

GREAT BRICETT PARISH COUNCIL

**You are summoned to attend the meeting which will be held
at Great Bricett Village Hall, on Tuesday 25th April 2017 at 7.00pm –
this meeting has been arranged to replace the previously cancelled meeting of 28th March**

Public Forum – *At item 2 on the agenda, members of the public are invited to give their views and question the Parish Council on issues on this agenda or to raise issues for consideration at future meetings at the discretion of the Chairman. This item will generally be limited to 15 minutes duration. Members of the public are welcome to stay for the meeting (with the exception of matters excluded for press and public interest) but may not contribute within the Parish Council meeting itself unless specifically invited to contribute by the Chairman.*

AGENDA

To comply with the approved Standing Orders, the Public Forum and Items 3, 4 & 5 are to be concluded within a 30 minute time slot unless the Council agrees to extend this time period.

- 1. Receive apologies for absence**
- 2. Public Participation Session**
- 3. Receive District Councillor's Report - *District Cllr David Whybrow***
- 4. Receive County Councillor's Report - *County Cllr Julia Truelove***
- 5. Approve Minutes of meeting held on 24th January 2017 as true record of the meeting**
- 6. Receive Declarations of Interests & dispensations**
- 7. Co-option of new Councillor/s – *Applications received from Nigel Ford and Richard Morley***
- 8. Clerks Update regarding matters arising from the last minutes –**
 - Adoption of BT Phone Box – awaiting consultation response*
 - Street light in Lower Farm Road – MSDC liaising with Retd Col Silk*
 - Footpath walk leaflets – 500 supplied for by SCC and now in Village Hall*
 - Potential planning issue at Wildwinds – being investigated by MSDC*
 - Cesspit remedial works – now resolved and any future works to be carried out under 5 year guarantee*
 - Defibrillator installation and training*
 - Commemorative Plaque for Felix Wilding – have advised of Council decision*
 - Meeting dates for next 12 months – Website updated*
 - Fly tipping – No response to letters distributed or Newsletter insert*
- 9. Planning Applications –**
 - a. For discussion and decision – *Revision to application not yet received from MSDC but drawing received from member of the public regarding an additional 3 no. units to be built at new development at Wixfield Park. To discuss action required (see attached drawing)*
 - b. Awaiting decision from MSDC –
 - i. Erection of two storey side extension & single storey rear extension & single storey porch all following demolition of existing single storey buildings at 17 Little Hill, Great Bricett IP7 7DF - Planning Application 0955/17*
 - ii. Proposed base station installation at CTIL_201393 to be located at Bricett Business Park, Pound Hill, Great Bricett, Suffolk, IP7 7DZ*
 - c. Decisions made by MSDC –
 - i. Revisions to unit length and width dimensions; revisions to parking provision /configuration; provision of portable garage units; provision of pathway to south west perimeter; and adjustments to landscape treatment. Wixfield Park, the Street, Great Bricett, IP7 7DW - 0618/17. Application for a non-material amendment to planning permission 1252/1– **Decision** - GRANTED*
 - ii. Land to the south of Bricett Hall, The Street, Great Bricett - Construction of farm road and new vehicular access (previously approved under planning permission 1894/11) – **Decision** - GRANTED*
- 10. Naming of the street name for new properties being built in Wixfield Park – To consider the proposed street name of 'The Paddocks' (see attached letter from MSDC).**

- 11. Accident in The Street, Great Bricett on 1st March** – Email from member of the public received 6th March (circulated prior to meeting). To consider whether action required.
- 12. Annual meetings** – *To consider and determine who to invite, format, timings and refreshments required.*
- 13. Adopted Policies & Procedures** – *Annual review of the following –*
 - Standing Orders
 - Financial Regulations
 - Effectiveness of Internal Audit
 - Internal Audit Plan 2017-18
 - Financial Risk Assessment & Statement of Internal Control
- 14. Appointment of Internal Auditors** – *Subject to agenda item 11, to determine whether to continue with appointment of Heelis & Lodge as Internal Auditors*
- 15. Village Sign & Noticeboards** – *(deferred from last meeting) To consider and determine maintenance options and budgetary implications (quotes attached)*
- 16. Budget 2017-18** – *To finalise and sign off budget*
- 17. Asset Register as of Year End** – *To review asset register and finalise for year end.*
- 18. Finance**
 - a. *Precept of £4,875 received from MSDC on 6th April 17 (first of two payments)*
 - b. *VAT reclaim for period 1/1/16 to 31/12/16 for £428.89 made 4/1/17 – now received*
 - c. *Year-end financials – auditor paperwork to be completed*
 - d. *Payments against budget*
 - e. *Clerk's Finance Report*
 - f. *Authorisation of Payments*
- 19. Village Hall Management Committee Report** – *if received. To consider and determine VH Condition report (draft circulated prior to the meeting) and inspection requirements for VHMC. To consider quotations for roof and chimney repairs and determine action required. To consider action required re. broken window in Village Hall*
- 20. Clerks Update regarding urgent decisions since the last meeting** – *Increased to £200,000 to sum assured value of Village Hall as recommended by Loss Adjusters*
- 21. Correspondence for Information** – *to be circulated*
- 22. To consider the exclusion of the public and press in the public interest for consideration of the following items:** *None*
- 23. Matters to be brought to the attention of the Parish Council** –

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.

Next scheduled meeting – **Combined annual meeting of the Parish starting at 7.00pm followed by Parish Council Annual Meeting - 23rd May 2017 - Great Bricett Village Hall**

Viv Pratt – Clerk to Great Bricett Parish Council
Email - pc@greatbricett.suffolk.gov.uk

Tel. 01473 657124



Tuesday, 18 April 2017

Village Sign Re-furb Quotes

Dear Sue -Thank you for your recent enquiry. We are pleased to quote to refurbish your very pretty sign as follows:

1 No. Double sided sign £1110.00 + carriage and VAT. We will sandblast clean and repaint the metal parts. We will repaint the windmill, planes and church as faithfully as we can to the original. It would help to have some photos if you have any? For the name panel we will make a new cast polymer panel with the letters cast in relief in similar style typeface and colours to the original. All will be fitted together as ready to install again. I hope this is of interest and look forward to hearing from you.

regards
Lyndie

Lyndie Lothian
Managing Director, Signs of the Times
lyndie@sott.co.uk



The Village Sign People

Heritage and Village Sign specialists for over 35 years



8th December 2016

Great Bricett Parish Council

① For the attention of Mrs Sue Burnett ~ via email only : sueburny@gmail.com)

Dear Sue

Thank you for the opportunity to quote for the re-painting of your village sign. As you haven't said anything about the oak post. I'm assuming this is still sound but would suggest that once the sign has been taken down, the post could be gently wire brushed and a wood preservative such as Cuprinol applied to assist with its longevity.

Firstly we would separate the sign from its frame ~ which allows us to gently grit blast the frame in order to remove the old enamel paint, which then enables it to be powder coated and baked with a satin black finish enamel paint. (This gives a slight sheen that is neither too dull nor too shiny!) The sign will also be gently grit blast to remove the old paint ~ it is then treated with an aluminium primer and two coats of undercoat, with topcoats of high quality coloured sign writer's enamel paint, which we believe to be even more durable than the original used! This process will restore your village sign to its former glory.

A typical price for a double sided cast aluminium village sign will be: ~

- > To grit blast a double sided cast aluminium sign, treat with aluminium primer, two coats of undercoat, and then repainting the sign with high quality sign writers enamel paint @ £524.20
- > To grit blast, powder coat & bake with enamel paint the wrought iron framework @ £125.00

Grand Total : £649.20 (Six Hundred and Forty Nine Pounds & 20p)

All our prices include personal collection and delivery and will be held valid for 90 days. We do NOT charge VAT However it does NOT include the removal of the sign from the post or the sign's re-erection, but ask that if we were awarded this commission that the sign be removed from the post ready for collection as our old bones creak a bit these days!!

This quotation has been prepared to the best of our ability based on the e-mailed photograph that was sent. We therefore feel it necessary to put in the rider that if we were awarded the commission and felt that more work was necessary than originally covered by this quote, (this is more usual when dealing with wooden signs rather than aluminium!) you can rest assured that we would contact you immediately to discuss the situation. I'm sorry if this sounds rather open-ended but we really cannot quote on what we cannot obviously see.

I trust that the quotation meets your requirements and we look forward to your further instructions.

Yours sincerely

Pammie Stebbing (Mrs)

e-mail: VillageSignPeople@gmail.com phone: 01953 498 766 www.villagesignpeople.com

The Barns Eeyore's House Vicarage Road Great Hockham Norfolk IP24 1PE

Place Directorate

Responsible for the Economy
and the Environment

Gary Starling MBEng CMS
Corporate Manager - Building Control



Ms Vivienne Pratt
Great Bricett Parish Clerk
Willow Tree Cottage
Barking Tye
Ipswich
IP6 8HU

Please ask for: Diane Leeder
Direct Line: 01449 724512
Fax Number: 01449 724514
Your Reference:
Our Reference: 17/SN/00025
Email: diane.leeder@midsuffolk.gov.uk
Web site: www.midsuffolk.gov.uk

09 February 2017



Dear Ms Pratt

Street Naming and Numbering

Proposal: Nine static residential caravans at Wixfield Park, The Street, Great Bricett

The developers for the above have proposed THE PADDOCKS as the new road name.

I would be grateful if your Parish Councillors could confirm this proposal or suggest a new road name for our consideration.

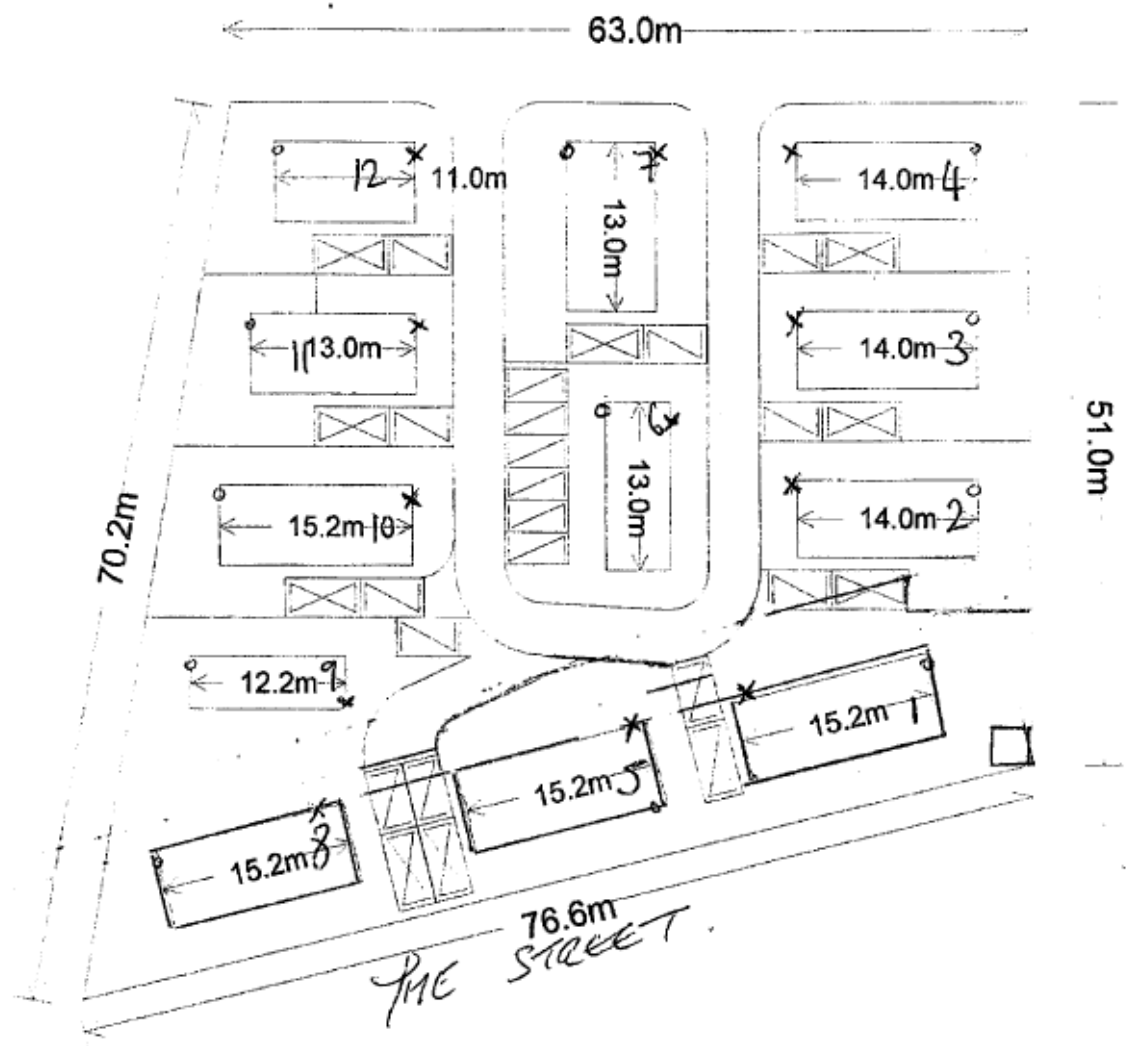
Please can you respond in writing by 10 April 2017.

I look forward to hearing from you as soon as possible.

Yours sincerely

Diane Leeder
Street Naming Support Officer

0303/17



X - Gas position
O - elec position (dependent on)

MID SUFFOLK DISTRICT COUNCIL
PLANNING CONTROL
RECEIVED
24 JAN 2017
ACKNOWLEDGED
DATE
BY

Wixfield.