



## **GREAT BRICETT PARISH COUNCIL**

Minutes of the Annual Parish Council meeting held at the Village Hall, Great Bricett  
**Tuesday, 11<sup>th</sup> July 2023 at 7.30pm.**

### **Present:**

Councillors:                S Burnett (Chairman)  
                                      A Auchterlonie  
                                      L Jefferson

In Attendance                J Blackburn – Clerk  
                                      County Councillor Oakes  
                                      District Cllr Pratt

### **GB28/23/24 – TO RECEIVE APOLOGIES OF ABSENCE**

Apologies had been received from Cllr Morley, Cllr Parnell and Cllr Walsh.

### **GB29/23/24 - TO RECEIVE DECLARATIONS OF INTEREST**

None had been received.

### **GB30/23/24 – TO RECEIVE APPLICATIONS FOR DISPENSATION**

None had been received.

### **GB31/23/24 - TO APPROVE THE MINUTES OF THE MEETING HELD ON TUESDAY, 9<sup>th</sup> MAY 2023**

**It was AGREED:** That the minutes of the meeting held on Tuesday, 9<sup>th</sup> May 2023 be approved as a true record and signed by the Chairman.

### **GB32/23/24 – PUBLIC FORUM**

No members of the public were present.

### **GB33/23/24 – TO RECEIVE THE COUNTY COUNCILLOR'S REPORT – CLLR KAY OAKES**

Cllr Oakes' report had been circulated prior to the meeting and would be published on the village website.

### **GB34/23/24 - TO RECEIVE THE DISTRICT COUNCILLOR'S REPORT – CLLR DANIEL PRATT**

Cllr Pratt explained to members about the District Council's new plan, A 'People, Place Plan' (PPP). Whilst it would not hold as much weight as a Neighbourhood Plan it could help small parishes have some say into what development was proposed for the village.

The team at the District Council were currently putting together resources and templates in order to help small villages keep their costs and admin down.

Cllr Pratt asked members if the Parish Council would be interested in hearing more from an Officer of the team at a future meeting of the Parish Council.

Members agreed that it would be beneficial to receive more information and suggested the next meeting in September. **Cllr Pratt to arrange.**

## GB35/23/24 – TO RECEIVE THE CLERK’S REPORT AND FINANCIAL MATTERS

### a) CLERK’S REPORT

The Clerk had nothing to report other than what was already on the Agenda.

### b) TO RECEIVE THE CLERK’S FINANCIAL REPORT

The Clerk reported on the Council’s current financial position and movements since the last meeting. It was reported that the balance in the accounts on 6<sup>th</sup> July 2023 was £54,503.94.

### c) TO AUTHORISE PAYMENTS AND NOTE RECEIPTS

The Clerk reported the following payments be authorised:-

Jennie Blackburn	Clerk's Pay (Jun)	£360.20
Jennie Blackburn	Clerk's Office Allowance/Exp (Jun)	£26.00
HMRC	PAYE to end 5th Jul	£112.60
Jennie Blackburn	Clerk's Pay (Jul)	£360.20
Jennie Blackburn	Clerk's Office Allowance/Exp (Jul)	£35.73
NSK Landscapes	Mowing of paths/tracks - Community Woodland	£144.00
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Community Heartbeat Trust	Pads and spare (village hall)	£129.60
Jennie Blackburn	Clerk's Pay (Aug)	£360.20
Jennie Blackburn	Clerk's Office Allowance/Exp (Aug)	£26.00
M Burnett	Hosepipe (Community Woodland)	£18.99

**It was AGREED:** That payments totaling £1,717.52 be authorised and actioned by the Clerk.

The following receipt was also noted:

Creeping St Mary PC	Contribution to Ink Cartridges	£117.24
HMRC	VAT Reclaim - 2022/23	£811.55
Little Blakenham PC	Contribution to Ink Cartridges	£117.24
Earl Stonham PC	Contribution to Ink Cartridges	£117.24
Somersham Parish Council	Contribution to Ink Cartridges	£117.24

### d) BANK RECONCILIATION

**It was AGREED:** That the Bank Reconciliation be approved.

### e) BUDGET MONITORING REPORT

**It was AGREED:** That the Budget Monitoring Report be approved.

## GB36/23/24 - PLANNING APPLICATIONS

None had been received.

## GB37/23/24 – PLANNING DECISIONS

The following decision was noted:

**Ref: DC/23/01113** - Householder Application - Creation of new vehicular access including dropped kerb (retention of) - 1 Woodland Valley, Great Bricett - **Granted**

### **GB37/23/24 – FOOTPATH GATE BY THE CHURCH**

Cllr Burnett reported that at the time of circulating the Agenda for this meeting, the gate on the footpath leading to the Community Woodland had rotted and residents had reported it unsafe.

Cllr Burnett updated members that the owner of the gate had since rectified the problem.

### **GB38/23/24 - UPDATE ON VILLAGE GREEN**

Following the previous meeting where a request from a resident to buy a small piece of the Green for them to install an EV charger for their car, the Clerk had circulated to members two Legal Topic Notes plus advice received from the Suffolk Association of Local Councils (SALC), who stated that for part of the Village Green to be sold, consent from the Secretary of State would need to be sought.

During a further brief discussion members felt that it would be setting a precedent if they proceeded to sell a small piece of the Green to the residents and therefore felt it was not the route to take.

The Clerk reported that in relation to the registration of the Green Land Registry was still being waited upon for the final documents.

**It was AGREED:** That the Clerk write to the residents to inform them of the decision of the Parish Council.

### **GB39/23/24 – UPDATE ON VILLAGE HALL**

Cllr Burnett reported that finding contractors to check the Village Hall roof was ongoing.

Cllr Auchterlonie stated that he could help by enquiring who carried out works to the Church roof.

### **GB40/23/24 - UPDATE ON FOOTPATHS**

Cllr Jefferson reported that she had trimmed back the footpath opposite Laburnams and someone else had also strimmed it since.

### **GB41/23/24 – COMMUNITY WOODLAND**

Cllr Burnett reported that she had contacted members prior to the meeting in relation to obtaining approval for the current contractor to cut the grass on the Community Woodland at the beginning of August and also at the end of the year. All the spoil would be collected. The cost would be £500 Plus VAT.

**It was AGREED:** That the above course of action be approved.

### **GB42/23/24 – UPDATE ON RED LION**

Cllr Burnett stated that she was concerned about the current poor state of the Red Lion. As it was a listed building she felt that Heritage should be made aware of the situation and advice sought.

Cllr Pratt reported that there had been potential buyers for the old pub, but it had seemed unusual that whilst the asking price had been offered, a sale had yet to be agreed.

He stated that he would speak with the Business and Economics Team and Heritage about the pub going into ruin.

**GB43/23/24 - MATTERS TO BE BROUGHT TO THE ATTENTION OF THE PARISH COUNCIL**

- Ditches – alongside Laburnhams / and beyond the field – continued to both need clearing - Cllr Oakes to look into ownership.
- Land Fill grant had been applied for, for the repair to the render all around the inside wall of the church – letter of support would be beneficial.
- Possible donation to Needham Market 1<sup>st</sup> Responders – Next Agenda

**GB44/23/24 – DATE OF NEXT MEETING**

**It was AGREED:** That the next meeting be held at the Village Hall on Tuesday, 12<sup>th</sup> September 2023 at 7pm.

The meeting finished at 8.11pm

Chairman: ..... Dated: .....