



GREAT BRICETT PARISH COUNCIL

Minutes of the Annual Parish Council meeting held at the Village Hall, Great Bricett
Tuesday, 10th January 2023 at 7pm.

Present:

Councillors: S Burnett (Chairman)
A Auchterlonie
J Walsh

In Attendance J Blackburn – Clerk
County Councillor K Oakes
District Councillor D Pratt

GB106/22/23 – TO RECEIVE APOLOGIES OF ABSENCE

Apologies had been received from Cllr Morley and Cllr Parnell.

GB107/22/23 – TO RECEIVE DECLARATIONS OF INTEREST

None had been received.

GB108/22/23 – TO RECEIVE APPLICATIONS FOR DISPENSATION

None had been received.

GB109/22/23 - TO APPROVE THE MINUTES OF THE MEETINGS HELD ON TUESDAY, 8TH NOVEMBER 2022

It was AGREED: That the minutes of the meeting held on Tuesday, 8th November 2022 be approved as a true record and signed by the Chairman.

GB110/22/23 – PUBLIC FORUM

There were no members of the public present.

GB111/22/23 – TO RECEIVE THE COUNTY COUNCIL'S REPORT – CLLR KAY OAKES

Cllr Oakes' report was circulated prior to the meeting and would be published on the village website.

Cllr Oakes had nothing further to report.

GB112/22/23 - DISTRICT COUNCILLOR'S REPORT – CLLR DANIEL PRATT

Cllr Pratt's report was circulated prior to the meeting and would be published on the village website.

Cllr Pratt had nothing further to report.

GB113/22/23 – TO RECEIVE THE CLERK'S REPORT AND FINANCIAL MATTERS

a) CLERK'S REPORT

The Clerk had nothing to report other than what was already on the Agenda.

b) **TO RECEIVE THE CLERK'S FINANCIAL REPORT**

The Clerk reported on the Council's current financial position and movements since the last meeting. It was reported that the balance in the accounts on 4th January 2023 was £49,530.96.

c) **TO AUTHORISE PAYMENTS AND NOTE RECEIPTS**

The Clerk reported the following payments be authorised:-

Jennie Blackburn	Clerk's Pay (Dec)	£360.40
Jennie Blackburn	Clerk's Office Allowance/Exp (Dec)	£26.00
HMRC	PAYE to 5th Jan	£143.80
Jennie Blackburn	Clerk's Pay (Jan)	£360.40
Jennie Blackburn	Clerk's Office Allowance/Exp (Jan)	£39.03

It was AGREED: That payments totaling £929.63 be authorised and actioned by the Clerk.

The following receipts were also noted:

Somersham PC	Contribution to box of paper (Clerk)	£6.49
Earl Stonham PC	Contribution to box of paper (Clerk)	£6.49
Little Blakenham PC	Contribution to box of paper (Clerk)	£6.49
Creting St Mary PC	Contribution to box of paper (Clerk)	£6.49

d) **BANK RECONCILIATION**

It was AGREED: That the Bank Reconciliation be approved.

e) **FINAL BUDGET 2023/24**

It was AGREED: That the Final Budget be approved.

f) **PRECEPT 2023/24**

It was AGREED: That the Precept of £10,815 for 2023/24 be approve. **Clerk to action.**

GB114/22/23 - PLANNING APPLICATIONS

None had been received.

GB115/22/23 – PLANNING DECISIONS

None had been received.

GB116/22/23 – SUGGESTIONS AND REPLIES FROM CIL QUESTIONNAIRE

Cllr Burnett reported that she had received various suggestions in relation to CiL spending with most of the suggestions being a pathway through the village.

Cllr Oakes stated that if the Parish Council informed her of where the pathway would ideally be, then she would be able to investigate further as to cost and viability.

Cllr Burnett asked for this item to be added to the next Agenda.

GB117/22/23 - UPDATE ON THE DITCHES / SEWAGE (THE GREEN)

Cllr Oakes reported that Dyno-Rod had attended the site in November along with herself and had cleared the blockage with the flow being restored. They had also checked all the manholes in the vicinity.

They had confirmed that the blockage had been caused by heavy root growth from the hedge at Pound Cottage.

Cllr Oakes stated that Dyno-Rod would need to visit again in the near future and the costs would be sent to the resident. The initial invoice would cover all works.

Cllr Oakes also confirmed that the drain behind The Walnuts belonged to Highways.

She explained that works would need to be carried out in relation to the roots or the problem would return.

Cllr Burnett reported that Nick Thomson had confirmed that he would look at getting the ditch that ran past Cllr Morley's house cleaned in due course.

GB118/22/23 - UPDATE ON THE PROVISION OF A LIGHT TO THE FRONT OF THE VILLAGE HALL

Following a brief discussion:

It was AGREED: That a light be purchased, like for like, to be installed at the front of the Village Hall.
Cllr Auchterlonie to action.

GB119/22/23 - UPDATE ON THE LAND REGISTRY OF THE GREEN

There was nothing to report.

GB120/22/23 - UPDATE ON THE LAND AND TO CONSIDER USING THE LAND FOR EXTRA PARKING (TO INCLUDE MAINTENANCE OF)

There was nothing to report.

GB121/22/23 - UPDATE ON THE TELEPHONE KIOSK

Cllr Auchterlonie reported that the works would be completed by Needham Electricals on 31st January 2023.

GB122/22/23 - UPDATE ON THE VILLAGE HALL

Cllr Walsh reported that the Village Hall had been busy over the Christmas period with many bookings. She also stated that the tiling had been completed in the kitchen.

Cllr Auchterlonie reported that the gutters around the Village Hall were blocked again and proposed mesh covers (leaf guards) to mitigate the risk of debris blocking the downpipe pipes and the under road drains on the Green.

Cllr Walsh also reported that the steps from the Village Hall into the rear garden needed to be replaced. There was a discussion around the need for that to be undertaken without delay, since the steps were part of the rear fire escape route, as well as providing access to the rear garden area. It was thought that the replacement work would be several thousands of pounds.

Cllr Oakes and Cllr Pratt both offered remaining MSDC funding budget availability for such infrastructure/capital expenditure, but noted that applications would have to be made quickly, since the February 2023 deadline was fast approaching.

Cllr Auchterlonie proposed to Cllr Walsh that an estimate could be obtained from Mixbrow Construction in Needham Market, the company that undertook the construction of the telephone box base.

It was AGREED: That Cllr Auchterlonie to purchase downpipe leaf guards and install when available.

That Cllr Burnett obtain an estimate for clearing of the Village Hall gutters, since volunteers were not always available to carry out the work when required.

That Cllr Walsh obtain an estimate for step replacement work and seek to make an application for funding via Cllr Oakes and/or Cllr Pratt, as appropriate before the February deadline. Walsh.

GB123/22/23 - UPDATE ON FOOTPATHS

It was noted that various footpath issues needed to be reported on the 'Highways Report It' tool. A tool that any member of the public can use to report issues to the County Council.

GB124/22/23 - MATTERS TO BE BROUGHT TO THE ATTENTION OF THE PARISH COUNCIL

- Company who cut the Community Woodland had enquired as to what was needed over the next year – cut around the trees and leave rest wild was preferred.
- Email received from the Police as to the Village's plans for King's Coronation.
- Locality Budget Funding remains available.

GB125/22/23 – DATE OF NEXT MEETING

It was AGREED: That the next meeting be held at the Village Hall on Tuesday, 14th March 2023 at 7pm.

The meeting finished at 8.10pm.

Chairman: Dated: