# **GREAT BRICETT PARISH COUNCIL**

Minutes of the Parish Council Meeting held on Tuesday 26th July 2016 in Great Bricett Village Hall at 7.00pm

Present:

Cllr S Burnett, Cllr A Triggs, Cllr D Payne, Cllr R Craddock Vivienne Pratt (Clerk), 4 members of the public

In attendance: Apologies:

Cty Cllr Julia Truelove, Cllr S Hines

CDDC224 (074		
GBPC221/0716		
	Apologies had been received from Cty Clir Truelove and Clir Lines	
GBPC222/0716	Public Forum – The public were all members of the Village Hall	
	Management Committee who were attending to discuss the cesspit	
CPDC222/074	agenua item. The Chair invited them to speak during that agenda items	
GBPC223/0716	The Clerk reported that the new anti-	
	crime newsletter was still not reporting any crime figures due to a situation	
	in the Police system. She reported that she had received emails through	
	the Police Connect service which had warned of the dangers of buying	
	from door to door sellors, most recently a S. J. J. J.	
	from door to door sellers, most recently a fish seller, and the damage to	
GBPC224/0716	tyres and windscreens to cars in Ringshall on 10 <sup>th</sup> July.	
GBPC225/0716	To receive Report from County Clir Truelove - popo received prior	1
	to the meeting although when applicates were received. Clir Trusters	
	duvised trial Sile Would forward her report in due course	
GBPC226/0716	Minutes of the Parish Council Meeting held on 24th May 2016 -	
120	<b>Decision -</b> It was proposed and resolved to accept the minutes of the	
e <sup>2</sup>	meetings held on 24 <sup>th</sup> May as a true record. The Minutes were duly signed by the Chair and will be undetected.	
CDDC227/0746	by the chair and will be updated on the website and noticeboard	
GBPC227/0716	To receive any dispensations, pecuniary or non-pecuniary	
	decidrations of interest from Members - None	*
GBPC228/0716	Matters arising from the last Minutes – Clerk's Report	
8	1. Casual Vacancy announcement / Co-option of new Councillor (s) —	
	The Clerk reported that the casual vacancy arms and the Councillor (s) -	
	The Clerk reported that the casual vacancy announcement had been	=
	received by MSDC and had been installed on both Village noticeboards as	
	Well as the Website. The holice advises that the public had until the act	
	I say to force all election for the current vacancies. She advised that if this	
	was not received, the Council would have the apportunity to so and the	
	two Councillors regulred. The Clerk advised that the Parish Council	
	Houceboard into sheets had been amended to show the vacancies as well	
	as the Four Parish magazine. The issue of the lack of keys to the	
	noticeboard in The Street was raised and it was agreed that the Clerk	Clerk
(#2)	would have copies cut and provide and it was agreed that the Clerk	
	would have copies cut and provide one to the Chair and one to the Chair of the VHMC.	
=	of the villic.	6
	THE CIPIC AND THE COLUMN AND AND AND AND AND AND AND AND AND AN	
	received by SCC and Clir Craddock had marked the two proposed	E 8
	locations and provided copies for all Clirs. The type of street light	
	discussed as well as the pros and cons of the ontions available. The class	1
	advised that at this stage the location was all that was required to secure	
	a firm quotation for supply and installation, as the price received so far	
8	was purely an estimate. It was prepared that the price received so far	
	was purely an estimate. It was proposed that when a firm quotation and	
	opecification is received, it pecome a fifture agenda itom whom the	
	specification be discussed. The choice of either one of two additional in the	
1	be considered as well as the possibility of securing any additional	Clerk
	randing/match funding from SCC or Wattisham Airhage Clerk to monitor	CICIA
	and advise.	
Page 08/ 392		
3- 00. OOL	loitials Is I'm to a	

3. Village Green tree pruning — Cllr Payne advised that he had carried out pruning to the overhanging branches that were obstructing the footpath. A member of the public thanked Cllr Payne for his hard work and advised that there were several dead branches higher in the tree that probably also required further attention. Cllr Payne kindly agreed to look into this in the near future. Cllr Payne also raised the issue of the branches of the Norway Maple on the green interfering with the electricity cables and advised that he had contacted UK Power Networks to send someone out to assess pruning requirements. Cllr Payne to advise in due course.

