



GREAT BRICETT PARISH COUNCIL

Minutes of the Annual Parish Council meeting held at the Village Hall, Great Bricett
Tuesday, 14th March 2023 at 7pm.

Present:

Councillors: S Burnett (Chairman)
 R Morley
 M Parnell
 A Auchterlonie
 J Walsh

In Attendance J Blackburn – Clerk

GB126/22/23 – TO RECEIVE APOLOGIES OF ABSENCE

Apologies had been received from Cllr Oakes.

GB127/22/23 – TO RECEIVE DECLARATIONS OF INTEREST

None had been received.

GB128/22/23 – TO RECEIVE APPLICATIONS FOR DISPENSATION

None had been received.

GB129/22/23 - TO APPROVE THE MINUTES OF THE MEETING HELD ON TUESDAY, 10TH JANUARY 2023

It was AGREED: That the minutes of the meeting held on Tuesday, 10th January 2023 be approved as a true record and signed by the Chairman.

GB130/22/23 – PUBLIC FORUM

There were four members of the public present.

GB131/22/23 – TO RECEIVE THE COUNTY COUNCIL'S REPORT – CLLR KAY OAKES

Cllr Oakes' report was circulated prior to the meeting and would be published on the village website.

GB132/22/23 - DISTRICT COUNCILLOR'S REPORT – CLLR DANIEL PRATT

Cllr Pratt's report was circulated prior to the meeting and would be published on the village website.

GB133/22/23 – TO RECEIVE THE CLERK'S REPORT AND FINANCIAL MATTERS

a) CLERK'S REPORT

The Clerk gave a brief report of the Elections process.

b) TO RECEIVE THE CLERK'S FINANCIAL REPORT

The Clerk reported on the Council's current financial position and movements since the last meeting. It was reported that the balance in the accounts on 7th March 2023 was £48,628.37.

c) TO AUTHORISE PAYMENTS AND NOTE RECEIPTS

The Clerk reported the following payments be authorised:-

| | | |
|------------------|------------------------------------|---------|
| Jennie Blackburn | Clerk's Pay (Feb) | £360.20 |
| Jennie Blackburn | Clerk's Office Allowance/Exp (Feb) | £26.00 |
| A Auchterlonie | Light/Gutter reimbursement | £173.19 |
| Surelec | Telephone Box & Light Connection | £305.03 |
| Jennie Blackburn | Clerk's Pay (Mar) | £360.20 |
| Jennie Blackburn | Clerk's Office Allowance/Exp (Mar) | £38.10 |
| SALC | Payroll | £54.00 |

It was AGREED: That payments totaling £1,316.72 be authorised and actioned by the Clerk.

d) **BUDGET MONITORING REPORT**

It was AGREED: That the Budget Monitoring Report was noted.

e) **INTERNAL AUDITOR FOR 2022/23**

It was AGREED: That Trevor Brown CPFA (Local Council Financial Services & Internal Audit) be appointed as auditor for the purposes of the 2022/23 audit.

f) **EXTERNAL AUDIT ARRANGEMENTS FOR 2022/23**

The Clerk reported that due to the receipt of Community Infrastructure Levy (CiL) monies, an External Audit would be required.

It was NOTED: That an External Audit would be required for 2022/23.

GB134/22/23 – POLICIES AND PROCEDURES

a) **REVIEW OF INTERNAL AUDIT CONTROL AND RISK MANAGEMENT ARRANGEMENTS**

It was AGREED: That the Internal Audit Control and Risk Management Arrangements be reviewed and approved.

b) **FINANCIAL REGULATIONS AND STANDING ORDERS**

It was AGREED: That the Financial Regulations and Standing Orders be approved and adopted.

GB135/22/23 - PLANNING APPLICATIONS

Ref: DC/23/00584 - Householder Application - Erection of a tree house/raised platform - 2 Sycamore Close, Great Bricett, Ipswich

It was AGREED: That the Parish Council had no objections to the application. **Clerk to action.**

Ref: DC/23/01113 - Householder Application - Construction of dropped kerb (retention of) - 1 Woodland Valley, Great Bricett

It was AGREED: That the Parish Council had no objections to the application. **Clerk to action.**

GB136/22/23 – PLANNING DECISIONS

None had been received.

GB137/22/23 – SUGGESTIONS AND REPLIES FROM CIL QUESTIONNAIRE

Members briefly discussed the suggestions from residents which included orchard trees on the Community Woodland and land for parking.

The Village roof was also given consideration as it felt it would need some repair or replacement in the future.

Cllr Oakes had informed Cllr Burnett that the installation of a pathway on parts of The Street would not be given permission.

It was AGREED: That Cllr Morley liaise with a Roofer to ask for a check of the roof.
That Cllr Burnett investigate Orchard Trees for the Community Woodland.

