



Parish Council Members -

Chairman: Cllr S Burnett, Cllr R Morley, Cllr J Walsh, Cllr M Parnell,
Cllr A Auchterlonie, Cllr L Jefferson

Notice of Meeting and Summons to Councillors to Attend Great Bricett Parish Council

Dear Councillor

You are summoned to attend the Annual Parish Council meeting which will be held on **Tuesday, 14th May 2024 at 7.15pm** (or immediately after the conclusion of the Annual Parish Meeting).

Members of the public from the village are welcome to attend this meeting.

J Blackburn
Parish Clerk
Tel: 01449 721369
Email: pc.greatbricett@outlook.com

AGENDA

- 1) Election of Chairman of the Council**
(To receive the Chairman's Declaration of Acceptance of Office)
- 2) Election of Vice-Chairman of the Council**
- 3) To receive apologies of Absence – Cllr Morley**
- 4) To receive Declarations of Interest**
- 5) To receive any Applications for Dispensation**
- 6) To approve the Minutes of previous meeting held on Tuesday, 12th March 2024**
- 7) To appoint Representatives to Committees and Outside Bodies**
SALC
Wattisham
- 8) Authorisation of Annual Subscriptions**
a) Suffolk Association of Local Councils - £255.15
- 9) Public Forum - Members of the public are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part of the Parish Council meeting itself.**
- 10) To receive the County Councillor's Report – County Cllr Kay Oakes**
- 11) To receive the District Councillor's Report – District Cllr Dan Pratt**



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12) To receive the Clerk's Report including the following Financial Matters

- a) Clerk's Report
- b) To receive the Finance Report
- c) To authorise Payments and note Receipts
- d) To approve the Annual Governance Statement – 2023/24
- e) To approve the End of Year Statement of Accounts - 31st March 2024
- f) To approve the Exemption Certificate for 2023/24 (External Audit not required)
- g) To receive the Internal Auditor's Report for 2023/24
- h) To approve the CiL Report
- i) To approve the Asset Register as at 31st March 2024

13) To approve Delegation of Clerk - Planning

14) Planning Applications

- a) For discussion and decision – (including any applications / decisions received since the publication of this agenda)
- b) Decisions made by MSDC

15) To discuss the People and Place Plan

16) To discuss Village Green and Church Yard Grass Cutting

17) To discuss possibility of providing Allotments

18) To discuss maintenance of Noticeboards

19) To receive an update on the Community Woodland

20) To receive an update on the Village Hall

21) To receive an update on Footpaths

22) Matters to be brought to the attention of the Parish Council – *Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.*

23) To approve the dates of 2024/25 meetings

24) To approve the date of the next meeting – 9th July 2024 at 7pm

For enquiries about the meeting, please contact Jennie Blackburn, Parish Clerk
Tel: 01449 721369 or email: pc.greatbricett@outlook.com