Cllr Payne

Cllr Payne

4. Website Ownership – The Clerk advised that she had been in contact with the current webmaster who had advised that he was still living in the village and was considering whether to remain as webmaster as he was unfamiliar with the web update system and had received no training. The Clerk advised that she has ownership of the Parish Council side of the website and the webmaster has ownership of the Village Hall side and that neither could access each other's pages. The Clerk advised that she was happy to take over the Village side of the website, however, if he is happy to continue, the Council might wish to consider paying for him to attend the £25 web training course at SALC, which would benefit the entire Village and be cheaper than the Clerk's salary. It was agreed that should he decide to continue and wish to have the training, an agenda item be added for full consideration at a future meeting. Clerk to monitor and advise.

Clerk

#### GBPC229/0716

#### **Planning Applications**

### For discussion and decision -

a. Proposed base station installation at CTIL 201393 to be located at Bricett Business Park, Pound Hill, Great Bricett, Suffolk, IP7 7DZ -Prior to the meeting, the Clerk had circulated information from Waldon Telecom regarding a number of locations that had been considered in and around Great Bricett for a mast and radio base station to enable 2G, 3G AND 4G coverage for Telefonica. The Cllrs discussed Waldon Telecom's preferred location of within the Bricett Business Park and advised that, whilst they had no objection with a mast being erected within the village, their belief was that a position still within the Business Park, yet further East towards the farmland, was probably a less obtrusive position. A concern regarding possible tv interference was raised although it was agreed that modern televisions are manufactured with filters as standard. There was also the suggestion from a member of the public that another network provider may wish to 'piggy back' the service, which would undoubtedly provide better reception for a larger number of people.

<u>Decision</u> – The Clerk was asked to contact Waldon and suggest the slightly amended location but to report that, in principle, they had no objection with the proposal.

b. <u>Broad View Farm, Lower Farm Road, Ringshall IP14 2JF</u> – Planning Application no. 1160/16 – Conversion of residential outbuilding (barn structure) to annexe accommodation.

There had been some confusion prior to the meeting as the documents had not been available to download, however, it was believed that this proposal was an extension to the residential property and did not relate to the Holiday Let application, which had been discussed in the extraordinary meeting called on 22<sup>nd</sup> April 2016.

Decision – No comment or response required

Clerk

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#### Awaiting decision from MSDC -

<u>Wixfield Park, The Street, Great Bricett IP7 7DW</u> – Planning Application no. 1155/16 – It was discussed that the revised site plan was very similar to the version previously agreed but that it was highly likely another version would be required as the owners could not locate the underground gas pipeline and may need to re-position the units again.

## Decisions made by MSDC -

Broad View Farm, Lower Farm Road, Ringshall IP14 2JF — Planning Application no. 1150/16 — Granted Building 339 Wattisham Airfield (Childcare centre), Roman Road, Great Bricett IP7 7RW — Planning Application no. 1554/16 — Granted

#### GBPC230/0716

Cesspit – The Clerk advised that she had had numerous conversations with the Insurance Company and their two experts but had received word from the engineers that the Insurance company had repudiated the Claim on the basis that the word 'Cesspit' was not mentioned in the policy, only 'the Building'. The Clerk had strongly fought against this as there are many parts of the Building that are also not specifically listed in the policy but are undoubtedly covered. She had then received notification that the Cesspit would have been covered if the building was suffering from subsidence, which it was not and the insurers were still refusing responsibility. The Clerk had then initiated a series of calls with CAS (Community Action Suffolk), who Broker the specialist policy with Zurich on behalf of Parish Councils and Village Halls throughout Suffolk, and with whom the Council has agreed a three year undertaking for the VH cover. After several emails and calls, CAS agreed with the Clerk that they believed the Cesspit should be covered and were now involved with the on ongoing process with Zurich. She advised that CAS had been made aware that an update was required for this meeting, however, they had advised that day that the claim had been escalated to a higher authority with Zurich and that there was still no news either way. It was proposed that the Clerk contact a solicitor for legal advice, however, she advised that the next step would be to contact the Financial Ombudsman but could do not do this until she had received a written response from Zurich and to date nothing had been received from them as all communication had been through their experts. A long and rather lively debate then took place with the members of the public and all Cllrs as to the long term future of the Village Hall as well as more temporary measures due to the fact that the Cesspit was close to being full again and required emptying. The possibility of temporary portaloos were also discussed. The Clerk advised that there really wasn't any more that she could do at this stage and that she was still hopeful that the Insurers would reconsider their decision. She advised that, either way, a decision would be made in the next few weeks and the Clerk advised that there really wasn't any more that she could do at this stage and that she was still hopeful that the Insurers would reconsider their decision. She also advised that the number of hours being spent on this matter was far outweighing her contracted hours.

**Decision** – It was unanimously agreed that the Cesspit should be entirely emptied without delay with the cost being met by the Parish Council. It was also decided that the Village Hall must shut immediately so, should the Cesspit refill, it would be known that it contained purely ground water, which might allow for the water to be pumped without fear of any contamination.

	At this point, the four members of the public left the meeting although	T
GBPC231/0716	uley well advised they were welcome to stay for the entire ment	
GDFC231/0/10	Indings of Internal Audit - The Clerk advised that the had collected	
	the mes from the dutilor in Wickham Market earlier that month and had	
	circulated their findings prior to the meeting. She advised that there had	
	been no issues idised or further action required so the forms had alread	
	been posted to the external Auditor, BDO Stov Havward Sho advised	
	and sile ridu received no response from them at that charge and that the	
CDDC222 (CT)	results of the internal Audit were already posted on the website	
GBPC232/0716	Delibrillator - The Clerk advised that she had still received no managed	+
	from any of the contact made with Tingdene regarding the proposal to	
	piace the second delibriliator within Wixtigld Dark Cho advised that the	
	original delib, gifted from BHF, stills sits in her garage and requires	
	miscalidation. Sile duvised that the Wattisham First responders were	
	proposing a me support event in October and that this would be the	
	perfect opportunity to compine with AFD training. She advised that the	
	grant money normalized fruelove for the second define must be used with	
	12 monus or returned. Cllr Craddock advised that he holioved he might	
	know a park notife owiler who might allow the installation on their with	
	of the raik. <b>Decision -</b> It was agreed to give Clir Craddock a face	CII
	weeks to make contact with the Park home owner to octablish whather	Cllr
	unit can be installed onto their home. The Clerk was asked to control ME	Craddo
	to establish whether she would be prepared to carry out the relative	C/ /
	cricins of a second unit as she has only currently agreed to she all the	Clerk
	unit in the Village Hall. It was agreed that, should Cllr Craddock's contact	
	decline the installation, the Clerk proceed with the installation of the BHF	
***	diff of the external wall of the VH	
GBPC233/0716	Village Hall and Noticeboards — As raised at the last meeting, the	This is a second of the second
	noticeboards are in need of routine maintenance – a rub down of the	
	crackled varnish, re-treating and re-varnishing. Cllr Craddock advised that	
	he might know of a local workman who may be interested in quoting for	
	this work. The Clerk advised that she believes that the Village sign will	
	also need some work in the next year or so.	
	<b>Decision</b> – Cllr Craddock to try to obtain a quote and forward to the	Cllr
	Clerk in due course whereupon Clark to abtain a quote and forward to the	Craddoo
GBPC234/0716	Clerk in due course whereupon Clerk to obtain other quotes, if required	& Clerk
	Upper Orwell Crossing Consultation – The Clerk had circulated information relating to the public consultation.	
	information relating to the public consultation prior to the meeting.	
6	<b>Decision</b> – It was agreed that the Parish Council would not formally	
	respond and that any Cllr wishing to complete the consultation	
BPC235/0716	questionnaire, would do so via the online survey	
	New Local Area Transport Arrangements – Local Area Transport The Clerk advised that she had attended the least of the control	
	The Clerk advised that she had attended the launch event at MSDC offices	
	on 9 <sup>th</sup> June for Connecting Communities with Suffolkonboard.com, the	
	new Community Transport process. She advised that there had	
	previously been as many as 19 service providers involved in the previous	
	County being divided into account the tender process now resulted in the	
1	County being divided into seven areas with seven operators. Creat	
1	bricett being in Mid Sulfolk. She advised that she had loarnt during the	
1	meeting that Mid Sulfolk were the only area in the County where the	
li li	operator would not be accepting his nacce. This mappe that any and	
	wishing to obtain a voucher for the new service (valued at C100)	
1	need to give up titell bus bass. She advised that there had been a later	
1	difficulty to tills, especially as many of the new routes appeared to any	
	Unter transport to the local bus stop and if a user bearing.	
1	offer transport to the local bus stop and, if a user has given up their bus pass in order to get the subsidised voucher, they would now have to pay	

