GREAT BRICETT PARISH COUNCIL

Minutes of the Parish Council Meeting held on Tuesday 27th March 2018 in Great Bricett Village Hall at 7.00pm

<u>Present:</u> Cllr S Burnett, Cllr N Ford, Cllr D Payne, Cllr R Craddock, <u>In attendance</u>: Vivienne Pratt (Clerk), Three members of the public, Cty Cllr A Whybrow (arrived at 19.15 during Public Participation Session) <u>Apologies:</u> Cllr R Morley, Cllr G Cooper, Dist Cllr D Whybrow,

	Opening — The meeting energed at 7,00mm	
CPDC/55/0210	Opening – The meeting opened at 7.00pm. Receive apologies for absence – It was reported that Cllr Cooper and Cllr	<u> </u>
GBPC455/0318		
	Morley had sent apologies	
	Public Participation Session – The three members of the public were invited	
	to speak and it was agreed that two members were here for agenda item no. 10	
	(Village Green) and it was agreed that they would speak during that item. The	
	remaining member of the public asked what the current situation was regarding	
	the outline planning application for Bricett Business Park and it was explained	
	that the Planning Committee that had met on 31 st January had recommended	
	this for approval. The Clerk advised that she had not received anything in	
	writing to this effect and had only heard of the above decision from Dist Clr	
	David Whybrow who had attended the meeting. Cllr Anne Whybrow advised that	
	she would speak to him and request an update. The same member of the public	
	also explained that she had recently carried out litter picking within the village	
	and would like to organise a community litter pick and wondered what	
	notification procedure was required and how this could be advertised within the	1
	Community. The Clerk advised that MSDC should be contacted as there would	1
	be H&S and Insurance implications that MSDC would be able to advise on and	
	advised that in the past MSDC had been able to issue litter pick packs. It was	1
	suggested that once this advice had been sought, a litter pick event could be	1
	advertised on the noticeboards, the Parish magazine as well as the Community	
	website. When all matters had been discussed, the public session was closed.	
	Receive District Councillor's Report from District Cllr David Whybrow –	
	Cllr D Whybrow had sent apologies as well as a report prior to the meeting – copy	
	to be uploaded to the website. It was reported by Cllr Ford that the VHMC had	Clerk
	received a Locality Grant Offer from Cllr Whybrow of £1500, which was planned	
	to use on improvements to the ceiling in the Hall.	
	To receive Report from Cty Cllr Anne Whybrow – Copy to be uploaded to	
	the website. Cllr Payne requested an update regarding the works to paint the	
	word 'SLOW' on the road surface close to the accident site last year. Cllr Whybrow	
	advised that there had been some confusion with SCC Highways as the call the	
	Clerk had received to advise that the work was instructed and to be paid for out	
	of Cty Cllr Whybrow's fund was actually referring to the new 'Slow' sign being	Clerk/
	installed in Wallow Lane. Cllr Whybrow advised that there is no money left in this	Cllr A
	year's fund and that this would need to be reconsidered in next year's budget.	Whybrow
	Approve Minutes of meeting held on 23 rd January 2018 as a true record	
	of the meetings - It was proposed and resolved to accept the minutes of the	1
	meeting held on the 23 rd January as a true record. The Minutes were duly	
	signed by the Chair and will be updated on the website by the Clerk.	Clerk
	Receive Declarations of Interests & requests for dispensations -	
	Pecuniary and non-pecuniary and requests for dispensation - None	
	Co-option of new Councillor – No applications received – as of Mar 18, there	
	is one vacancy	
	Update regarding outstanding matters –	
	a) Potential planning issue at Wildwinds – Clerk has chased MSDC & Dist	
	Cllr Whybrow but will chase again	Clerk
	b) New external Cabinet & Defibrillator installation at Base Garage – <i>Cllr</i>	C,C, K
	Ford advised that this still awaits installation and that the external	
	cabinet has been moved out of the VH	Cllr Ford

 c) Speed restrictions in and around the village – <i>The painting of the word SLOW had already been discussed during Cllr A Whybrow's agenda item and needs to be followed up in new FY.</i> d) Noticeboards – <i>The Clerk advised that the refurbishment work has been instructed and a key cut but the contractor is awaiting better weather. The Clerk advised that she has now had two keys cut and neither actually fits so there may be an issue with the lock.</i> e) Meeting Dates for 2018-19 – <i>The Clerk advised that she has booked the VH, and has updated the noticeboard & website and put an entry in the Four Parish magazine.</i> f) Wixfield Park/Nissan hut – <i>Update from Cllr Cooper re. recent sale – not received – Clerk to chase</i> g) Village Hall Defibrillator - <i>The Clerk advised that she had received an email from Community Heartbeat Trust advising that the defib is not registered on their system yet. Cllr Ford advised that cllr Ford had offered to take care of this with them direct. Cllr Ford advised that weekly checks of the defib are taking place but not using the CHT system, which the Clerk advised is required. Cllr Ford agreed to contact CHT to register the defib on the system and establish the check list & procedures.</i> 	Clerk/Cllr Whybrow Clerk/Cllr Cooper
Planning Applications –	
 a. For discussion and decision – None b. Awaiting decision from MSDC – Planning Consultation no. DC/17/03568 – Outline Planning Application for a Residential development of up to 51 dwellings at Great Bricett Business Park, The Street, Great Bricett, Suffolk IP7 7DZ – The Clerk advised that she will check the Planning portal and will contact MSDC for a copy of decision notice 	Clerk
c. <u>Decisions made by MSDC</u> – None	
 Enquiry regarding the Village Green – To consider and determine enquiry from potential purchasers of 1 The Green regarding their intention to apply for an extension which would require access over Parish Council Property (info circulated prior to the meeting). The Clerk advised that she had received three enquiries from potential purchasers of this property, two of which related to proposed extensions and one with a planning query about the fields behind the house. Two members of the public introduced themselves as being the potential purchasers who have now had an offer accepted on the house. A conversation ensued regarding ownership of the Village Green and the Clerk advised that it is listed within the Parish Council's assets and is believed to have been gifted to the Parish for a nominal £1. It was discussed that No. 1 has no driveway access and, therefore, any extension to the property would require builders to access the property and he Clerk advised that when the planning application is eventually submitted, he would need to declare an interest in the agenda item prior to its discussion but that this was not required at this stage. Decision – It was unanimously agreed, including by the potential purchasers, that access across the Village Green would be granted subject to the Parish Council. 2. That a formal document be drawn up by the purchaser's solicitors to formalise the agreement between themselves and the Parish Council. 2. That any damage caused to the Village Green be repaired and put right within two months of completion of the extension works 3. That the application for any extension be submitted through the correct channels at MSDC The Clerk advised that she did not feel it was a coincidence that the Village Green sign that had been taken down approx. 3 years ago had been re-installed onto the Green. No-one present at the meeting knew who had re-installed the sign. 	

Closure of the Village Shop at the end of March 2018 – To consider and	
determine action required following notification of closure from retd Col Robbie	
Silk. The Clerk had received the closure notice at very short notice - approx. 2	
weeks prior to the closure – and advised that she had also received letters from	
the Wixfield Park Residents Assoc and Ringshall Parish Council to complain about	
the closure. She also read an extract from the minutes of the Wattisham	
Welfare meeting held at the end of January where it was suggested that there	
were concerns over whether the shop and PO would remain open. Cllr Whybrow	
advised that the shop is owned by Costcutter, who also have the lease on the	
shop located within the Base itself. The shop within the Base is remaining open	
and the decision to close the shop and Post Office is a financial one as it has	
been known to have lost money for a long time. Cllr Craddock advised that he is	
aware of an interested party with finance in place although this had been turned	
down by Costcutter. It was discussed that due to the limited time, a business	
plan had not yet been drawn up. Cllr Whybrow advised that alternatives are	
being looked into such as a mobile Post Office van or possibly combining a	
service within the mobile library.	
Decision – It was agreed that there is nothing that the Council can do to stop	
the shop closing – all they can do is to try to see what can be done for the	Chair
future. It was agreed that the Chair would contact Retd Col Silk to establish	Chair
whether any additional pressure could be put on Costcutter to reconsider the	
closure and/or the approach from the interested party. Cllr Craddock agreed to	Cllr
encourage the interested party to prepare a formal business plan for their	Craddock
proposition as it would undoubtedly add weight to Costcutter.	
Village Hall Management Committee Report & Village Hall Annual	
Inspection Report – To consider quotation for VH porch repair (circulated prior	
to meeting) and additional information regarding the issues with the Saniflo unit.	
The Clerk advised that she had now received two reports regarding the porch	
repair. She advised that she had called the original supplier and installer of the	
Saniflo unit but had not received a response prior to the meeting. It was agreed	
that the porch repair had been caused by the lack of previous maintenance by	
the VHMC and the painting works planned for last year had not taken place as	
the wood was deemed to be rotten.	
Cllr Ford advised that the VH Race Nights, Murder Mystery and Quiz nights are	
proving to be successful with more people attending. Sadly, the Art Club	
booking has finished but due to the increased numbers attending other events,	
the VH running costs for the year are already covered.	
The Clerk advised that she had emailed the Cesspit contractor regarding the	
subsidence to the entry manhole to the new cesspit. She had not heard back	
and advised that she had been in touch with Community Action Suffolk regarding	
taking the matter forward on insurance.	
Decision – It was agreed that the porch repair should not be a temporary one	
and that a full replacement of the affected rotten woodwork is required. It was	
agreed that Clir Ford would contact roofing companies to get quotes to the Clerk	Cllr Ford
for circulation and approval at a future meeting. It was unanimously agreed that	
the Clerk contact the Councils insurers, Zurich, to get the problem looked at	Clark
under the warranty offered from the original work.	Clerk
At 20.10, Cllr Whybrow advised that she was leaving the meeting. Cllr Ford	
asked about the parking situation at the Base end of The Street. It was agreed	
to discuss agenda 18 at the point.	
Installation of No Parking Signs/Parking Restrictions – To consider action	
required following issue raised by Cllr Craddock last meeting. Cllr Craddock	
circulated photographs of various cars causing a dangerous obstruction close to	
the junction and Cllr Payne advised that he had also taken photos of similar	
instances. The painting of yellow lines as well as the installation of no parking	
signs was discussed although it was generally agreed that there are not enough	
PCSOs to monitor the situation and are therefore virtually impossible to enforce.	
Decision – It was agreed that the parking offenders should be reported to the	
Police by as many people as possible and that Cllrs should not put themselves at	
risk by approaching the vehicle owners	

