



Parish Council Members -

Chairman: Cllr S Burnett, Cllr N Ford, Cllr D Payne, Cllr R Craddock,  
Cllr R Morley, Cllr M Ford

## Notice of Meeting and Summons to Councillors to Attend Great Bricett Parish Council

Dear Councillor

You are summoned to attend the Parish Council meeting which will be held at The Village Hall, Great Bricett on **Tuesday, 26<sup>th</sup> March 2019 at 7pm.**

**J Blackburn**  
Parish Clerk  
Tel: 01449 721369  
Email: [pc.greatbricett@outlook.com](mailto:pc.greatbricett@outlook.com)

### AGENDA

- 1) **Public Forum** – *Members of the public may speak on any matter affecting the village.*
- 2) **To receive apologies of Absence**
- 3) **To receive Declarations of Interest**
- 4) **To receive any Applications for Dispensation**
- 5) **To approve the Minutes of previous meeting held on Tuesday, 22<sup>nd</sup> January 2019.**
- 6) **To receive the Police Report**
- 7) **To receive the County Councillor's Report** – *County Cllr Kay Oakes*
- 8) **To receive the District Councillor's Report** – *District Cllr David Whybrow*
- 9) **To receive the Clerk's Report including the following Financial Matters**
  - a) To receive the Clerk's Report
  - b) To receive the Finance Report and Budget Monitoring Report
  - c) To authorise Payments and note Receipts
  - d) To appoint the Internal Auditor
  - e) To approve the External Audit arrangements for 2018/19
- 10) **To approve Policies and Procedures**
  - a) To approve the Data Protection & Information Security Policy
  - b) To approve the Publication Scheme document
  - c) To approve the Document Retention Policy
  - d) To conduct a Review of Internal Audit Control and Risk Management Arrangements
  - e) To review the Financial Regulations and Standing Orders
- 11) **Planning Applications**
  - a) For discussion and decision – (including any applications / decisions received since the publication of this agenda)

**Ref: DC/19/01154** - Notification for Prior Approval for a Change of Use from Storage or Distribution Buildings (Class B8) and any land within its curtilage to Dwelling house (Class C3) Town and Country



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Planning (General Permitted Development) (England) Order 2015 Schedule 2, Part 3, Class P - Barn C, Tollemache Business Park, Oulton, Suffolk IP8 4RT

**Ref: DC/19/01157** - Notification for Prior Approval for a Proposed Change of Use of a Building from Office Use (Class B1) to a Dwelling house (Class C3) under the Town and Country Planning (General Permitted Development) Order 2015 Schedule 2, Part 3, Class O. - Barn A, Tollemache Business Park, Oulton, Suffolk IP8 4RT

**Ref: DC/19/01150** - Notification for Prior Approval for a Proposed Change of Use of Agricultural Building to a Dwelling house (Class C3) and for Associated Operational Development - Town and Country Planning (General Permitted Development) Order 2015, Schedule 2, Part 3, Class Q. Location: Barn D, Tollemache Business Park, Oulton, Suffolk IP8 4RT

b) Decisions made by MSDC

**DC/18/04774** - Application under Section 73 of the Town and Country Planning Act following grant of Outline Planning Permission DC/18/01756 without compliance with Condition 3 to amend approved access arrangements. Land East of Brambles, The Street, Great Bricett, Suffolk – **GRANTED**

**Ref: DC/17/03568** - Outline Planning Application (all matters reserved) - Residential development of up to 51 dwellings - Great Bricett Business Park, The Street, Great Bricett, Suffolk IP7 7DZ – **GRANTED**

**Ref: DC/18/01249** - Discharge of Conditions Application for - Condition 3 (Surface and Foul Water Drainage) Location: Wixfield Park, The Street, Great Bricett, Suffolk - **APPROVED**

- 12) **To receive an update on the Village Hall**
- 13) **To receive an update on the telephone box refurbishment**
- 14) **To discuss traffic calming / speeding through the village – Location of VAS machine**
- 15) **To discuss parking issues within the village**
- 16) **To receive an update on the planning works at The Green, Great Bricett, and also the Land Registry of the Green.**
- 17) **To receive any update on either of the defibrillators**
- 18) **To receive an update on buildings erected without planning permission within the village**
- 19) **Matters to be brought to the attention of the Parish Council – *Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.***
- 20) **Date of next meeting – Thursday, 16<sup>th</sup> May 2019 at 7pm (This will be the Annual Parish Council Meeting followed by the Annual Parish Council Meeting).**

**For enquiries about the meeting, please contact Jennie Blackburn, Parish Clerk  
Tel: 01449 721369 or email: [pc.greatbricett@outlook.com](mailto:pc.greatbricett@outlook.com)**



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## **Exclusion of the Press and Public**

**21) To receive a confidential item on a Staffing Matter – The Clerk**