



## GREAT BRICETT PARISH COUNCIL

Minutes of the Parish Council meeting held at the Village Hall on **Tuesday, 11<sup>th</sup> January 2022 at 7pm.**

### **Present:**

Councillors: S Burnett (Chairman)  
R Morley  
D Payne  
M Parnell  
A Auchterlonie

In Attendance J Blackburn – Clerk  
County Cllr Oakes  
District Cllr Pratt

### **GB106/21/22 – PUBLIC FORUM**

There were no members of the public present.

### **GB107/21/22 – TO RECEIVE APOLOGIES OF ABSENCE**

Apologies had been received from Cllr Walsh.

### **GB108/21/22 – CO-OPTION**

**It was AGREED:** That Andrew Auchterlonie be co-opted onto the Parish Council.

### **GB109/21/22 - TO RECEIVE DECLARATIONS OF INTEREST**

None had been received.

### **GB110/21/22 – TO RECEIVE APPLICATIONS FOR DISPENSATION**

None had been received.

### **GB111/21/22 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 9<sup>th</sup> NOVEMBER 2021**

**It was AGREED:** That the minutes of the meeting held on Tuesday, 9<sup>th</sup> November 2021 be approved as a true record and signed by the Chairman.

### **GB112/21/22 – TO RECEIVE THE POLICE REPORT**

The Police were not present at the meeting and a report had not been received.

### **GB113/21/22 – TO RECEIVE THE COUNTY COUNCILLOR'S REPORT – CLLR KAY OAKES**

Cllr Oakes was present at the meeting and her report had been circulated beforehand, which would also be published on the village website.

Cllr Oakes reported that a public meeting had been scheduled for 22<sup>nd</sup> March 2022 at 7pm at Great Bricett Village Hall, which was a follow up meeting to discuss the options for the parking issue at the junction of Roman Road and The Street (Pound Hill). She asked that if anyone was unable to attend to please let her know via email or telephone.

She also confirmed that the newly planted hedge on the corner to The Green had been reported to Highways due to it covering the village name sign as it grew.

#### **GB114/21/22 – TO RECEIVE THE DISTRICT COUNCILLOR’S REPORT – CLLR DANIEL PRATT**

Cllr Pratt’s report would be circulated following the meeting and would be published on the village website.

Cllr Pratt reported that Christmas trees could be recycled at Ringshall Village Hall.

#### **GB115/21/22 – TO RECEIVE THE CLERK’S REPORT AND FINANCIAL MATTERS**

##### **a) CLERK’S REPORT**

The Clerk reported that Cllr Morley had now applied to become a signatory on the Parish Council’s bank accounts.

She also reported that data had yet to be collected from the speed sign due to an error in the process. She had tried to contact the company which it had been purchased from but as yet had not been able to speak with the relevant person. She would continue to try to contact them.

##### **b) TO RECEIVE THE CLERK’S FINANCIAL REPORT**

The Clerk reported on the Council’s current financial position and movements since the last meeting. It was reported that the balance in the accounts on 5<sup>th</sup> January 2022 was £43,722.48.

##### **c) TO AUTHORISE PAYMENTS AND NOTE RECEIPTS**

The Clerk reported the following payments be authorised:-

|                           |   |           |
|---------------------------|---|-----------|
| Jennie Blackburn          | Clerk's Pay (Jan)                         | £330.98   |
| Jennie Blackburn          | Clerk's Office Allowance/Exp (Jan)        | £32.30    |
| J Firman Trees & Fences   | Rotavating/Planting at Community Woodland | £1,158.00 |
| Suffolk Ponds and Gardens | Pond - Community Woodland (deposit)       | £2,000.00 |
| Suffolk Ponds and Gardens | Pond - Community Woodland (balance)       | £1,600.00 |
| Jennie Blackburn          | Street Furniture Licence (telephone box)  | £150.00   |

**It was AGREED:** That payments totaling £5,271.28 be authorised and actioned by the Clerk.

##### **d) TO RECEIVE THE FINAL BUDGET 2022/23**

**It was AGREED:** That the Final Budget for 2022/23 be approved.

##### **e) PRECEPT 2022/23**

**It was AGREED:** That the Precept of £10,500 for 2022/23 be approved. **Clerk to action.**

#### **GB116/21/22 – PLANNING APPLICATIONS**

**Ref: DC/21/06987** – Application for approval of Reserved Matters following Outline Planning Permission DC/17/03568 dated: 07/01/19 - Access, Appearance, Landscaping, Layout and Scale for Erection of 51no. dwellings - Great Bricett Business Park, The Street, Great Bricett

Cllr Payne reported that the application proposed 51 brick houses rather than previous applications proposing 71 mobile homes. He stated that the previous application had expired which was why this one had been put forward. He added that the proposed housing would be more attractive than 71 park homes.

