# **GREAT BRICETT PARISH COUNCIL**

Minutes of the Parish Council Meeting held on Tuesday 26th January 2016 in the Village Hall at 7.00pm

Present:

Cllr B James, Cllr D Payne, Cllr R Craddock, Cllr S Burnett, Cllr A Triggs, Cllr Horne

In attendance:

Vivienne Pratt (Clerk), Cty Cllr Julia Truelove, One member of the public

Dist Cllr David Whybrow

Apologies:	Dist Cllr David Whybrow	
GBPC143/0116	Public Forum One member of the public was present. No issues were raised.	
	One member of the public was present to leader the lead	
GBPC144/0116	To receive Apologies for Absence	
	Apologies had been received from Dist Cllr Whybrow	
GBPC145/0116	To receive Police Report - There was no representative from the Safer	
	Neighbourhood Team present and no report received. The Clerk reported	
	there had been an assault reported near Coddenham and a series of thefts	
	from parked cars in the Stowmarket area.	
GBPC146/0116	To receive Report from District Cllr Whybrow – full report available	
200 - 200 -	on website	
	District Cllr David Whybrow had sent apologies for absence but forwarded	
	a report with information detailing his disappointment that no applications	
	had been made for the Locality Award, information on the new Community	
	Infrastructure Levy, a recycling initiative 'You can leave your cap on and	
	the Citizens Advice Mid Suffolk charity. He also forwarded a copy of the	
~	latest Town & Parish newsletter.	
	To receive Report from County Clir Truelove - full report available on	
GBPC147/0116		
	website. County Cllr Julia Truelove reported on the education improvements in	
	County Clir Julia Truelove reported off the education improvements in	
	Suffolk and changes to the County's policing policy. She advised that	
	Stowmarket will no longer function as a Police Station and will now only	
	operate as an emergency response base and that the Suffolk Constabulary	
	had received criticism that it requires improvement. Her report advised	
	that the first round of super-fast broadband had been completed and that	
	the aim is that 95% of Suffolk will have access to it by 2019 and sne	
	advised that the satellite voucher scheme was now up and running. She	
	commented that there had been many updates regarding the Devolution	
	Priofing but it was apparent that Cambridgeshire did not Wish to form links	
	with Norfolk and Suffolk. She advised that she still has access to £2000	
	Locality budget for the supply of a defibrillator through Community	
	Heartbeat Trust. This would partially purchase a second AED for the village	
	but the PC would be required to pay an additional £300. Cllr Truelove	
	advised that she would be leaving the meeting at 20.15 and it was decided	
	to bring forward the defibrillator agenda item in order that she could	
	participate.	
GBPC148/0116	Defibrillator – The Clerk advised that she had already been in contact	
	with Martin Render of Community Heartbeat Trust to discuss assistance	
83	with the location of the defibrillator awarded from BHF, which had now	
	been delivered and being stored at her property. She advised that whilst	
	Martin had been extremely helpful, he was not able to offer assistance with	
	regard to site survey or PC meeting attendance for any device not	
	purchased through him. He had, however, offered assistance with regard	
	to training sessions for the public, subject to a contribution towards his	
	expenses. The Clerk also advised that there were many routine cnecks	
	required once the defibrillator is installed and a person would need to be	
	nominated to take on this responsibility. The possibility of a second	
	nominated to take off this responsibility. The possibility of a second	

	defibrillator purchased via the funding generously offered by Cllr Truelove was discussed and it was unanimously agreed that the village would benefit from a defibrillator at the Village Hall and a second unit located at Wixfield Park. The location of the Village Hall defibrillator would most likely be on the external wall of the VH and the Wixfield Park unit on the management office on site. The Clerk also advised that if the 2 <sup>nd</sup> AED was purchased through Community Heartbeat, then the PC would have access Martin's advice and maintenance services for both units. The Clerk advised that an installation estimate of £150 had been received from the electrical contractor who had recently installed the Saniflo system in the VH. She also advised that she had contacted CAS and been advised that the insurance premium would increase by £25 per annum per AED and £13 from installation to the renewal date. <b>Decision</b> — It was unanimously agreed to proceed with a grant application through Cllr Truelove's Locality award scheme and the Clerk will contact her for application forms and will apply. It was unanimously agreed to pay the additional £300 towards the cost of the AED. It was agreed for the Clerk to contact Martin Render for location advice for both units, costings for the maintenance contracts and eventual training for the general public. It was proposed that the Clerk	Clerk
	contact the owners of Wixfield Park to enquire about the location of the	Clerk
GBPC149/0116	AED and the possibility of support with regard to the electricity supply to it.  Minutes of the Parish Council Meeting held on 24th November.	
051 0245/0220	<b>Decision -</b> It was proposed and resolved to accept the minutes of the	
	meetings held on 24 <sup>th</sup> November 2015 as a true record. The Minutes were duly signed by the Chair.	
GBPC150/0116		1 1) 3250 NATE   1
	from Members – No interests were declared.	
GBPC151/0116	ACCUSAGE OF A CONTROL OF THE STATE OF THE ST	
	The Clerk advised that all councillors are required to complete a pecuniary dispensation form re. setting the Budget and Precept. Forms were	
	received from Cllrs Horne & Triggs.	
GBPC152/0116	Matters arising from the Minutes — Clerk's Report	
	Transfer and the time control of the port	
	<ol> <li>Christmas &amp; New Year Lighting – The Clerk advised that the request had been made to SCC leave the street light on overnight on Christmas Day and New Year's Eve.</li> <li>Clerk new role as Clerk &amp; RFO to Framsden PC – The Clerk advised that her job interview had been successful and that she had started the new role as of 8th January. She advised that the two Councils would run alongside each other well and cost savings could already be seen both in hours and resources.</li> <li>New Foundation Award – The Clerk advised that she had formally applied to NALC for the Foundation Level Award. She had already been advised that the award process was very slow and that it was highly likely that further questions would be raised by NALC.</li> <li>Local Area Communication – The Clerk advised that the next edition of the Four Parish magazine will contain a section asking the public to contact her for any information relating to Council activities.</li> <li>Headway Suffolk donation refusal – The Clerk advised that she had written a refusal letter and a copy was being circulated in the</li> </ol>	
	had been made to SCC leave the street light on overnight on Christmas Day and New Year's Eve.  2. Clerk new role as Clerk & RFO to Framsden PC — The Clerk advised that her job interview had been successful and that she had started the new role as of 8th January. She advised that the two Councils would run alongside each other well and cost savings could already be seen both in hours and resources.  3. New Foundation Award — The Clerk advised that she had formally applied to NALC for the Foundation Level Award. She had already been advised that the award process was very slow and that it was highly likely that further questions would be raised by NALC.  4. Local Area Communication — The Clerk advised that the next edition of the Four Parish magazine will contain a section asking the public to contact her for any information relating to Council activities.	

	6. Community Speed Watch — The Clerk advised that, although the new Chairman of the CSW team was based in Great Bricett, Somersham remains the CSW lead. All the speed watch equipment had been purchased by a Locality Award grant to Somersham and they insure it and are the contact for the Police. Because Somersham also has a relatively new Clerk, a meeting had been proposed with PC Matt Brown, the Clerk to Barking, Great Bricett and Somersham and the Chairman of the CSW team together with Cllr Burnett (also a member of the CSW team). It was apparent that the jackets discussed in the last meeting (minute no GBPC149/1115 item ii) could not be purchased unless the PC was prepared to meet the full cost as there were ongoing discussions with the other Clerks who felt that they were not needed. Cllr Burnett reported that the two new volunteers in Barking had pulled out so the requirement for jackets was no longer there. The Clerk is to push for this meeting prior to the next PC meeting in March.  7. High Speed Broadband — The Clerk had circulated the revised coverage map from Better Broadband for Suffolk, which shows that the Wattisham base will get super-fast broadband during 2016, however, the information for the majority of the rest of the village had been updated for consideration by 2019. She had also circulated information on the Satellite scheme and advised that there were certain criteria, one of which is a current supply less than 2mb. She advised that the voucher would cover most of the cost of supply and installation but the monthly subscription	Clerk
	was payable by the applicant.	
GBPC153/0116	Co-option of new Councillor(s)  It was reported that there had been an application received for the one remaining vacancy. The CV for the applicant, Steven Hines, had been circulated prior to the meeting. Decision - It was resolved to co-opt Mr Hines with immediate effect. Cllr Hines signed the Declaration of Acceptance of Office, Register of Interest form and precept dispensation and was duly co-opted. The Clerk to forward the Register of Interests form to MSDC. There are now no Councillor vacancies and the Clerk will amend the website and noticeboards and advise MSDC that the PC now has its full complement of Councillors.	Clerk Clerk
GBPC154/0116	Planning Applications i) Applications for consideration – none received. The Clerk reported that the previously granted planning application no. 2725/13 had been withdrawn. The Chair advised that this was due to Wixfield Park having new owners who were unhappy with the layout of the scheme. ii) Applications awaiting decision from MSDC – none outstanding iii) Decisions from MSDC – none	
GBPC155/0116	<b>Grass &amp; Hedge Cutting</b> — The Clerk reported that the contractor, D Windle, had agreed to keep the costs for 2016-17 the same as 2015-16 — ie. £45 per hedge trim and £35 per grass cut. <b>Decision</b> — The Council unanimously agreed that they were happy with Mr Windle's work and wish to renew the contract for 2016-17 on the basis of the quote. Clerk to advise in writing.	Clerk
GBPC156/0116	<b>Budget &amp; Precept 2016-17</b> — Cllr Truelove left at 8.15pm, part way through this agenda item The Clerk advised that the precept request must be completed during this meeting and the Precept request form be with MSDC by 31st January at the latest. The draft budget had already been partially discussed during	
Page 08/ 359	Initials Indicate Approval	

the November meeting and an updated version had been circulated prior to this meeting. Each item on the draft budget was discussed and agreed individually. When the budget item, training, was discussed, the Clerk explained that the CILCA qualification (A Level equivalent) was likely to cost over £500 and would require 100 hours to compile 25 modules with each module re-sit being chargeable. She advised that she had spoken to the SLCC who had advised the first time pass rate for CILCA is only 25% yet there is an ILCA qualification (O level equivalent) which is an online course costing £99 requiring approx. 25 hours and of which a pass increased the CILCA pass rate by 40%. When the budget item, special events, was discussed, the Clerk advised that she had been contacted by the VH management committee after the agenda had been published in the hope that there may be funds available for a village event to celebrate the Queen's 90th Birthday Celebrations. Whilst the VH Committee had not decided what type of event they will hold or the funding they require, the idea of a Street Party was being considered. The PC agreed to offer financial assistance to support this, subject to further information as to the nature of the event. During this item, a Cllr raised concerns at the amount of printing being required for meetings and the cost of print cartridges etc. not able to be reimbursed via expenses.

**Decision** – The expenditure total of £10,242 was unanimously agreed by a show of hands as was the unanimous decision to increase the Precept to £9500. The Clerk to send the form to MSDC by 31.1.16 and to upload the budget onto the website. It was also agreed that members were happy to print their own meeting papers but the Clerk would bring an extra set to each meeting and would hand deliver one set of papers to the concerned Cllr when she updates the Noticeboard prior to the meetings. The PC agreed to offer financial assistance to support the VH Queens  $90^{th}$  celebration, subject to further information as to the nature of the event. Clerk to inform the Management Committee. The PC also agreed that the Clerk should proceed with the ILCA qualification and review the CILCA qualification later in the year/next year. It was also agreed to defer the Parish Council's general and earmarked reserves until the next meeting due to the large number of items on this meeting's agenda. Clerk to add to the agenda.

Clerk

Clerk

Clerk

Clerk

#### GBPC157/0116

#### Police Liaison Officer -

The Clerk advised that it is remaining difficult to obtain information from the Police but she was happy to report the emails and phone calls received via the Police Connect service. **Decision** – It was unanimously agreed not to formally appoint a Liaison Officer and for the Clerk to continue to report in the same way until a police contact could be established. The Clerk also reported that Tim Passmore, the Police & Crime Commissioner for Suffolk, is District Councillor for Framsden Parish Council and therefore she had had the opportunity to hear his comments during their meeting on 8th January. She advised that Cllr Passmore had reported on the change in the types of crime affecting Suffolk and that additional monies was required in an attempt to combat sex trafficking, Cybercrime, child exploitation, domestic abuse and dealing with vulnerable people in the community. He had also reported on the fact that the differential between the salary of a PCSO and a PC was now less than approx. £1500 making the PCSO role no longer viable. He had also reported that Suffolk is one of the few Counties in the Country that are still responsible for parking enforcement and that a move is being made to pass this to Local Authority control in the next 12-18 months.

GBPC158/0116	Meeting Dates 2016-17 —	
05. 0100/0110		
	The Clerk advised that it is possible to hold the Parish Council Annual	
1	Meeting and the Annual Parish meeting on the same date as long as it	
	takes place by the end of May. The proposals for 2016-17 meeting dates	
	put forward were:-	
i.	Tuesday 22 <sup>nd</sup> March – already published	
	Tuesday 24 <sup>th</sup> May – Combined Annual Parish Meeting and Parish	
	Council Annual Meeting	
	Tuesday 26 <sup>th</sup> July	
	Tuesday 27 <sup>th</sup> September	
	Tuesday 22 <sup>nd</sup> November	
	Tuesday 24 <sup>th</sup> January 2017	
	Tuesday 28 <sup>th</sup> March 2017 – (For info, Easter 2017 is 14 <sup>th</sup> –17 <sup>th</sup> April)	
	(101 HIIO, Edster 2017 IS 14 -17 April)	
	<b>Decision</b> – These dates were unanimously agreed together with starting	
	all meetings at the earlier time of 7pm. Clerk to update all	Classia
	correspondence, notice boards and website with this information. The	Clerk
	Chair advised that he would be away on heliday for the March and it	
	Chair advised that he would be away on holiday for the March meeting and	1
GBPC159/0116	it was agreed that Cllr Burnett would Chair this meeting.	
GDFC139/0110	January 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	
	forward from the last meeting to enable the Clerk to seek advice. The Clerk	
	advised that the general opinion was that although a Council 'Surgery'	
	could take place during the Village Hall's regular coffee morning, any	
1	opinion sought by the public would have to be stated as the Cllrs opinion	
	rather than the Council's and good practice would be to have a written	
	record of any discussions. It was proposed a better option would be to	
	purchase a hard back book which would remain permanently in the Village	
	Hall where members of the public could be encouraged to enter any issues	1
	to be raised. <b>Decision</b> – It was unanimously agreed not to proceed with	
	'surgery' sessions and for the Clerk to purchase a book and review its	Clerk
	success at a later date.	CICIA
GBPC160/0116	Future of Suffolk Fire & Rescue - The Chair confirmed brief details on	
50.000.00	the proposed changes to the Suffolk Fire Service. <b>Decision</b> – It was	
	agreed that no response was to be made by the Council and that if any	
	member wished to make a personal comment, they enter it using the	
	online facility.	
GBPC161/0116	Sector Led Body for audit procurement - The Clerk reported the	
	current National audit arrangement with BDO Stoy Hayward ceases in 2017	
	and that a new body is being formed to obtain the best prices for councils	
	that ont in She advised that the advise being given by CALC is the	
	that opt in. She advised that the advice being given by SALC is that	
	Transparency Code Councils (which Great Bricett are), that opt in to the	
	process are expected to have to pay no more than £100 for a five-year	
	period (ie. £20 per year) and although no external audit will be required for	
	Councils falling within the Transparency Code, it is still a requirement to	
	have an auditor appointed and the proposed £100 is undoubtedly less than	
	the cost of a one off external audit. She also reported that Councils who	
	opt out now and then opt in at a later date, are likely to have to pay a	
	higher price and the more Councils that initially opt in, the better chance of	
	a lower price being procured on Councils behalf. <b>Decision</b> – It was	
	unanimously agreed to opt in. Clerk to notify decision	Clerk
GBPC162/0116	Match Funded PCSO letter from Suffolk Constabulary – This item	JICIN
	had already been discussed earlier in the meeting (minute no	
	GBPC157/0116). <b>Decision</b> – It was unanimously agreed not to respond	
	agreed flot to respond	

CDDC162/0116	Training Cilelling was a second of the secon	T					
GBPC163/0116	The Control of the Co	0"					
	SALC and the Clerk had circulated dates and costs prior to the meeting.	Cllr					
	<b>Decision</b> – It was unanimously agreed that the Council will support Cllr	Hines,					
	Hines to attend the New Cllr training course that suits him and to liaise	Clerk					
CDDC164/0116	with the Clerk regarding booking.						
GBPC164/0116	Donation Request from Four Parishes Magazine –						
	The Clerk advised that she had received a letter requesting a donation	20					
	towards the printing costs of the Four Parishes magazine.						
	<b>Decision</b> – It was unanimously agreed that a donation would be made to						
	match that of last year plus an additional £5 to cover potential increases in						
	their overheads. Clerk to notify the editor and raise a cheque for next	Clerk					
	meeting.						
GBPC165/0116	Road Safety - Prior to the meeting the Clerk had circulated an email she						
	had received from a member of the public raising concerns over speeding						
	in the village and the lack of visibility for car drivers to see pedestrians, dog						
	walkers & cyclists. It was also suggested that the 'Wear something bright						
	at night' campaign be reinstated. Cllr Burnett advised that the village is						
	due to receive additional speed limit signs through the Community Speed						
	watch team. <b>Decision</b> – It was unanimously agreed that the Clerk would	Clerk					
	research the previous campaign in an attempt to produce literature for the						
	Four Parish magazine, noticeboard and website. It was suggested that the						
	Clerk contact the sender to establish that they are happy for the contents	Clerk					
	of their email to be distributed. It was also proposed that the Clerk contact	Clerk					
	Ringshall school to enquire whether the children might be interested in						
	creating a poster or image to support this campaign.						
GBPC166/0116	Finance						
	a) The Clerk advised that the Transparency Fund Grant had now been						
	received for £649						
	b) The Clerk advised that she had submitted a VAT refund request for						
	£186.89						
	c) The Clerk advised that, although there had been previous						
	discussions regarding an amount of approx. £4000 Section 106						
	monies being held by MSDC, it had been confirmed by MSDC that						
	the amount was only £636.93 for use towards Outdoor Sports only.						
	It was discussed that there may be additional monies due at a later						
	date upon completion of the 4 <sup>th</sup> unit at Wixfield Park but this was						
	the application that has subsequently been withdrawn (discussed in						
	minute no. GBPC154/0116 earlier in the meeting). It was						
	suggested that the Clerk contact MSDC to establish whether the	Clerk					
	money being held could be used towards reflective equipment for						
	walkers/cyclists to back up the proposed 'Wear something bright at						
	night' campaign.						
	d) The Clerk advised that she had contacted Barclays Bank regarding						
	on line payments for pre-approved items. The Clerk would be the						
	administrator and the payment would be authorised by one Council						
	member. A second authoriser could also be set up to cover						
	holidays etc. It was agreed to proceed with this.						
	e) Clerk's Finance Report - The Clerk reported on the Council's current						
	Financial and budget position and movements since last meeting.						
	Total funds held @ 20 <sup>th</sup> January 2016 were £16,212.08.						
	The Bank Statements were verified and signed by Cllr Craddock.						
	f) Approval of Payments – The Clerk presented payments for						
	authorisation. <b>Decision -</b> Payments totalling £1,392.92 were						
1	authorised. Clerk to action.	Clerk					
Page 08/362							

GBPC167/0116	Village Hall Management Committee Report – no report had been	T
	received. The Chair reported that the proposed internal improvements	
	using the anticipated Section 106 monies would be required to go on hold	
	due to the withdrawal of the planning application (minute no.	
	GBPC154/0116). He advised that the VH Committee are looking to hold	
	more events as they currently only have one long term booking, the Art	
	Club. The Chair suggested that Clir Hines become a PC/VH representative	
	to which Clir Hines agreed. Clark to forward contact details	G .
GBPC168/0116	to which Cllr Hines agreed. Clerk to forward contact details.	Clerk
	Clerks Update re. urgent decisions since the last meeting – none	
GBPC169/0116	Correspondence for Information - The Information Folder for	Cllrs
	Councillors to read, sign and return was circulated containing -	
	1) Email intro flier from Parish Magazine Printing	
	2) Email from SCC re. Most Active Community Competition	
	3) Email from Len Meldrum (Grit Volunteer) re. grit complaint	
	4) Newsletter from SALC re. Public Service Ombudsman  5) SALC area mosting dates	
	5) SALC area meeting dates 6) Newsletter from SALC ro. Housing CRRE Bonard & County B	
	6) Newsletter from SALC re. Housing — CPRE Report & Spending Review 7) Email from SCC re. New development management scheme	
	8) Email from Suffolk Constabulary re. 101 non-emergency calls	
	The folder from the meeting 24.11.15 was returned to the Clerk.	
GBPC170/0116	To consider the exclusion of the public and press in the public	
	interest for consideration of the following items: none	
GBPC171/0116	Matters to be brought to the attention of the Council	
05. 01/1/0110	i. Leaflet Holder — It was reported that the Perspey leaflet holder	
	on the exterior wall of the Village Hall was smashed and requires	
	replacing. Clerk to source and obtain quote.  ii. Weight limit Sign — It was reported that the weight limit sign by	Clerk
	2	
	the Business Park had fallen. Clerk to report.	Clerk
	iii. Untidy Yard — It was reported that a complaint had been received	
	regarding an untidy yard at a business unit. The Chair agreed he	
	would visit and discuss.	
	iv. Flooding in Lower Farm Road – It was reported that a number	
	of properties in Lower Farm Road were being affected by flooding,	
	which had been reported to SCC but who were disappointed at the	
	lack of response. The Clerk was asked to contact SCC and forward	Clerk
	details onto Cty Clir Truelove if required.	NO. 27 A. 200 A. 27 A. 2
	v. Dangerous Paving – It was reported that the concrete paving	
	next to the junction box near the Mace Shop, is lifting up and is	
	now posing a trip hazard and a safety risk. Clerk to report.	Clerk
	vi. 5 year Action Plan – The Chair asked that this be reviewed at the	J. J. M
	next meeting. Clerk to add to agenda.	Clerk
	vii. SALC Area meeting — The Chair reported he had attended the	CICIA
	SALC Area Meeting on 12 <sup>th</sup> December	
	Date of Next Meeting	
	The date and time of the next meeting of the Parish Council was agreed to	
	be held on Tuesday 22 <sup>nd</sup> March 2016 at 7.00pm.	
	Meeting closed at 9.50pm	
	2 march de proprié	

		R ,	
Chairman	Lusan	Durat.	
Date		6	

### **Great Bricett Parish Council**

Clerks Finance Report - 26.01.16

Total Funds prior to Meeting -

£16,212.08

Bank Bal	Minute No.	Date	Chq No	Payee	Desc	Amount	Power to Pay
Community	Account (Curre	nt)	A STATE	W Take P			
	reed at last me						
4,402.03	Balance as of		T	T	T	Г	
					Budget, website &		<del> </del>
	GBPC116/15	22.11.15	100893	SALC	Bookkeeping training, 2 x ref books	205.99	LGA 1972 S11
	GBPC/086/15	22.11.15	100894	NALC	Foundation award reg fee	30.00	LGA 1972 S11
	GBPC105/15	22.11.15	100895	Glasdon	New dog waste bin	232.64	Litter Act 1983 S5&6
		22.11.15	100896	Vivienne Pratt	Clerks Salary & Training Oct 15	370.00	LGA 1972 S111 112
		22.11.15	100897	Vivienne Pratt	Clerks Expenses Oct 15	79.30	LGA 1972 S11
		22.11.15	100898	Vivienne Pratt	Clerks Salary & Training Nov 15	£345.50	LGA 1972 S111
		22.11.15	100899	Vivienne Pratt	Clerks Expenses Nov 15	£42.39	112 LGA 1972 S11
		22.11.15	100900	Heelis & Lodge	Internal Audit	£66.00	LGA 1972 S11
12 020 21	Potonco often	last masting					
£3,030,21	Balance after	last meeting			Payments total	£1,371.82	
Receipts Sum	nmary						
		19.11.15		SALC	Transparency fund grant	£649.00	
					Total Receipts	£649.00	
Anticipated L	L Inbudgeted Red	eipts					
				HMRC	Vat Refund - claim submitted 29/12/15	£186.89	
	And the second of the second o				Total Anticipated Receipts	£186.89	
£3,679.21	Balance as of 2	0.01.1 <u>6</u>					
	Balance as of 2				Part reimbursement of		Power to Pay
	approval this m	neeting					
			100901	Vivienne Pratt	Part reimbursement of laptop from transparency fund grant & VAT	£434.31	
	approval this m	26/01/2016	100902	Chq destroy	Part reimbursement of laptop from transparency fund grant & VAT ed - written in error	£0.00	LGA 1972 S111
	approval this m	26/01/2016 26/01/2016	100902 100906	Chq destroy SALC (chq total £162)	Part reimbursement of laptop from transparency fund grant & VAT ed - written in error Clerk Website training	£0.00 £24.00	LGA 1972 S111
	approval this m	26/01/2016 26/01/2016 26/01/2016	100902 100906 100906	Chq destroy SALC (chq total £162) SALC (chq total £162)	Part reimbursement of laptop from transparency fund grant & VAT ed - written in error Clerk Website training Clerk Info Day	£0.00 £24.00 £18.00	LGA 1972 S111 LGA 1972 S111 LGA 1972 S111
	approval this m	26/01/2016 26/01/2016	100902 100906	Chq destroy SALC (chq total £162)	Part reimbursement of laptop from transparency fund grant & VAT ed - written in error Clerk Website training Clerk Info Day New Clerk training	£0.00 £24.00	LGA 1972 S111 LGA 1972 S111 LGA 1972 S111 LGA 1972 S111
	approval this m	26/01/2016 26/01/2016 26/01/2016	100902 100906 100906	Chq destroy SALC (chq total £162) SALC (chq total £162)	Part reimbursement of laptop from transparency fund grant & VAT ed - written in error Clerk Website training Clerk Info Day	£0.00 £24.00 £18.00	LGA 1972 S111  LGA 1972 S111  LGA 1972 S111  LGA 1972 S111  Public Health Ac  1875 S164
	approval this m	26/01/2016 26/01/2016 26/01/2016 26/01/2016	100902 100906 100906 100906	Chq destroy SALC (chq total £162) SALC (chq total £162) SALC (chq total £162)	Part reimbursement of laptop from transparency fund grant & VAT ed - written in error Clerk Website training Clerk Info Day New Clerk training	£0.00 £24.00 £18.00 £120.00	LGA 1972 S111  LGA 1972 S111  LGA 1972 S111  LGA 1972 S111  Public Health Ac  1875 S164
	approval this m	26/01/2016 26/01/2016 26/01/2016 26/01/2016 26/01/2016	100902 100906 100906 100906 100903	Chq destroy SALC (chq total £162) SALC (chq total £162) SALC (chq total £162) David Windie	Part reimbursement of laptop from transparency fund grant & VAT ed - written in error Clerk Website training Clerk Info Day New Clerk training Grass & Hedge cutting	£0.00 £24.00 £18.00 £120.00	LGA 1972 S111
	approval this m	26/01/2016 26/01/2016 26/01/2016 26/01/2016 26/01/2016 26/01/2016 26/01/2016	100902 100906 100906 100906 100903 100904 100905	Chq destroy SALC (chq total £162) SALC (chq total £162) SALC (chq total £162) David Windle  Vivienne Pratt Vivienne Pratt	Part reimbursement of laptop from transparency fund grant & VAT ed - written in error Clerk Website training Clerk Info Day New Clerk training Grass & Hedge cutting Clerk Dec salary & training Clerk expenses Dec 15	£0.00 £24.00 £18.00 £120.00 £215.00 £229.00 £43.29	LGA 1972 S111 LGA 1972 S111 LGA 1972 S111 LGA 1972 S111 Public Health Ac 1875 S164 LGA 1972 S111 LGA 1972 S111 Parish Council Act 1957 S3, Highways Act
	approval this m	26/01/2016 26/01/2016 26/01/2016 26/01/2016 26/01/2016 26/01/2016 26/01/2016	100902 100906 100906 100906 100903 100904 100905	Chq destroy SALC (chq total £162) SALC (chq total £162) SALC (chq total £162) David Windie  Vivienne Pratt Vivienne Pratt Suffolk County Council	Part reimbursement of laptop from transparency fund grant & VAT ed - written in error Clerk Website training Clerk Info Day New Clerk training Grass & Hedge cutting Clerk Dec salary & training Clerk expenses Dec 15	£0.00 £24.00 £18.00 £120.00 £215.00	LGA 1972 S111 LGA 1972 S111 LGA 1972 S111 LGA 1972 S111 Public Health Ac 1875 S164 LGA 1972 S111 LGA 1972 S111 Parish Council Act 1957 S3, Highways Act 1980 S301