GB138/22/23 - UPDATE ON THE LAND AND TO CONSIDER USING THE LAND FOR EXTRA PARKING (TO INCLUDE MAINTENANCE OF)

In relation to the possible lease of land for ad hoc parking in the village was again discussed with Cllr Walsh stating that should the Parish Council be able to lease the land in question, then security of that land should be for a long period of time. Any legal costs involved should be split between the land owner and the Parish Council.

Cllr Burnett agreed to the suggestions that the landowner be contacted again to ask about purchasing the land.

GB139/22/23 – KING’S CORONATION

Cllr Walsh reported that on 8th May 2023 at 12 noon – 3pm, a ‘Big Lunch’ would be held at the Village Hall (inside and outside on the Green) to celebrate the Coronation of the King.

Cllr Morley proposed that the Parish Council contribute £250 towards the celebrations for the King’s Coronation with Cllr Parnell seconding.

It was AGREED: That the Parish Council contribute £250 towards the Coronation celebrations. **Clerk to action**

GB140/22/23 – SPEEDWATCH / WATTISHAM

Cllr Burnett reported that Ringshall Parish Council had a resident who had their own speed gun and it had been agreed with Martin Kinsey at Wattisham that if any number plates caught speeding were from Wattisham then to let him have the details.

Cllr Burnett liaised with the Speedwatch Team to ask if Great Bricett Community Speed watch Team could do the same, but it was refused.

Cllr Morley commented on the speed that tractors had been driving through the village in recent weeks.

GB141/22/23 – DITCH AT CARTERS LANE

Cllr Burnett reported that the ditch at the corner of Carters Lane had become very smelly. She had reported it to the Environment Agency who would contact Anglian Water.

GB142/22/23 - UPDATE ON CASE NO. JC51695 / EN/22/00320 - LAND ADJACENT BRAMBLES, GREAT BRICETT

The Clerk reported that an update on this case had been circulated prior to the meeting. The email stated that nothing else could be done.

Cllr Morley stated that a positive was that a tree survey had been carried out as a result of the complaint.

GB143/22/23 - UPDATE ON THE LAND REGISTRY OF THE GREEN

There was nothing to report.

GB144/22/23 - UPDATE ON THE TELEPHONE KIOSK

Cllr Auchterlonie reported that the telephone kiosk was complete in relation to the defibrillator being installed inside the kiosk and electrics connected. The kiosk does need a touch up in places with paint, which would be carried out in the summer.

The internal space in the kiosk was discussed and it was agreed that it would be left just as the defibrillator at the moment.

Signage for the top of the kiosk was discussed and the Clerk reported that usually any kiosks that contained a defibrillator would have signs around the top of the kiosk so people knew that the defibrillator was there.

It was AGREED: That the Clerk purchase defibrillator signage for the telephone kiosk

GB145/22/23 - UPDATE ON THE VILLAGE HALL

Cllr Walsh reported that a builder had been found who would carry out the works to the steps in the rear garden free of charge, just for materials to be paid for. He had stated that village halls were an important part of communities and therefore would give his labour for free.

Cllr Walsh also reported that locality funding had been applied for to Cllr Oakes for a good quality shed for the rear of the Village Hall.

She added that bookings continued to improve. Coffee mornings had been arranged in April and May with the May one being a table top sale - £5 per table. A quiz was also booked for 21st April. Other ideas for events were a Race Night and also a Murder Mystery with Supper.

GB146/22/23 - UPDATE ON FOOTPATHS

There was nothing report.

GB147/22/23 – COMMUNITY WOODLAND – GRASSCUTTING / TREES

Cllr Burnett reported that following consultation with members over email the following schedule was proposed for the woodland:

Full cut and mulch – March/April - £340

End of April – every 6-8 week intervals – cut paths through longer areas for smaller plants to survive and also strim around trees - £120 per visit.

September/October/November – whole area of be cut with mowing to be removed which would be expensive. Another option would be cut and collect = £500.

A five-year contract would be preferred by the company to enable a particular piece of equipment to be purchased to enable the works to be carried out.

Cllr Burnett also stated that more plants were needed for the pond.

It was AGREED: That the above be implemented with Cllr Burnett asking for a written agreement.
That Cllr Burnett to purchase more pond plants.

GB148/22/23 - MATTERS TO BE BROUGHT TO THE ATTENTION OF THE PARISH COUNCIL

Nothing was raised.

GB149/22/23 – DATE OF NEXT MEETING

It was AGREED: That the next meeting be held at the Village Hall on Tuesday, 9th May 2023 at 7pm (APM & APCM).

The meeting finished at 8.43pm.

Chairman: Dated: