

GREAT BRICETT PARISH COUNCIL

**You are summoned to attend the meeting which will be held
at Great Bricett Village Hall, on Tuesday 12th September 2017 at 7.00pm**

Public Forum – *At item 2 on the agenda, members of the public are invited to give their views and question the Parish Council on issues on this agenda or to raise issues for consideration at future meetings at the discretion of the Chairman. This item will generally be limited to 15 minutes duration. Members of the public are welcome to stay for the meeting (with the exception of matters excluded for press and public interest) but may not contribute within the Parish Council meeting itself unless specifically invited to contribute by the Chairman.*

AGENDA

To comply with the approved Standing Orders, the Public Forum and Items 3, 4 & 5 are to be concluded within a 30 minute time slot unless the Council agrees to extend this time period.

- 1. Receive apologies for absence**
- 2. Public Participation Session**
- 3. Receive District Councillor's Report - *District Cllr David Whybrow***
- 4. Receive County Councillor's Report - *County Cllr Anne Whybrow***
- 5. Approve Minutes of meeting held on 25th July 2017 as true record of the meeting**
- 6. Receive Declarations of Interests & dispensations**
- 7. Co-option of new Councillor – *No applications received – as of June 17, there is one vacancy***
- 8. Clerks Update regarding matters arising from the last minutes –**

Street light in Lower Farm Road – *now installed and awaiting connection to electricity supply*
Potential planning issue at Wildwinds – *being investigated by MSDC*
New external Cabinet & Defibrillator installation at Base Garage
VH Defibrillator
Bus Shelter by the Mace Shop
Electoral Boundary Review – *consultation meeting for this Parish arranged for 25th September*
Village noticeboards
Footpath Leaflet dispenser – *now purchased and installed*

9. Planning Applications –

On the 14th August, the Clerk received an email from Waldon Telecom requesting a pre-application consultation for a proposed installation of a Base Station in the north verge of Roman Road, north of the junction with The Street. The email was forwarded to all Members and although Waldon Telecom had requested a response within 14 days, this had not been possible due to annual leave and the Council and public will have the opportunity to consider this in the future, should a subsequent planning application be submitted.

- a. For discussion and decision – *None*
- b. Awaiting decision from MSDC – *None*
- c. Decisions made by MSDC – *None*

- 10. Findings of Internal & External Audit –** Clerks update regarding report from Heelis & Lodge (internal) and BDO Stoy Hayward (External)
- 11. Speed Restriction Options in and around the Village –** To consider and determine options and budgetary implications. To consider draft letters to be sent to the Police and Base.
- 12. Phone Box –** To consider options for public consultation regarding its future use
- 13. Grant Opportunities –** To consider and determine potential opportunities for District and County funding

14. Clerk Email Address – To consider and determine changing the routing email address

15. Finance

- a. *Payments and receipts against budget*
- b. *VAT reclaim – new claim for £222.00 submitted to HMRC*
- c. *Clerk's Finance Report*
- d. *Authorisation of Payments*

16. Village Hall Management Committee Report – *if received.*

17. Clerks Update regarding urgent decisions since the last meeting – *None*

18. Correspondence for Information – *to be circulated*

19. To consider the exclusion of the public and press in the public interest for consideration of the following items: *None*

20. Matters to be brought to the attention of the Parish Council –

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.

Next scheduled meeting –

Starting at 7.00pm – 28th November 2017 - Great Bricett Village Hall

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Tuesday, 05 September 2017