	approval this m	26/01/2016 26/01/2016 26/01/2016 26/01/2016 26/01/2016 26/01/2016 26/01/2016 26/01/2016	100902 100906 100906 100903 100904 100905 100907	Chq destroy SALC (chq total £162) SALC (chq total £162) SALC (chq total £162) David Windie  Vivienne Pratt Vivienne Pratt Suffolk County Council Vivienne Pratt	Part reimbursement of laptop from transparency fund grant & VAT ed - written in error Clerk Website training Clerk Info Day New Clerk training Grass & Hedge cutting  Clerk Dec salary & training Clerk expenses Dec 15  Street light electricity charge 15/16 Clerk Jan salary & training	£0.00 £24.00 £18.00 £120.00 £215.00 £229.00 £43.29 £44.66 £225.00	LGA 1972 S111 LGA 1972 S111 LGA 1972 S111 LGA 1972 S111 Public Health Ac 1875 S164 LGA 1972 S111 Parish Council Act 1957 S3, Highways Act 1980 S301 LGA 1972 S111 & 112
	approval this m	26/01/2016 26/01/2016 26/01/2016 26/01/2016 26/01/2016 26/01/2016 26/01/2016	100902 100906 100906 100906 100903 100904 100905	Chq destroy SALC (chq total £162) SALC (chq total £162) SALC (chq total £162) David Windie  Vivienne Pratt Vivienne Pratt Suffolk County Council	Part reimbursement of laptop from transparency fund grant & VAT ed - written in error Clerk Website training Clerk Info Day New Clerk training Grass & Hedge cutting  Clerk Dec salary & training Clerk expenses Dec 15  Street light electricity charge 15/16	£0.00 £24.00 £18.00 £120.00 £215.00 £229.00 £43.29	LGA 1972 S111 LGA 1972 S111 LGA 1972 S111 LGA 1972 S111 Public Health Ac 1875 S164 LGA 1972 S111 Parish Council Act 1957 S3, Highways Act 1980 S301 LGA 1972 S111
	approval this m	26/01/2016 26/01/2016 26/01/2016 26/01/2016 26/01/2016 26/01/2016 26/01/2016 26/01/2016	100902 100906 100906 100903 100904 100905 100907	Chq destroy SALC (chq total £162) SALC (chq total £162) SALC (chq total £162) David Windie  Vivienne Pratt Vivienne Pratt Suffolk County Council Vivienne Pratt	Part reimbursement of laptop from transparency fund grant & VAT ed - written in error Clerk Website training Clerk Info Day New Clerk training Grass & Hedge cutting  Clerk Dec salary & training Clerk expenses Dec 15  Street light electricity charge 15/16 Clerk Jan salary & training Clerk expenses Jan 16	£0.00 £24.00 £18.00 £120.00 £215.00 £229.00 £43.29 £44.66 £225.00	LGA 1972 S111 LGA 1972 S111 LGA 1972 S111 LGA 1972 S111 Public Health At 1875 S164 LGA 1972 S111 Parish Council Act 1957 S3, Highways Act 1980 S301 LGA 1972 S111
	approval this m	26/01/2016 26/01/2016 26/01/2016 26/01/2016 26/01/2016 26/01/2016 26/01/2016 26/01/2016	100902 100906 100906 100903 100904 100905 100907	Chq destroy SALC (chq total £162) SALC (chq total £162) SALC (chq total £162) David Windie  Vivienne Pratt Vivienne Pratt Suffolk County Council Vivienne Pratt	Part reimbursement of laptop from transparency fund grant & VAT ed - written in error Clerk Website training Clerk Info Day New Clerk training Grass & Hedge cutting  Clerk Dec salary & training Clerk expenses Dec 15  Street light electricity charge 15/16 Clerk Jan salary & training	£0.00 £24.00 £18.00 £120.00 £215.00 £229.00 £43.29 £44.66 £225.00 £39.66	LGA 1972 S111 LGA 1972 S111 LGA 1972 S111 LGA 1972 S111 Public Health At 1875 S164 LGA 1972 S111 Parish Council Act 1957 S3, Highways Act 1980 S301 LGA 1972 S111
Payments for	approval this m	26/01/2016 26/01/2016 26/01/2016 26/01/2016 26/01/2016 26/01/2016 26/01/2016 26/01/2016	100902 100906 100906 100903 100904 100905 100907 100908 100909	Chq destroy SALC (chq total £162) SALC (chq total £162) SALC (chq total £162) David Windie  Vivienne Pratt Vivienne Pratt Suffolk County Council Vivienne Pratt	Part reimbursement of laptop from transparency fund grant & VAT ed - written in error Clerk Website training Clerk Info Day New Clerk training Grass & Hedge cutting  Clerk Dec salary & training Clerk expenses Dec 15  Street light electricity charge 15/16 Clerk Jan salary & training Clerk expenses Jan 16	£0.00 £24.00 £18.00 £120.00 £215.00 £229.00 £43.29 £44.66 £225.00 £39.66	LGA 1972 S111 LGA 1972 S111 LGA 1972 S111 LGA 1972 S111 Public Health At 1875 S164 LGA 1972 S111 Parish Council Act 1957 S3, Highways Act 1980 S301 LGA 1972 S111
2,286.29	approval this m	26/01/2016 26/01/2016 26/01/2016 26/01/2016 26/01/2016 26/01/2016 26/01/2016 26/01/2016 26/01/2016 26/01/2016	100902 100906 100906 100903 100904 100905 100907 100908 100909	Chq destroy SALC (chq total £162) SALC (chq total £162) SALC (chq total £162) David Windie  Vivienne Pratt Vivienne Pratt Suffolk County Council Vivienne Pratt	Part reimbursement of laptop from transparency fund grant & VAT ed - written in error Clerk Website training Clerk Info Day New Clerk training Grass & Hedge cutting  Clerk Dec salary & training Clerk expenses Dec 15  Street light electricity charge 15/16 Clerk Jan salary & training Clerk expenses Jan 16	£0.00 £24.00 £18.00 £120.00 £215.00 £229.00 £43.29 £44.66 £225.00 £39.66	LGA 1972 S111 LGA 1972 S111 LGA 1972 S111 LGA 1972 S111 Public Health At 1875 S164 LGA 1972 S111 Parish Council Act 1957 S3, Highways Act 1980 S301 LGA 1972 S111
2,286.29	approval this m	26/01/2016 26/01/2016 26/01/2016 26/01/2016 26/01/2016 26/01/2016 26/01/2016 26/01/2016 26/01/2016 26/01/2016 26/01/2016 26/01/2016 26/01/2016 26/01/2016	100902 100906 100906 100903 100904 100905 100907 100908 100909	Chq destroy SALC (chq total £162) SALC (chq total £162) SALC (chq total £162) David Windie  Vivienne Pratt Vivienne Pratt Suffolk County Council Vivienne Pratt	Part reimbursement of laptop from transparency fund grant & VAT ed - written in error Clerk Website training Clerk Info Day New Clerk training Grass & Hedge cutting  Clerk Dec salary & training Clerk expenses Dec 15  Street light electricity charge 15/16 Clerk Jan salary & training Clerk expenses Jan 16	£0.00 £24.00 £18.00 £120.00 £215.00 £229.00 £43.29 £44.66 £225.00 £39.66	LGA 1972 S111 LGA 1972 S111 LGA 1972 S111 LGA 1972 S111 Public Health Ac 1875 S164 LGA 1972 S111 Parish Council Act 1957 S3, Highways Act 1980 S301 LGA 1972 S111

## Great Bricett Parish Council - Budget & Precept 2016-17

<u>Expense</u>	Budget 2015-16	Agreed Budget 2016-17
Grass & Hedge Trimming	£660.00	£500.00
Street Lighting, repairs and maintenance - 1 unit	£77.00	£45.00
Clerk's salary	£2,101.00	£3,000.00
Clerk's expenses	£730.00	£730.00
Training	£300.00	£300.00
Annual Subscriptions	£192.00	£252.00
CAS Insurance - PC & Village Hall	£550.00	£700.00
Annual Audit of Accounts by Internal and external auditors	£240.00	£240.00
Maintenance of Village Assets/Village Hall Improvements & purchases	£2,000.00	£1,000.00
Local donations / Community Funding	£125.00	£125.00
Emergency Planning	£50.00	£0.00
Election	£1,230.00	£0.00
Chairman's Allowance	£20.00	£50.00
Community Speedwatch	£50.00	£50.00
Legal Fees	£1,000.00	£0.00
Phone line/ Wi-fi at village hall	£0.00	£300.00
Footway Fund	£50.00	£0.00
Defibrillator	£0.00	£300.00
To build future Staffing reserve	£0.00	£300.00
Village Hall improvements & major repairs fund	£0.00	£1,000.00
Car parking at Village Hall	£0.00	£0.00
Drainage improvements	£0.00	£0.00
Special Events	£0.00	£500.00
Signage fund	£0.00	£150.00
Street Light Fund	£0.00	£200.00
General Contingency Fund	£0.00	£500.00
Total	£9,375.00	£10,242.00
Anticipated Expenditure 16/17 Anticipated Income 16/17		£10,242.00 £9,571.08
Anticipated Shortfall from bank balance		-£670.92

			£6,933,40 £9,325,00 f2.491,60
5600,00 5600,00			1 1 800000
Audit	00 9939		E66.00 E600,00 E240.00 E1,000,00 E174.00 #1031.00
105.	£177.77		£177.77 £550.00 £372.23
ES40.00  ES40.00  ES50.00	£79.16 £67.59 £67.50 £193.87	6337.00	£1,690.24 £2,000.00 £309.76
Street lient Fund			£0.00 £0.00
Social formation of the social			£0.00 £0.00
maint maint Executes		<del></del>	£675,00 £660,00 £185,00
Listritos			£37.21 £77.00 £39.70
EBRY 50			£1,230,00
Donations Donations	177.00		£17.00 £125.00 £108.00
Chair A			£0.00 £20.00 €20.00
W20	PT CG3		£100.93 £50.00 £50.93
Embraciss			£50,00 £50,00 £50,00
Treaning	00 527 00 527	00°023 00°0013 00°0013	£227.50 £300.00 £72.50
1482.00 155.00 1482.00	00.0523-		£212.00 £192.00 £20.03
Admin epp. 655.00 (55.00 (55.00 (55.00 (55.2) (55.2) (55.00 (55.2) (55.00 (55.2) (55.00 (55.0	661.66 661.06 661.06	<del></del>	£583.73 £730.00 £116.27
£169.67 £169.67 £169.67 £169.47 £169.47 £0.40	6235.00 6235.00 6235.00	£225.00 £225.00	£2,658.52 £2,101.00 £957.59
Surmets (	£1,137,56	£1,392,92	Grant fund
9998 1910,00 1910,0	(158.00 (158.0	£434.31 £0.00 £124.00 £120.00 £120.00 £215.00 £215.00 £325.00 £33.00 £33.00 £33.00 £33.00 £33.00 £33.00 £33.00	+++-
Cheeses No. 1100662, 1100662, 1100663, 1100666, 1100666, 1100666, 1100666, 1100666, 1100667, 110067, 1	100885 100887 100889 100893 100893 100893 100893 100893 100894 100894 100894 100894 100896 100896 100899 100899	100901 100902 100906 100906 100903 100903 100907 100907 100909 100909	
Inv No	1649 1640 1640 1651 1653 1653 1653 1653 1653 1653 1653	16651 16699 16699 16699 16690 1677720 1677730 16177540 16177540 16177540 16177540 16177540 16177540 16177540 16177540 16177540	
Payes  Sale  Code  Code  Recolume  R	24	Chip destroyer - written in error SALC (they trought is error SALC (they troug it is salt) (they troug	
Date 14/04/2015 14/04/	2011155 professional 2011155 p	28(01/2016 28(01/2016	Final Budget Balance of budget to 31-3-16
29		7 26 7 26 7 26 7 26 7 26 7 26 7 26 7 26	Balance of h
		40 41 43 44 45 45 46 46 46 46 47	
Wooklog, Balanca - Bank, Briss and Briss are and Briss are and Area (1997) and a second and a se	24,402.03 25,592.03 25,592.03 25,592.03	23,473.18	
		784 (1 gps-10 aggs-1 (5 g5-2 ) (4 g-2 ) (4 g-2 )	