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Cty Cllr Anne Whybrow left the meeting at 20.15	
Budget 2018-19 – Prior to the meeting, the Clerk had circulated a revised	
version of the draft budget that had been discussed at the January meeting.	
Decision – It was unanimously agreed to publish the new version without	
amends – Clerk to add to website	Clerk
Data Protection Reform – The Clerk advised that there is still conflicting	
advice from SALC (Suffolk Association of Local Councils) and SLCC (Society of	
Local Council Clerks) as to who can be the Data Protection Officer and it is now	
widely recognised that the May deadline is unachievable. The Clerk advised that	
SALC have issued a Toolkit for Local Councils but she has not had the	
opportunity to look at it yet.	
At 20.30 all three members of the public left the meeting	
Internal & External Audit – Update from the Clerk following her attendance	
at a new audit regime briefing and training session. The effectiveness of 2016-	
17 Internal audit was reviewed and the appointment of SALC or Heelis and	
Lodge as internal auditor for 2017-18 were considered. The Clerk advised that	
the new External auditors require the annual returns submitted by the middle of	
June, earlier than in previous years. The implications of this are that the Internal	
Audit needs to be carried out earlier than usual and all year end paperwork and	
the annual report signed off at the May meeting. She also advised that at the	
May meeting, the Council needs to vote as to whether an External Audit is	
required as it is no longer mandatory but cannot be decided until after year end.	Clerk
The Clerk advised that since she has resigned and is currently working her notice	
period, she had not originally intended to undertake any of the year end	
workload, however, Heelis & Lodge have also been appointed by her other	
Council and she would be taking their paperwork to their premises in Wickham	
Market during the first of April. The Clerk was asked whether she would be	
prepared to undertake the year end paperwork and prep work for the Internal	
Audit in order that the paperwork can be taken over at the same time as her	
other Council.	
Decision – It was unanimously agreed for Heelis and Lodge to be re-appointed	
as Internal Auditors.	
It was agreed to discuss agenda item 19 and 23 as a combined item as the next	
matter to be discussed.	
New Clerk – To consider and determine action required following resignation of	
the Clerk and consider CVs and applications received. The Chair advised that	
she had not received any applications for the role which the Clerk confirmed had	
been submitted to SALC and is on their website as well as appearing on both the	
Village noticeboards, the Parish website and the Four Parish Magazine. The	
Clerk advised that she had heard that there had been 4 applicants for the	
recently advertised position at Barking and had rather hoped than one of the	
unsuccessful applicants might have applied for this post. She reiterated that	
when she had originally resigned, she had offered to Clerk this meeting and do	
the minutes. She advised that as there had been no applicants, it would be	
unlikely that there would be time for a handover but she is preparing a full	
handover file as well as a memory stick with all the files from herself and the	
previous Clerk on it. She also advised the following –	
• The printer as well as all the Council files and paperwork will be returned	
to the Council	
 The filing cabinet was not purchased by the Council so remains her 	
property	
• She is prepared to continue working until the end of April, however, due	
to the additional workload of year end and audit, she will invoice	
whatever hours she works rather than the contracted 4-6 hours a week	
 She will prepare the Internal audit paperwork and will take over to 	
Wickham Market at the beginning of April	
At the end of April, she will submit an invoice for her final salary which	
will be paid to her by cheque t handover/her last working day.	
 The increasing lack of attendance of Cllr Morley and Cllr Cooper was 	
discussed. It was discussed that Cllr Morley regularly works abroad but	

that he is a valued member of the Council who always brings a valued opinion when he is able to attend. Although the same was said of Clr Cooper, it was suggested that her place of work (Bricett Business Park) has recently shut down which may affect the ability to comply with Clr requirements as a Clr must either live or work within 3 miles of the Parish. • As the Clerk is a cheque signatory, a change to the Bank mandate is required to remove her. She advised that this will only leave two signatories and there is the requirement to change the registered address (currently her home address). She will partially complete a new Business Banking mandate to remove herself from the bank account. Decision – It was unanimously agreed that the Clerk remains in emplyoment on the above basis. It was agreed that the Chair will contact Clir Cooper to establish that she still comples with the requirements to be a Clir. It was agreed that the Chair contact the Chair will contact the Local remains in emplyoment on the above basis. It was agreed that the format will remain the same as last year and that the Chair of Barking PC to see whether the unsuccessful applicants could be contacted to let them know of this position. Chair Annual Meetings – To consider and determine invitees and format of the meetings. The invitee list and previous agendas were circulated by the Clerk Decision – It was unanimously agreed that the following policies circulated prior to the meeting – Suffolk Code of Conduct, Freedom of Information Policy and Freedom of Info Charges Decision – It was unanimously agreed to readopt these policies without amends. Clerk to upload to vebsite. Finance – The Clerk proteid on the Council's current Financial and movements since last meeting. Total funds held prior to the meeting were £18,881.28 e. Authorisation of Payments – The Clerk had provided details of all payments required prior to the meeting. Decision – Payments totaling £916.25 - all cheques signed and invoices checked by Clir Payne and the Clerk. Clerk to ac								
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	 12. Letter from Barclays re. Closure of Hadleigh branch 13. Info from NALC re. Reporting Data breaches 							

	 Letter & Price info for Radar Speed Sign Email re. Stowmarket Vision for Prosperity Info re Suffolk Walking Festival 12/5/8 to 3/6/18 	
	The Clerk pointed out that the information regarding the drop in centre is time specific and is to discuss to future of the building previously housing MSDC in Needham Market	
	To consider the exclusion of the public and press in the public interest for consideration of the following items – Already discussed earlier in the meeting	
GBPC454/0118	 Matters to be brought to the attention of the Council - The Clerk was asked to provide contact details for the refurbishment work to the Noticeboard – she advised that this would be in the handover folder she is preparing The Clerk was asked by Cllr Ford to provide an update on the purchase of the Safety Mirror. The Clerk advised that the Council has already agreed this, in principle and subject to price, and they are now awaiting further info and prices from Cllr Ford/Morley as per previous Meeting Minutes Cllr Ford mentioned that there had been a discussion amongst Cllrs to increase the regularity of meetings to monthly as it was felt this might speed up decision making. The Clerk advised that this is unlikely and that this would only increase the numbers of hours required to be worked by the Clerk. She advised from her previous experience with monthly meetings, it actually prevents the Clerk from doing much other than prepping for meetings as the first week is the meeting. She did not agree it would get anything agreed quicker but would probably mean a shorter agenda for each meeting. V. Cllr Craddock mentioned that he had received a letter from a resident of Wixfield Park who was asking for help with a complaint that his post code had been set up incorrectly and actually refers to several miles away. It was agreed that the Parish Council cannot assist with this but the Clerk advised that MSDC will be able to help and that it is important that this is rectified in case he ever never the attendance of any of the emergency services. Cllr Payne asked that the situation is with the Bus Shelter near the shop. It was explained that Col Silk has agreed to replace the existing one with a new one and that it is awaiting installation. Cllr Ford asked that the refurbishment work to the Village Hall be added to the next agenda 	Clerk Clerk
	Date of Next Meeting – The date and time of the next meeting - Annual Meeting of the Parish - Starting at 7.00pm and immediately followed by the Annual Parish Council Meeting – Tuesday 22nd May 2018 - Great Bricett Village Hall	
	Meeting closed at 10.00pm	

Chairman Date

Great Bricett Parish Council - Payments & Receipts 2017-18

													· · · · · ·	1			1		_			
Working Balance -																						
Bank less current	1 1						Running															
payments &	1 1						Total for	Current				1									General	
	Ref No	St Recd		Payee/Received from	Inv No	Cheque No		payments	Precept	Bank Int	-	Refund	Total Receipts		Clerks salary	GDPR	Subs	Grass Cutting	Street Lighting	Insurance	Contingency fund	Speed watch
receipts £5.040.55			Date		Inv No	Cheque No	year	payments	Precept	Bank Int	Grant	Refund	Total Receipts		Cierts salary	GDPR	5005	cocong	Lighting	insurance	TURO	speed watch
			016-17 year end	accounts										_								
-£1,354.92 £3,685.63	Less unrepresented cheques													_								
23,685.65		balance for 1/	/17											_								
	1		05/04/2017	MSDC - Half Precept			£4,875.00		£4,875.00				£4,875.00									
£8,611.80				que no. 936 for £51.17 o/s																		
£8,276.28		d per stateme												_								
	2	×	21/11/2016	Heelis & Lodge (original not recd)	HL938	100939	-£56.00															
	3	~	18/04/2017	V Pratt Apr Sal	Apr-17	100940	-£284.35	-£350.35							-£284.35							
	4	1	16/03/2017	SALC	18706	100941	-£60.00														-£50.00	
	5	1	26/04/2017	SALC	19150	100941	-£186.37										-£186.37					
	6	1	08/05/2017	SLCC	40151	100942	-£54.00							<u> </u>			-£54.00					
	7		29/05/2017	KO	ZA048090	BACS	-£35.00				<u> </u>			<u> </u>			-£35.00					
	8		18/05/2017	V Pratt May sal	May-17	100943	-£284.35				<u> </u>			<u> </u>	-£284.35		1230.00					
															-1284.55							
	9	×	18/05/2017	V Pratt Apr & May exps	GBPC18	100943	-£85.20	-E704.92														
	10	1	23/05/2017	Wade Windows	13249	100944	-£215.03															
£7,805.73	Reconcile	d per stateme	nt 2/6/17 - Unre	presented chqs total £ - 41, 42, 44																		
£7,290.33				anrepresented chgs				1														
	11	4	23/06/2017	Viv Pratt June sal	Jun-17	100949	-£247.26	1							-£247.26							
-	12		24/07/2017	Four Parish Magazine	and all	100945	-£50.00	1						-	- and the second		-					
	13		04/05/2017	Community Heartbeat	1643	100946	-£642.00	1		-							-					
L								4			_	-										
	14	1	08/06/2017	Zoll	52580	100947	-£94.80	•						-								
	1				1		1								1		1					
	15	1	13/06/2017	MSDC	2000051212	100948	-£162.00	1									L					
1	16	1	17/07/2017	Viv Pratt July Sal	Jul-17	100949	-£247.26								-£247.26							
	17	1	17/07/2017	Viv Pratt Exps June & July	GBPC/17	100949	-£89.13	-£1,532.45														
	18	1	24/07/2017	David Harper	Jul-17	100950	-£1,430.00	1														
	19	-	17/07/2017	Heelis & Lodge	HL7085	100951	-£66.00	1														
£6.656.68	Reconciled 15/8 - unrepresented chqs 946,947,948,950 & 951 - totalling £2394.80													<u> </u>								
£5,757.88				0 & 951 totalling £1496.00										-								
10,101.00	20		29/06/2017	David Windle	Jun-17	100952	-£215.00							-				-£215.00				
				Viv Pratt		100952	-£247.26	1						<u> </u>	-£247.26			-6215.00				
	21		21/08/2017		Aug-17			4				<u> </u>		<u> </u>								
	22	1	12/09/2017	Viv Pratt	Sep-17	100953	-£395.62								-£395.62							
	23	-	12/09/2017	Viv Pratt	GBPC/20	100953	-£139.10															
£4,760.90								-£996.98														
	24	1	15/09/2017	Community Action Suffolk	YLL 272004 1953	100954	-£241.96	1												-£241.96		
	25	1	21/09/2017	MSDC			£4,875.00	1	£4,875.00				£4,875.00									
	26	1	13/09/2017	HMBC			£222.00	1			l	£222.00		<u> </u>			-					
£8,642.90		42/10		51 £66 & 952 £215			1222.00					1222.00	LARE.OU	-								
10,042.30	27	u 2/10-unrej √	29/09/2017	BDO Stoy Hayward	1660589	100955	-£162.00					<u> </u>		-								
								4				<u> </u>		<u> </u>								
	28	1	20/10/2017	CAS	550610	dd	-£60.00										-£50.00					
	29	1	27/10/2017	Viv Pratt	Oct-17	100957	-£420.34								-£420.34							
£8,301.90	Reconcile	d 13/11 - no c	/s items																			
	30	1	30/10/2017	David Windle	Oct-17	100956	-£215.00	1										-6215.00				
	31	1	20/11/2017	Viv Pratt	Nov-17	100957	-£296.71	1							-£296.71							
								1									1					
	32		20/11/2017	Viv Prett	Nov-17	100957	-£81.20	-£1,417.21		-				-			-			-		
(3 F 10) (7					norear	400337	-101.10	-24,947.21						-			-					
£7,503.65			954, 955, 956 o	/s																		
£6,884.69		d 15/1 - nothi												L			I				L	
	33	1	20/12/2017	Viv Pratt	Dec-17	100958	-271.98								-£234.90	-£37.08						
	34		23/01/2018	Viv Pratt	Jan-18	100958	-309.06								-£259.62	-£49.44						
	35	1	15/01/2018	Viv Pratt	GBPC/22	100958	-66.32	-£647.36														
	36	1	23/01/2018	David Payne		100959	-£8.00															
£6,229.33		d 26/2 - nothi															-					
	37		20/02/2018	Viv Pratt	Feb-18	100960	-370.89	1							-£370.89		-					
	37		13/03/2018	Viv Pratt	Mar-18	100960	-370.89	1							-£370.89		-					
								1		-				<u> </u>	-£383.25							
	39		13/03/2018	Viv Pratt	GBPC23	100960	-111.70	1														
	1 1																					
£5,313.08	40		27/02/2018	Suffolk County Council	9210760	100961	-50.41	-£916.25									L		-£42.00			
							£1,627.45		£9,750.00	£0.00	£0.00	£222.00	£9,972.00	YTD Total	-£3,671.81	-£86.52	-£325.37	-£430.00	-£42.00	-£241.96	-£50.00	£0.00
									£9,750.00	£0.00	£0.00	£0.00	£9,750.00	Budget	-£3,750.00	£0.00	-£300.00	-£550.00	-£90.00	-£800.00	-£500.00	-£50.00
	1				1		1			1		1	1	Diff against								
					1		1		£0.00	1	£0.00	£222.00	£222.00	budget	-£78.19	£86.52	£25.37	-E120.00	-£48.00	-6558.04	-£450.00	-650.00
					-		-	-	-	-	-											

s137 donations	Chair/Clir exps	Audit	Village Hall repairs/asset maintenance	Village Hall major repairs	Defib	Emergency	Signage fund	Staffing	Training	Events	Clerk Exps	Total Gross Payments	YTD Vat. Element	Details
														First half of Precept
		-£66.00										-£66.00	£0.00	Int Audit 16-17 (inv never recd)
												-£284.35	£0.00	Clerk Salary April
												-£60.00 -£186.37	-£10.00 £0.00	Award scheme panel fee 2017/18 Subscription
												-£186.37	£0.00	SLCC Subscription
												-£35.00	£0.00	Data Protection Act subscription
												-£284.35	£0.00	Clerk salary May
											-£79.46	-£85.20	-£5.74	Clerk exps Apr & May
			-£179.19									-£215.03	-£35.84	Repair to VH broken window
														dist starter
-£50.00									—			-£247.26 -£50.00	£0.00 £0.00	Clerk salary June Donation to Parish magazine
-850.00					-6535.00							-£642.00	-£107.00	Defib external cabinet
					-£79.00							-£94.80	-£15.80	Spare defib pads
					-67 0100							-23-0.00	-110,000	
			-£135.00									-£162.00	-£27.00	Litter & Dog bin emptying 17-18
												-£247.26	£0.00	Clerk Salary July 17
											-£87.79	-£89.13	-£1.34	Clerk Exps June & July
				-£1,430.00								-£1,430.00	£0.00	VH Roof repairs
		-£66.00										-£66.00	£0.00	Int Audit for FY 16-17
												-£215.00	£0.00	4 x grass cutting & hedge cutting
												-£247.26	£0.00	Clerk salary Aug 17
												-£395.62	£0.00	Clerk Sep sal & 6 mths holiday pay
											-£134.56	-£139.10	-£1.34	ork exps July & Aug and 6 mths store
													-£3.20	Clerk exps - leaflet dispenser
												-£241.96	£0.00	PC insurance 17-18
														Second half of Precept
														VAT refund 1/1/17 - 31/8/17
		-£135.00										-£162.00	-£27.00	Ext audit 2016-17
		-E135.00										-£60.00	-£10.00	Website hosting 2017-18
												-£420.34	£0.00	Clerk salary & training Oct
												-£215.00	£0.00	4 x grass cuts & 1 x hedge cut
												-£296.71	£0.00	Clerk salary Nov
									L		-£79.86	-£81.20	-£1.34	Clerk exps Oct & Nov
									L					
									l			-£271.98	£0.00	Clerk Sal Dec
									l			-£271.98 -£309.06	20.00	Clerk Sal Jan
									<u> </u>		-£64.98	-£509.06	-£1.34	Clerk Sal Jan Cirk Exps Dec 17 & Jan 18
	-£8.00			-					-			-£8.00	£0.00	Photo Copying Phone Box Flyer
														and the second sec
												-£370.89	£0.00	Clerk sal Feb
												-£383.25	£0.00	Clerk sal Mar
											-£109.69	-£111.70	-£2.01	Clerk exps Feb & Mar 18
									I –			(TO 11		Street lighting costs & maint
									l			-£50.41	-£8.41	1/4/17 to 31/3/18
-£50.00	-£8.00	-£267.00	-£314.19	-£1,430.00	-£614.00	£0.00	£0.00	£0.00	£0.00	£0.00	-£556.34	·£8,344.55	-£245.60	
-£125.00	-£50.00	-£250.00	-£1,000.00	-£1,000.00	-£150.00	-£100.00	-£150.00	-£100.00	-£300.00			-£10,245.00		
-E75.00	-E42.00	£17.00	-£685.81	£430.00	£464.00	-£100.00	£150.00	-£100.00	E300.00	E250.00	E173.66	£1,900.45		£7,044.92

	Great Bricett Parish Council												
	Clerks Finance Report - 27.03.18												
		Total Fun	ds prior to	<u>Meeting -</u>	£18,881.28								
	Cler	ks report on tl	he Councils cu	rrent financial position	n and movements since the las	st report							
Bank Bal	Minute No.	<u>Date</u>	<u>Chq No</u>	Payee	Desc	Amount	Power to Pay						
<u>Community</u>	Account (Curre	nt)											
	GBPC450/0118	20/12/2017	100958	Viv Pratt	Clerk salary Dec 17	-£271.98	LGA 1972 S111 & 112						
	GBPC450/0118	23/01/2018	100958	Viv Pratt	Clerk salary Jan	-£309.06	LGA 1972 S111 & 112						
	GBPC450/0118	15/01/2018	100958	Viv Pratt	Clerk exps Dec & Jan	-£66.32	LGA 1972 112						
					Cheques approved last <u>meetinq</u>	-£647.36							

Payments M	Payments Made since Last Meeting									
					None					
					Payments since last meeting	<u>£0.00</u>				

Receipts Since Last Meeting

		None	
		Receipts since last meeting	<u>£0.00</u>

£6,229.33 Balance as of 13th March - no o/s items

Payments fo	r approval this n	neeting					Power to Pay
							LGA 1972 S111 &
		20/02/2018	100960	Viv Pratt	Clerk salary Feb 18	-£370.89	112
							LGA 1972 S111 &
		13/03/2018	100960	Viv Pratt	Clerk salary Mar 18	-£383.25	112
		13/03/2018	100960	Viv Pratt	Clerk exps Feb & Mar	-£111.70	LGA 1972 112
							Parish Councils Act
					Street lighting costs & maint		1957 s3 Highways
		27/02/2018	100961	Suffolk County Council	1/4/17 to 31/3/18	-£50.41	Act 1980 s 301
					Total Payments for approval	-£916.25	

£5,313.08 New Balance after payments approved

Great Bricett Savings Account						
£12,651.95	Balance brought forward from last					
				None		£0.00
					Receipts since last meeting	£0.00
£12,651.95 Balance after any payments/receipts						
Prepared by - Vivienne Pratt 13.3.18						
Clerk & Responsible Finance Officer						