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	for this element of the journey. The staff present at the launch event had assured that the scheme is in its infancy stages and that the more it is used, the better the service will get. Residents wishing to use the Mid Suffolk service need to call 01449 614271 and they will be given advice as to the most cost effective investigation.	
	<b>Decision</b> – The Clerk was asked to contact the Cty Cllr responsible for Rural Transport, Cllr James Finch, with the Council's dissatisfaction at the decision to instruct a supplier who will not accept bus passes and the lack of Public Consultation prior to and during the decision making present	Clerk
GBPC236/0716	regarding the consultation and a number of courses/info sessions being held at SALC.	
	<b>Decision</b> – It was unanimously agreed that the Chair would complete the consultation questionnaire and that any Cllr can attend the free of charge info sessions, if they wish to.	Cllr Burnet
GBPC237/0716	Wattisham & District Community First Perpenders Details had	
	event 13 <sup>th</sup> October 2016 to be hosted by Parish Council in the Village Hall. <b>Decision</b> — It was agreed that the event be hosted by the Parish Council and to include the defibrillator training, subject to the Village Hall being re-opened in time. The Clerk to book Barking Village Hall as an option should the Village Hall remain shut at that time	Clerk
GBPC238/0716	Foundation Award — The Clerk had received a very long letter from SALC, which she had circulated prior to the meeting, regarding the initial findings of the consideration panel. She advised that whilst they obviously have very strict guidelines to consider, it did not seem to make any allowances for very small villages and certain issues were just not relevant for anything other than large towns or villages. She advised that she had not had the time to address the issues due to the time being spent on resolving the insurance claim.	
GBPC239/0716	Decision – It was agreed that the Clerk address the points raised as and when she has the time but that this is not a priority at the current time.  Finance	Clerk
	a. Locality Grant Award from Cllr Truelove - The Clerk advised that the £200 cheque towards the Queens 90 <sup>th</sup> Birthday celebration had been received the day of the meeting and, as such, was not included in the figures for this meeting b. The Clerk advised that the cheque from the Insurers as reimbursement for two emptyings of the Cesspit had been received but was made payable to the Village Hall so had been banked by them c. The Clerk advised that new Bank mandates were required following the recent resignations and that there are currently only two signatories, one of which is the Clerk. Cllrs Burnett and Triggs completed the form and took away personal information required to be completed and taken into the local branch of Barclays in due course. d. Clerk's Finance Report - The Clerk reported on the Council's current Financial and budget position and movements since last meeting. Total funds held @ 26 <sup>th</sup> July were £19,040.45 The Bank Statements had not been brought to the meeting so were not verified or signed. Clerk to bring to next meeting.	Clark
	authorisation. <b>Decision -</b> Payments totalling £812.67 were particular.	Clerk
BPC240/0716	and cheques signed - Clerk to action.  Village Hall Management Committee Report — no report received	Clerk

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GBPC241/0716		T -
GBPC242/0716	Correspondence for Information - The Information Folder for	
	Councillors to read, sign and return was circulated containing –	Cllus
		Cllrs
	Update on Suffolk Year of Walking     Email regarding But to Santa	
	2. Email regarding Babergh & Mid Suffolk Joint Local Plan – Call for Sites	
	Newsletter from Liberal Democrats	
	4. Clerk Magazine July Edition (nublished to 200	
	<ol> <li>Clerk Magazine July Edition (published by SLCC)</li> <li>Local Councillor Magazine (published by SALC)</li> </ol>	
	21 Local Councillor Magazine (published by SALC)	
	The folder from the last meeting was returned to the Clerk.	
GBPC243/0716	To consider the exclusion of the nublic and proce in the nublic	
	interest for consideration of the following items: none	
GBPC244/0716	Matters to be brought to the attention of the Council	
	. Koad Closure of The Street – The Clerk had circulated the	
	temporary road closure notice from MSDC advising that the road	
	would be closed between 1/" and 23rd August to allow for PT	
	cability. This had generated a number of enquiries so she had	
	phoned the contractor for an undate and had been advised that	
	unis work was to get an electricity supply to the green boy near	
	the Mace shop in Lower Farm Road and without it no-one in the	
	village will be able to get super-fast broadband	
	<b>Broadband</b> – A Cllr was extremely concerned that as previously	
	reported, Superidst Broad band is coming to Wattisham Page this	
	year but is not scheduled to be available for the rost of the village	
	clir's were encouraged to contact Clir Truelove in this regard and	
	the clerk advised that tilr Jane Storey, the new cabinet minister	
	responsible for rural broadband, had agreed to attend the post	
	meeting of her other Council, Framsden. Cllr Storey had advised	
	that she will be attending a rural broadband meeting on the 8 <sup>th</sup>	
	September so will have the very latest information, which the	Clerk
	Clerk will report at the next GBPC meeting in September.	
	and lovicy dilu ilouis for special projects — The	
	Clerk advised that she had now been in post for a year and that	
	there would need to be an annual appraisal and pay review	
	consideration at the next meeting. The Cllrs present also	
	discussed the possibility of arranging a special projects payment to	
	be considered at the next meeting to compensate her for the	
	ongoing additional hours being required to deal with the Cesspit.  The Clerk to add both items to the next agenda.	
,	Date of Next Meeting - The date and time of the next meeting is	Clerk
	Tuesday 27 <sup>th</sup> September 2016 starting at 7pm	
	Meeting closed at 9.40pm	
	orocca at 5. Topin	

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Chairman	Lusan	Duret
Date	1301	61-
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# **Great Bricett Parish Council**

Clerks Finance Report - 26.07.16

		Total Fun	ds prior	to Meeting -	£19,040.45		
	Cle				on and movements since the last		
Bank Bal	Minute No.	Date	Chq No		on and movements since the last  Desc	Amount	Power to Pa
Community	Account (Current	1				Pamount	Power to Pa
Payments a	greed at last meet	ing					
	GBPC216/0516	29/05/2016	DD	ICO	Data protection fee	-£35.00	LGA 1972 S11
	GBPC216/0516	28/04/2016	100917	V Pratt sal (chq total £669.26)	Clerk salary & training Apr		LGA 1972 S11
	GBPC216/0516	28/04/2016	100917	V Pratt exps (chq total £669.26)	Clerk exps Apr	-£280.00	& 112 LGA 1972 S11
	GBPC216/0516	24/05/2016	100918	SLCC	SLCC Membership	-£46.71 -£59.00	LGA 1972 S11
	GBPC216/0516	23/03/2016	100919	SALC (chq total £213.16)	SALC AGM BKS attend	-£12.00	LGA 1972 S11
	GBPC216/0516	23/03/2016	100919	SALC (chq total £213.16)	Clerk info day 9/3/16		LGA 1972 S11
	GBPC216/0516	25/04/2016	100919	SALC (chq total £213.16)	Annual subs NALC & SALC	-£18.00	LGA 1972 S11.
	GBPC216/0516	24/05/2016	100917	V Pratt salary (chq total £669,26)	Clerk sal & training May	-£183.16	LGA 1972 S11
	GBPC216/0516	24/05/2016	100917	V Pratt exps (chq total £669.26)	Clerk exps May	-£280,00	& 112 LGA 1972 S111
	GBPC216/0516	24/05/2016	100920	GBPC VHMC	Donation to Queens 90th event	-£62.55	LGA 1972 S137
	Balance after last last meeting Balance prior to n				Payments total	-£400.00 -£1,376.42	
ceipts since ,458.79	last meeting Balance prior to m	eeting			5.5	The second second second	
ceipts since ,458.79	last meeting	eeting		V Pratt June sal -	Payments total  No Receipts since last meeting	-£1,376.42	Power to Pay
ceipts since ,458.79	last meeting Balance prior to m	eeting	100921	V Pratt June sal - chq total £650.67	Payments total	-£1,376.42	
ceipts since ,458.79	last meeting Balance prior to m	ting	100921	chq total £650.67	No Receipts since last meeting  Clerk salary & training - June  Bin emptying 2016-17	-£1,376.42 £0.00	LGA 1972 S111 8
ceipts since ,458.79	last meeting Balance prior to m	ting 26/07/2016		MSDC  V Pratt June exps - chq total £650.67	No Receipts since last meeting  Clerk salary & training - June	£0.00 £0.00	LGA 1972 S111 8 112 Litter Act 1983, s5 & Environmental Protection Act 1990; Litter (Animal Droppings)
ceipts since ,458.79	last meeting Balance prior to m	26/07/2016 26/07/2016	100922 100921 100921	MSDC  V Pratt June exps- chq total £650.67  V Pratt July exps- chq total £650.67	No Receipts since last meeting  Clerk salary & training - June  Bin emptying 2016-17	£0.00 £0.00 -£289,77 -£162.00	LGA 1972 S111 8 112 Litter Act 1983, s5 & Environmental Protection Act 1990; Litter (Animal Droppings) Order 1991
ceipts since ,458.79	last meeting Balance prior to m approval this mee	26/07/2016  26/07/2016	100922 100921 100921	MSDC  V Pratt June exps - chq total £650.67  V Pratt July exps -	No Receipts since last meeting  Clerk salary & training - June  Bin emptying 2016-17  Clerk expenses June	£0.00 £0.00 -£289.77	LGA 1972 S111 8 112  Litter Act 1983, 55 & Environmental Protection Act 1990; Litter (Animal Droppings) Order 1991  LGA 1972 S111
ceipts since ,458.79	last meeting Balance prior to m approval this mee	26/07/2016 26/07/2016 26/07/2016 26/07/2016	100922 100921 100921	MSDC  V Pratt June exps- chq total £650.67  V Pratt July exps- chq total £650.67  V Pratt July salary -	Payments total  No Receipts since last meeting  Clerk salary & training - June  Bin emptying 2016-17  Clerk expenses June  Cirk expenses July	-£1,376.42 £0.00 -£289.77 -£162.00 -£52.76 -£38.70	LGA 1972 S111 8 112 Litter Act 1983, s5 & Environmental Protection Act 1990; Litter (Animal Droppings) Order 1991 LGA 1972 S111 LGA 1972 S111
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yments for a second sec	last meeting Balance prior to m approval this mee	26/07/2016  26/07/2016  26/07/2016  26/07/2016  26/07/2016  ents approved	100922 100921 100921	MSDC  V Pratt June exps - chq total £650.67  V Pratt July exps - chq total £650.67  V Pratt July salary - chq total £650.67	Payments total  No Receipts since last meeting  Clerk salary & training - June  Bin emptying 2016-17  Clerk expenses June  Clrk expenses July  Clerk salary & training - July  Total Payments	-£1,376.42 £0.00 -£289.77 -£162.00 -£52.76 -£38.70 -269.44	LGA 1972 S111 8 112 Litter Act 1983, s5 & Environmental Protection Act 1990; Litter (Animal Droppings) Order 1991 LGA 1972 S111 LGA 1972 S111
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#### Great Bricett Parish Council Payments & Receipts 2016 - 2017

Payr	nenfs	Si	170	-	
-	-	-	-	122	44.3

Norking Balance Sank less current Discreents & Jacaloty ESJ024.29	Ref No	3t Recd	Date	Payee/Received from	Inv No		Banning	Carrent	Precent &							
13,024.23	Brought to	nward from .	2015-16 year an	ed accounts	HIN NO	Chargue No	Social for year	DEFENSE	CING	Bank Int	Grant	Esstund		. 1		1
	1	4	24/04/2026	MSEC		-				1 ( 1 )		-	Total Receip	52	Clerks salary	Sohn
67,835,21	2	4	21/04/2008	Mspc		BACS	£4,750.00		64,750.00			-	\$4,750.00	-1		
E7,435.31		green uit actionness	int 4/5/25			BACS	\$71.08		£71.08							
	3	-	29/05/2036	ICD				3	10 - 10 7x11			-	£71.08	4		
	4	4	28/04/2026	V Prets sel (cho total 6569.76)		00	-E35LD0			-		-		1		
	5	*	28/04/2038	V Prett water (chig total \$1000.06)	-	300927	-62782.00		2 4 2 2 2 2 2 2 2					1		4.25.00
17,130.95	beconclud	per stations	of 3/3/27 for	2 2 7 400 Months   Carol States   1 200 2 20 3		100917	-E46.73			-				1	-6280.00	1
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