



Parish Council Members -

Chairman: Cllr S Burnett, Cllr R Morley, Cllr J Walsh,
Cllr M Parnell, Cllr A Auchterlonie, Cllr L Jefferson

Notice of Meeting and Summons to Councillors to Attend Great Bricett Parish Council

Dear Councillor

You are summoned to attend the Parish Council meeting at the Village Hall, Great Bricett, on **Tuesday, 12th March 2024 at 7pm.**

Mrs Jennie Blackburn
Parish Clerk
Tel: 01449 721369
email – pc.greatbricett@outlook.com

AGENDA

- 1) To receive apologies of Absence**
- 2) To receive Declarations of Interest**
- 3) To receive any Applications for Dispensation**
- 4) To approve the Minutes of the previous meeting held on 9th January 2024**
- 5) Public Forum** – Members of the public may speak on any matter affecting the village
- 6) To receive the County Councillor's Report** – *County Cllr Kay Oakes*
- 7) To receive the District Councillor's Report** – *District Cllr Daniel Pratt*
- 8) To receive the Clerk's Report including the following Financial Matters**
 - a) To receive the Clerk's Report
 - b) To receive the Finance Report
 - c) To authorise Payments and note Receipts
 - d) To appoint the Internal Auditor for 2023/24
 - f) To approve the External Audit arrangements for 2023/24
 - g) To approve the Village Hall Insurance
- 9) To approve Policies and Procedures**
 - a) To conduct a Review of Internal Audit Control and Risk Management Arrangements
 - b) To review the Financial Regulations and Standing Orders
- 10) Planning Applications**
 - a) For discussion and decision – (including any applications / decisions received since the publication of this agenda)
 - b) Decisions made by MSDC
- 11) To discuss the People & Place Plan (PPP)**



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- 12) To receive any update on the Community Woodland – Tree Warden(s)
- 13) To receive an update on the Village Hall
- 14) To receive an update on Footpaths
- 15) To receive an update on the Ditches
- 16) **Matters to be brought to the attention of the Parish Council** – *Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.*
- 17) **Date of next meeting** – Tuesday, 14th May 2024 at 7pm (APM & APCM).

For enquiries about the meeting, please contact Jennie Blackburn, Parish Clerk
Tel: 01449 721369 or email: pc.greatbricett@outlook.com