



Parish Council Members -

Chairman: Cllr S Burnett, Cllr N Ford, Cllr D Payne, Cllr R Craddock,  
Cllr R Morley, Cllr M Ford

## Notice of Meeting and Summons to Councillors to Attend Great Bricett Parish Council

Dear Councillor

You are summoned to attend the Parish Council meeting which will be held at The Village Hall, Great Bricett on **Tuesday, 10<sup>th</sup> March 2020 at 7pm.**

**J Blackburn**  
**Parish Clerk**  
**Tel: 01449 721369**  
**email – [pc.greatbricett@outlook.com](mailto:pc.greatbricett@outlook.com)**

### AGENDA

- 1) **Public Forum** – *Members of the public may speak on any matter affecting the village.*
- 2) **To receive apologies of Absence**
- 3) **To receive Declarations of Interest**
- 4) **To receive any Applications for Dispensation**
- 5) **To approve the Minutes of previous meetings held on Tuesday, 21<sup>st</sup> January 2020.**
- 6) **To receive the Police Report**
- 7) **To receive the County Councillor's Report** – *County Cllr Kay Oakes*
- 8) **To receive the District Councillor's Report** – *District Cllr Daniel Pratt*
- 9) **To receive the Clerk's Report including the following Financial Matters**
  - a) To receive the Clerk's Report
  - b) To receive the Finance Report
  - c) To authorise Payments and note Receipts
  - d) To receive the Bank Reconciliation
  - e) To appoint the Internal Auditor
  - f) To review the External Audit Arrangements for 2019/20
- 10) **To approve Policies and Procedures**
  - a) To conduct a Review of Internal Audit Control and Risk Management Arrangements
  - b) To review the Financial Regulations and Standing Orders
- 11) **Planning Applications**
  - a) For discussion and decision – (including any applications / decisions received since the publication of this agenda)
  - b) Decisions made by MSDC



**Parish Council Members -**

Chairman: Cllr S Burnett, Cllr N Ford, Cllr D Payne, Cllr R Craddock,  
Cllr R Morley, Cllr M Ford

- 12) To receive an update on the Village Hall / Floor
- 13) To receive an update on the wall at the rear of the Village Hall
- 14) To receive an update on the Noticeboards
- 15) To receive an update on the telephone kiosk and discuss a grand opening
- 16) To receive an update on the VAS machine and traffic calming measures.
- 17) **Matters to be brought to the attention of the Parish Council** – *Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.*
- 18) **Date of next meeting** – Tuesday, 12<sup>th</sup> May 2020 at 7pm.

**For enquiries about the meeting, please contact Jennie Blackburn, Parish Clerk**  
**Tel: 01449 721369 or email: [pc.greatbricett@outlook.com](mailto:pc.greatbricett@outlook.com)**