Cllr Pratt explained that the application had included that existing trees and plants would remain as well as providing green space.

A general discussion took place where the following concerns were made:-

- Lack of infrastructure - the village did not sufficient amenities for an extra 51 homes
- Road Network - the roads locally were insufficient to cope with the extra amount of traffic 51 homes would create
- Over development – the application would be over-development of the area

**It was AGREED:** That the Parish Council objected to the application due to the above concerns.  
**Clerk to action.**

### **GB117/21/22 – PLANNING DECISIONS**

None had been received.

### **GB118/21/22 – TELEPHONE KIOSK**

Cllr Burnett reported that once the telephone box had been re-located to the front of the Village Hall what members would like to see it used as.

The Clerk circulated some pictures of the telephone box at Creting St Mary, which was used to house a defibrillator has well as being an information point for local walks and local points of interest.

Following a brief discussion:

**It was AGREED:** That the telephone box be used to house the Defibrillator and also walking leaflets.

### **GB119/21/22 - RED LION PUB**

Cllr Pratt reported that the appeal had been refused and a second planning application had been submitted.

### **GB120/21/22 – VILLAGE HALL**

Cllr Walsh was not present at the meeting but had circulated a report prior to the meeting.

Cllr Burnett reported that damp had begun appearing within the hall and checks had been made that the heating was being left on at 10 degrees between lettings in order to keep the damp at bay. Members were concerned that after spending a lot of money on the new flooring, damp issues would cause further problems. It was felt that perhaps the Village Hall Management Committee should look into having the ventilation reviewed.

It was also noted that the gutters and rainwater pipes had seemed blocked when during heavy rainfall water was coming from them. Members understood that someone from the Management Committee usually cleared the gutters but members wondered if having a company clear them twice a year would be a way forward.

### **GB121/21/22 - COMMUNITY WOODLAND**

Cllr Burnett reported that a second hand bench had been received from a resident to use on the site after it had been cleaned and treated, to which she was very grateful.

She added that the free trees and hedges from Mid Suffolk had been received and planted. Donor trees from residents would be received at the end of the month.

Cllr Burnett asked members their views on whether the triangular piece of grass between the two footpaths on the site be used to grow wildflowers to which members agreed. **Cllr Burnett to action.**

## **GB122/21/22 – VILLAGE GREEN**

The Clerk reported that the legal costs to register the Village Green through a solicitor to Land Registry would be £950 plus VAT.

Consideration was given as to whether registering it to the Parish Council would give it any more security than it being left as it was to Common Land.

Following a brief debate:

**It was AGREED:** That the Solicitor be instructed to register the Village Green to the Parish Council.  
**Clerk to action.**

## **GB123/21/22 - COMMUNITY INFRASTRUCTURE LEVY (CiL)**

Cllr Burnett reminded members that Parish Council funds should be earmarked for particular projects and named reserves.

Projects would include the Community Woodland, Village Hall, Provision of a footpath along certain stretches of The Street and the telephone kiosk.

## **GB124/21/22 - FOOTPATHS**

Cllr Burnett confirmed that she had reported the poor state of footpath 003 and how dangerous it was to Highways.

She had also spoken to Highways who had confirmed that permission would be given for the Parish Council to lay scalplings on the surface where it was needed.

Cllr Morley felt that scalplings would not be appropriate, especially near to the water course, and suggested Type 1 was really needed.

Cllr Burnett confirmed she would speak with Highways again to see if Type 1 would be given permission form.

She also stated that she would ask if the Footpath signs could be purchased by the Parish Council to ensure any broken ones could be repaired quicker.

Cllr Oakes confirmed she had funds to help the Parish Council purchase the signs if permission was given.

## **GB125/21/22 - MATTERS TO BE BROUGHT TO THE ATTENTION OF THE PARISH COUNCIL**

- Painted markings on the road where road breaking up – but nothing had been undertaken – Cllr Oakes would check what the position was.

## **GB126/21/22 – DATE OF NEXT MEETING**

**It was AGREED:** That the next meeting be held at the Village Hall on Tuesday, 8<sup>th</sup> March 2022 at 7pm.

## **EXCLUSION OF PUBLIC**

**RESOLVED:** That by virtue of the provision of section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 the public be excluded from the rest of the meeting on the grounds that publicity would be prejudicial to the public interest by virtue of the confidential nature of the business to be transacted as it relates to the terms and conditions of employment of the Clerk.

**GB127/21/22 – Staffing Matter**

Pension Contributions for the Parish Clerk was discussed.

**It was AGREED:** That Great Bricett Parish Council joins the Suffolk County Council Pension Scheme and makes employer contributions in respect of the Clerk's Salary.

The meeting finished at 8.58pm.

Chairman: ..... Dated: .....