



GREAT BRICETT PARISH COUNCIL

Minutes of the Parish Council meeting held online via Zoom on **Tuesday, 8th September 2020 at 7pm.**

Present:

Councillors: S Burnett (Chairman)
N Ford
M Ford
D Payne

In Attendance J Blackburn – Clerk
County Cllr K Oakes
District Cllr D Pratt

GB010/20/21 – PUBLIC FORUM

There were no members of the public present.

GB011/20/21 – TO RECEIVE APOLOGIES OF ABSENCE

Apologies had been received from Cllr Craddock and Cllr Morley.

GB012/20/21 – TO RECEIVE DECLARATIONS OF INTEREST

None had been received.

GB013/20/21 – TO RECEIVE APPLICATIONS FOR DISPENSATION

None had been received.

GB014/20/21 - TO APPROVE THE MINUTES OF THE MEETINGS HELD ON TUESDAY, 10TH MARCH 2020, THURSDAY, 11TH JUNE 2020 AND THURSDAY, 2ND JULY 2020

It was AGREED: That the minutes of the meetings held on Tuesday, 10th March 2020, Thursday, 11th June 2020 and Thursday, 2nd July 2020 be approved as a true record and signed by the Chairman.

GB015/20/21 – TO RECEIVE THE POLICE REPORT

The Police were not present at the meeting and a report had not been received.

GB016/20/21 – TO RECEIVE THE COUNTY COUNCILLOR'S REPORT – CLLR KAY OAKES

Cllr Oakes had nothing further to report other than what was in her report that was circulated prior to the meeting. The report was available to view on the Parish Council's website.

GB017/20/21 – TO RECEIVE THE DISTRICT COUNCILLOR'S REPORT – CLLR DANIEL PRATT

Cllr Pratt briefly went through his report which had been circulated prior to the meeting. The report was available to view on the Parish Council's website.

GB018/20/21 – TO RECEIVE THE CLERK’S REPORT AND FINANCIAL MATTERS

a) CLERK’S REPORT

The Clerk reported that her current laptop was reaching the end of its life and she was experiencing ongoing issues with its reliability. She suggested that a new laptop be purchased along with contributions from two of her other Parishes, Creeting St Peter and Earl Stonham.

It was AGREED: That the Clerk purchase a new laptop with the cost being split three ways.

b) FINANCE REPORT

The Clerk reported on the Council’s current financial position and movements since the last meeting. It was reported that the balance in the accounts on 2nd September 2020 was £15,623.18.

c) TO AUTHORISE PAYMENTS AND NOTE RECEIPTS

The Clerk reported the following payments be authorised:-

| | | |
|------------------|---|-----------|
| Jennie Blackburn | Clerk's Pay (Jul) | £322.14 |
| Jennie Blackburn | Office Allowance/Exp (Jul) | £23.59 |
| Westcotec | Speed sign | £4,932.00 |
| Jennie Blackburn | Clerk's Pay (Aug) | £322.14 |
| Jennie Blackburn | Office Allowance/Exp (Aug) | £20.00 |
| Jennie Blackburn | Clerk's Pay (Sept - inc.backpay to Apr) | £375.18 |
| Jennie Blackburn | Office Allowance/Exp (Sept) | £30.78 |
| Jennie Blackburn | Clerk's Pay (Oct) | £330.98 |
| Jennie Blackburn | Office Allowance/Exp (Oct) | £20.00 |

It was AGREED: That payments totaling £6,376.81 be authorised and actioned by the Clerk.

d) BANK RECONCILIATION

It was AGREED: That the Bank Reconciliation be noted.

GB019/20/21 - PLANNING APPLICATIONS

Ref: DC/20/03521 - Erection of single storey rear extension - Does Farm, Wallow Lane, Great Bricett, Ipswich Suffolk IP7 7BZ

It was AGREED: That the Parish Council had no objections to the application. **Clerk to Action.**

Ref: DC/20/03724 - Planning Application - Erection of single storey front and side extensions to existing workshop to allow expansion of existing business by creating: workshop extension; finishing room; wood (materials) store; kitchen and WC - Old Carpenter's Workshop, The Street, Great Bricett, Suffolk

It was AGREED: That the Parish Council supported the application. **Clerk to Action.**

GB020/20/21 – PLANNING DECISIONS

It was AGREED: That the following decision be noted.

Ref: DC/20/02510 - Application Under Section 73 of the Town and Country Planning Act for DC/18/01756 Outline and DC/19/04165 Reserved Matters previously varied under DC/18/04774 for the variation of Condition 3 (Approved Plans and Documents). Land East of Brambles, Great Bricett, Suffolk - **Granted**

GB020/20/21 – VILLAGE HALL / FLOOR / GARDEN

Cllr M Ford reported that she had concerns about plans of how the floor was to be replaced as the joists go front to back and she had grave concerns that any side ventilation would not allow enough circulation to alleviate the problem and still allow damp and mold to form.

Cllr Burnett stated that when the kitchen area at the front of the hall was added onto the building it took away one of the vents that helped with air flow. She added that the quote from Maljohn had given good suggestions in how to improve the flooring and reinstate the air vents including periscopes.

Cllr Burnett also reported that at a recent informal meeting at the village hall the Management Committee raised the following issues and planned projects:

- Terraced garden with permanent seating and planters
- Steps up to higher area with handrail and gate
- Backdoor to enable opening from inside and outside
- Kitchen door needed to be a fire door with the step needing to be made good
- Door into the lobby area needed replacing
- Storage outside the kitchen to be added for mops, brooms and cleaning equipment
- Kitchen Flooring to be replaced
- Hatch between kitchen and main hall to be replaced.

It was AGREED: That the quote from Maljohn be accepted.

GB021/20/21 – SALT BIN

Cllr Burnett reported that the salt bin situated adjacent the telephone box had been damaged and needed replacing.

Cllr Oakes stated that she would request and pay for a new salt bin.

GB022/20/21 – REMEMBRANCE

It was AGREED: That the Clerk order a wreath for Remembrance on behalf of the Parish Council.

GB023/20/21 – TELEPHONE KIOSK

It was reported that a concrete floor needed to be installed at the bottom of the telephone box. Cllr Burnett stated that she would make contact with someone in the village that would be able to carry out the works.

GB024/20/21 - VAS MACHINE / STREET CALMING

It was noted that the third post was yet to be installed outside the Base Garage, for the speed sign. Once the post had been installed a set of brackets would need to be ordered.

It was also noted that residents had asked for the sign to be moved more regularly between the two locations.

The Clerk stated that she would chase up the installation of the post.

GB025/20/21 - MATTERS TO BE BROUGHT TO THE ATTENTION OF THE PARISH COUNCIL

- The Green needed cutting and hedges needed trimming
- The mast application had been relocated
- Queries over Ringshall's Parish Council website – chats can take place which seemed a useful tool.

GB026/20/21 – DATE OF NEXT MEETING

It was AGREED: That the next meeting be held at the Village Hall on Tuesday, 10th November 2020 at 7pm.

The meeting finished at 8.05pm

Chairman: Dated: