.

GB25/23/24 - MATTERS TO BE BROUGHT TO THE ATTENTION OF THE PARISH COUNCIL

- Noise levels on Track Days at Wattisham – complaints received from residents
- Community Speedwatch – more volunteers needed
- Ditches – need clearing along the access road for houses on the Green

GB26/23/24 – DATES FOR 2023/24 MEETINGS

The following dates were approved:

Tuesday, 11th July 2023

Tuesday, 12th September 2023

Tuesday, 14th November 2023

Tuesday, 9th January 2024

Tuesday, 12th March 2024

GB27/23/24 – DATE OF NEXT MEETING

It was AGREED: That the next meeting be held at the Village Hall on Tuesday, 11th July 2023 at 7pm.

The meeting finished at 9pm.

Chairman: Dated: